

**MINUTES**  
**BOARD MEETING**  
**Monday March 18, 2019 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The Village Board Meeting was called to order by Mayor Pro Tem Gerry Meade at 6:00 p.m. on Monday, March 18, 2019.

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Patty Lindley, Gerry Meade, Wayne Oney, Dustin Sloan, Wes Wells**

**Absent: Mayor Peterson, Brian Bitler**

**Mayor Pro Tem Meade declared a quorum present**

**Also Present: Sarah Gorham, Attorney; Eric Sikkema, Public Works; Carol Henry, Treasurer**

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)  
None

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. VILLAGE FINANCE      WAYNE ONEY**

a. Ordinance #M191803 FY 2019-20 Village Budget

**Trustee Oney made a motion to approve the Budget Ordinance #M191803 for FY2019-20, seconded by Trustee Wells**

**Roll Call #2: Ayes: Oney, Wells, Lindley, Meade, Sloan**

**Nays: None**

**Absent: Bitler**

**Mayor Pro Tem Meade declared motion passed**

b. 0219 Treasurer's reports including P & L, Visa, and check registers (C/A Item C)

**2. ECONOMIC DEVELOPMENT      WES WELLS**

a. Economic Development Minutes from 02/25/19 meeting (C/A Item D)

b. Adult Easter Egg Hunt is Saturday April 13<sup>th</sup>, at 8:00 PM

1) Lots of prizes already donated

2) Tickets are \$5, sold at Village Hall and some at downtown businesses

**3. MSA**

No updates

**4. IRDC COMMITTEE      WAYNE ONEY**

a. Discussing RFQs for Downtown Streetscape project

b. Also working on Route 84 sidewalk and water main replacement project

c. May have CIP (Comprehensive Improvement Plan) before Board next meeting

**5. PLANNING/ZONING COMMITTEE      GERRY MEADE**

a. Minutes from 02/13/19 meeting (C/A Item F)

**6. ORDINANCE, GRANTS & AUDITS      PATTY LINDLEY**

No updates

**7. PERSONNEL** **PATTY LINDLEY**

- a. Discussion of Building Inspector position

**Trustee Lindley made a motion to give a \$25 per month raise to the Village Building Inspector, effective 040119, seconded by Trustee Oney**

**All "Ayes", no "Nays" - Mayor Pro Tem Meade declared motion approved**

**8. TIF**

- a. TIF Minutes from 10/11/18 (C/A Item E)

- b. Payment to lease agent representing Post Office

**Trustee Oney made a motion to approve the payment of \$3840 to Jones Lang LaSalle Americas, Inc., from TIF funding, seconded by Trustee Wells**

**All "Ayes", no "Nays" - Mayor Pro Tem Meade declared motion approved**

**B. PUBLIC WORKS** **ERIC SIKKEMA**

- a. Discuss purchase of new skid loader

- b. Public Works obtained 4 bids for new skid loaders, which they submitted

- c. All very close in price, overall – around \$53,000

- d. Attorney Gorham asked whether we had an Ordinance that would determine our purchasing procedure

- e. Trustee Lindley will research before next meeting

**1. RECYCLING AND REFUSE** **DUSTIN SLOAN**

No updates

**2. WATER/SEWER** **BRIAN BITLER**

- a. Additional bill from Dorner for repair of pressure-reducing valve on Walnut Street at \$11019 (water) (additional \$2245 over previous approval)

**Trustee Wells made a motion to approve paying Dorner the additional cost, from Water budget, seconded by Trustee Lindley**

**Roll Call #3: Ayes: Wells, Lindley, Sloan, Meade, Oney**

**Nays: None**

**Absent: Bitler**

**Mayor Pro Tem Meade declared motion passed**

- b. Two bills from Miller Trucking & excavating for water main breaks

**Trustee Sloan made a motion to approve the payment of**  
**seconded by Trustee**

**Roll Call #4: Ayes: Lindley, Wells, Meade, Oney, Sloan**

**Nays: None**

**Absent: Bitler**

**Mayor Pro Tem Meade declared motion passed**

**3. BLDG. & GROUNDS/STREETS & STREET LIGHTS** **BRIAN BITLER**

No updates

**4. CEMETERY** **GERRY MEADE**

- a. Purchase of additional blocks for cemetery at \$11,900

- b. Public Works employees are doing the work, will be doing it in stages

**Trustee Wells made a motion to approve the purchase of the cemetery landscaping blocks, seconded by Trustee Sloan**

**Roll Call #5: Ayes: Wells, Sloan, Lindley, Meade, Oney**

**Nays: None**

**Absent: Bitler**

**Mayor Pro Tem Meade declared motion passed**

**5. ADMINISTRATIVE**

- a. Minutes from the March 4, 2019 Board Meeting (C/A Item A)
- b. Proclamation of April 4, 2019 as JA Day in Port Byron (C/A Item B)

**REVIEW ITEMS ON CONSENT AGENDA**

<b>ITEM</b>	<b>Action</b>	<b>Description</b>
A	Approve	Minutes from the March 4, 2019 Board Meeting
B	Approve	Proclamation of April 4, 2019 as JA Day in Port Byron
C	Receive	0219 Treasurer’s reports including P & L, Visa, and check registers
D	Receive	Economic Development Minutes from 02/25/19 meeting
E	Receive	TIF Minutes from 10/11/18 meeting
F	Receive	Minutes from 02/13/19 P & Z meeting

**Trustee Sloan made a motion, seconded by Trustee Lindley, to approve the Consent Agenda All “Ayes”, no “Nays” - Mayor Pro Tem Meade declared motion approved**

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

None

**COMMENTS FROM THE MAYOR PRO TEM**

None

**ADJOURN**

**Trustee Wells made a motion to adjourn, seconded by Trustee Sloan  
All Ayes, No Nays - Mayor Pro Tem Meade declared the meeting adjourned at 6:57 pm**

04/01/2019  
Approved (Date)

\_\_\_\_\_  
Mayor Pro Tem Gerry Meade

\_\_\_\_\_  
Village Clerk – Barbara Cray