

MINUTES

BOARD MEETING

Monday July 20th, 2020, 6:00 P.M.
VILLAGE OF PORT BYRON IL
Meeting conducted via Zoom

The Village Board Meeting was called to order by Mayor Bruce Peterson at 6:01 p.m. on Monday, July 20th, 2020. Via Zoom meeting/Trustees present

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

Roll Call #1: Present: Trustees Wayne Oney, Patty Lindley, Dustin Sloan, Gerry Meade, Bo Mathis, Brian Bitler
Absent: None
Mayor Bruce Peterson
Also Present: Sarah Gorham, Attorney

GALLERY

Lou Dilauro asked about the Village office hours, are they by appointment only or is entry allowed?

Clerk Engels reported that we are setting up appointments to operate business as well as answering the door when needed. Village office hours will go back to Mon-Thurs as soon as the construction is over. There is no set date for this.

Lou asked for an update on the house a crossed from Casey's.

Attorney Gorham reported that the bank bought it back and will proceed to foreclosure sale as soon as the information is added.

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. **VILLAGE FINANCE** **WAYNE ONEY**
None
2. **TIF** **BRUCE PETERSON**
 - a. Development Agreement – Newberry – Happy Pawz
 - b. Ordinance – Newberry – Happy Pawz

TIF Lawyer Kathy Orr drew up the Development Agreement & Ordinance. A mistake was found within the Development Agreement, so these were tabled until the next Board Meeting.

Trustee Sloan asked that if the business gets TIF funding and then go out of business is there a clause stating that the Village gets their TIF funds back.

Mayor Peterson responded that if the project is not completed that the contract is void, they will not get their tax benefits. If they go out of business completely, the new owner does not receive the tax rebates.

Trustee Bitler asked that if the property is still there, once purchased, will the tax abatement be void to the new owner.

Clerk Engels reported that the new owners would not have a contract with the Village, therefore, we will not be responsible for continued tax rebates to a new owner.

3. ECONOMIC DEVELOPMENT PATTY LINDLEY

Trustee Lindley reported that the August meeting is still planned, as of now.

Trustee Lindley said they will be discussing a drive-up Halloween event with the Fire Department and Library.

4. MSA/ IRDC COMMITTEE WAYNE ONEY/JARED FLUHR

- a. Hwy 84 Sidewalk IDOT Resolution #TIFR202007A
- b. Downtown Streetscape IDOT Resolution #TIFR202007B

Jared Fluhr reported that Valley will be starting on Cherry Street later in the week and will be complete on the project by August 14th.

Jared Fluhr reported that Mr. Brockway (negotiator) has obtained 100% of the temporary easements needed for the sidewalk project.

Jared Fluhr reported that the Hwy 84 Sidewalk IDOT Resolution will need to be passed to proceed with the joint agreement between the Village and IDOT. This resolution allocates the Village's portion of construction costs to the Sidewalk project.

Trustee Sloan motioned to approve the Hwy 84 Sidewalk IDOT Resolution #TIFR202007A allocating \$2,546,143 for the Village's portion of construction costs, Seconded by Trustee Bitler

**Roll Call #1: Ayes: Trustee Sloan, Bitler, Lindley, Oney, Meade, Mathis
Nays: None
Absent: None
Mayor Bruce Peterson declared motion passed**

Jared Fluhr reported that the Downtown Streetscape IDOT Resolution will need to be passed to proceed with the joint agreement between the Village and IDOT. This resolution allocates the Village's portion of Phase 1 Engineering costs for the project.

Trustee Oney motioned to approve the Downtown Streetscape IDOT Resolution #TIFR202007B allocating \$60,430 for the Village's portion of phase 1 Engineering, Seconded by Trustee Mathis

**Roll Call #2: Ayes: Trustee Oney, Mathis, Sloan, Lindley, Meade
Nays: Trustee Bitler
Absent: None
Mayor Bruce Peterson declared motion passed**

5. PLANNING/ZONING COMMITTEE GERRY MEADE

6. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY

7. PERSONNEL BRIAN BITLER
a. Kevin Farrell – Contract Wage Increase

Trustee Bitler asked what Kevin's current wage is. Clerk Engels reported it is \$847.00 per month plus monthly IMRF contribution. His last year's wage increase was 3%.

Trustee Lindley added that his contract says that his wage increase should be the same as other Village Employee's. She added that we gave everyone a different increase this year.

Trustee Bitler reported that he would like to table this wage increase conversation until he has time to meet with Kevin and review his contract with the Village.

Trustee Oney said that he would give Kevin a call and see if himself and Trustee Bitler can meet at Village Hall before the next meeting.

Trustee Oney motioned to table the wage increase discussion until the next meeting, Seconded by Trustee Bitler

**Roll Call #3: Ayes: Trustee Oney, Bitler, Mathis, Sloan, Lindley, Meade
Nays: None
Absent: None
Mayor Bruce Peterson declared motion passed**

B. PUBLIC WORKS DON LOY/ERIC SIKKEMA

- 1. PUBLIC WORKS (RECYCLING/REFUSE, BLDG. & GROUNDS/STREETS & STREET LIGHTS DUSTIN SLOAN/BRIAN BITLER/BO MATHIS**
- a. Trade in – Grooming mower for Bat Wing mower – AC McCartney - \$4,760.00
 - b. Patching Byron Woods – Bob's Blacktop - \$1,150.00
 - c. Patching N Main St & N Shore Dr. - \$4,100.00
 - d. Docks – old wood replacement – Lifestyle Landscape - \$11,979.00
 - e. Village Emergency Work – Approve contractor list
 - f. Village Hall building security update – **BRIAN BITLER**

Eric Sikkema reported that the village is in need of a Bat Wing mower to mow at the waste water treatment plant. The grooming mower is not industrial enough to handle the grass out there.

Trustee Bitler motioned to approve \$4,760.00 out of the streets and waste water budget to AC McCartney to trade up the grooming mower to a bat wing mower, seconded by Trustee Mathis

**Roll Call #4: Ayes: Trustee Bitler, Mathis, Oney, Sloan, Lindley, Meade
Nays: None
Absent: None
Mayor Bruce Peterson declared motion passed**

Eric Sikkema reported that road patching work needs to be done in Byron Woods due to a water main break. The patching needing complete on N Main and N Shore is due to running a where a speed bump was removed.

Trustee Lindley motioned to approve \$1,150.00 out of the water budget payable to Bob's Blacktop for street patching in Byron woods, Seconded by Trustee Mathis

**Roll Call #5: Ayes: Trustee Lindley, Mathis, Oney, Sloan, Meade, Bitler
Nays: None
Absent: None
Mayor Bruce Peterson declared motion passed**

Trustee Bitler motioned to approve \$4,100.00 out of the streets budget, payable to Bob's Blacktop to patch N Main and N Shore Dr, Seconded by Trustee Oney

**Roll Call #6: Ayes: Trustee Bitler, Oney, Mathis, Sloan, Lindley, Meade
Nays: None
Absent: None
Mayor Bruce Peterson declared motion passed**

Eric Sikkema received a quote requested from Mayor Peterson from Lifestyle Landscaping. to replace the additional old part of the wooden docks.

Trustee Sloan asked if they were using treated wood because the quote said composite.

Eric said yes, they would be using treated wood for the project.

Trustee Lindley motioned to approve \$11,979.00 out of the TIF budget, payable to Lifestyle Landscaping for the dock construction, Seconded by Trustee Meade

**Roll Call #7: Ayes: Trustee Lindley, Meade, Oney, Mathis, Sloan, Bitler
Nays: None
Absent: None
Mayor Bruce Peterson declared motion passed**

Eric Sikkema followed up on the requested list of contractors that the Village can use in case of Emergency without getting prior approval before services are used. He presented this list to the Board.

Attorney Gorham said to make sure that there is a dollar amount included on this for spending in an emergency.

Trustee Sloan said there was a prior amount voted on that could be spent in an emergency.

Trustee Lindley said there was an amount set that Bruce could approve without having to call an emergency meeting. She believes that amount was \$5,000.00.

Trustee Sloan motioned to approve the Village Emergency Contractors List up to Village set emergency amount, Seconded by Trustee Oney

All "Ayes", no "Nays" - Mayor Peterson declared motion approved

Trustee Bitler reported that East Moline Glass has been in to bid replacing our glass to safety glass as well as creating slots through our current doors to collect payments. There will be a wall built before the Clerk's office to allow for an exit from front office through board room. This will allow for continued safety for front office employees. He said the quote for the glass came in at around \$1,100.00. The door/wall quote came in about double more than he thought it should be.

Trustee Bitler motioned to approve up to \$1,200 to East Moline Glass to put in safety glass in the front office, Seconded by Trustee Sloan

Roll Call #8: Ayes: Trustee Bitler, Sloan, Lindley, Meade, Oney, Mathis
Nays: None
Absent: None
Mayor Bruce Peterson declared motion passed

2. WATER/SEWER **BRIAN BITLER**
None

3. CEMETERY **GERRY MEADE**
None

4. ADMINISTRATIVE
a. Minutes from 072020 Board Meeting (C/A Item A)

V REVIEW ITEMS ON CONSENT AGENDA

A	Approve	Minutes from the 072020 Board Meeting
B	Receive	Minutes from 080619 TIF Meeting
C	Receive	RCPBFPD Report for June 2020
D	Receive	Minutes from IRDC 061520 Meeting

VI MOTION TO APPROVE CONSENT AGENDA

Trustee Bitler made a motion to approve the Consent Agenda, seconded by Trustee Mathis
All "Ayes", no "Nays" - Mayor Peterson declared motion approved

VII CORRESPONDENCE
None

VIII OLD BUSINESS
Trustee Sloan reported the Mitch Housner submitted his plan for the Gazebo to his Eagle Scout Troop Leader for approval and hopes to have it approved by the next Board Meeting so that he can begin construction.

IX NEW BUSINESS

X GALLERY – QUESTIONS, COMMENTS (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

XI COMMENTS FROM THE MAYOR
Mayor Peterson reported that the Farmer's Market is very successful the last 2 weeks.

XII ADJOURN

**Trustee Bitler made a motion to adjourn, seconded by Trustee Oney
All Ayes, No Nays – Mayor Peterson declared the meeting adjourned at 7:14pm**

Approved (Date)

Mayor – Bruce Peterson

Village Clerk – Jamie Engels

