

**MINUTES**  
**BOARD MEETING**  
**Monday November 5, 2018 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The Village Board Meeting was called to order by Mayor Pro Tem Gerry Meade at 6:00 p.m. on Monday November 5, 2018

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Gerry Meade, Wayne Oney, Dustin Sloan, Wes Wells**

**Absent: Mayor Peterson**

**Mayor Pro Tem Meade declared a quorum present**

**Also Present: Sarah Gorham, Atty; Dylan Weckerly, RICO Sheriff's Dept**

**COMMENTS FROM THE MAYOR PRO TEM**

None

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

None

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. VILLAGE FINANCE COMMITTEE WAYNE ONEY**

a. Trustee Oney covered 1018 Treasurer's reports, including P&L and check registers (C/A Item D)

**2. ECONOMIC DEVELOPMENT WES WELLS**

a. Trustee Wells attended the River Action Conference, which provided a quantity of information on the impact and actions to respond to river flooding

b. Christmas Walk Lighting Reminder.

1) Date of Christmas Walk is Friday, December 14

2) Wanted to verify that holiday lights and décor will be installed prior

**3. MSA**

a. Change order and payment app from Porter Brothers for Lakeview Drive

1) Not completely finished with project yet, defer to next meeting

**4. IRDC COMMITTEE WAYNE ONEY**

a. Lakeview Dr not yet done, as mentioned above

b. 9<sup>th</sup> St Ct needs additional attention, MSA will follow up

c. Route 84 should open soon

d. Comprehensive Improvement Plan should come before the Board next meeting

**5. PLANNING/ZONING COMMITTEE GERRY MEADE**

a. Their present focus is on Downtown Streetscape

**6. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY**

No updates

**7. PERSONNEL PATTY LINDLEY**

a. Has been working on job duties of the Clerk

b. Distributed preliminary outline to trustees

**B. PUBLIC WORKS DON LOY/ERIC SIKKEMA**

Not present

**1. RECYCLING AND REFUSE DUSTIN SLOAN**

No updates

**2. WATER/SEWER BRIAN BITLER**

- a. New PH meter needed for water testing
- b. G Doyle ordered from USA Bluebook

**Trustee Bitler made a motion to approve purchase of PH Meter from USA Blue Book, at a cost NTE \$1400, cost to be paid from Water Fund, seconded by Trustee Wells**

**Roll Call #2: Ayes: Bitler, Wells, Lindley, Oney, Sloan, Meade  
Nays: None**

**Mayor Pro Tem Meade declared motion approved**

**3. BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER**

No updates

**4. CEMETERY GERRY MEADE**

No updates

**5. ADMINISTRATIVE**

- a. Minutes from the October 15, 2018 Board Meeting (C/A Item A)
- b. Updated Mayoral appointments for FY18-19 (C/A Item B)
- c. TIF Committee minutes from 080817 (C/A Item C)
- d. Discussion on sale of Village property
  - 1) Attorney Gorham discussed differences between Ordinances and Resolutions for sale of surplus government property
  - 2) Resolution requires a public publication once, a date set for bids, and an approval by 2/3 of the Board
  - 3) Ordinance requires 3 publications, approval by 3/4 of the Board
  - 4) Process to sell property seemed more straightforward through Resolution, so Attorney Gorham will draw up a draft Resolution for vote at next Board meeting

**REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the October 15, 2018 Board Meeting
B	Approve	Mayoral Appointments for FY18-19
C	Receive	080817 TIF Committee Minutes
D	Approve	1018 Treasurer's reports, including P&L and check registers

**Trustee Sloan made a motion, seconded by Trustee Wells to approve the Consent Agenda All "Ayes", no "Nays" - Mayor Pro Tem Meade declared motion approved**

**CORRESPONDENCE**

Mayor Pro Tem Meade read a letter from the Village Water Treatment Operator, K Farrell, which included a "Certificate of Commendation" from the Illinois Department of Public Health for achieving the highest standard of compliance. He applauded the efforts of Gary Doyle from Public Works in obtaining this certificate.

**OLD BUSINESS**

Attorney Gorham distributed a memo to all trustees addressing any question of conflict of interest within her law firm, of which none was found; Trustee Lindley thanked her for the information.

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

None

**ADJOURN**

Trustee Wells made a motion to adjourn, seconded by Trustee Sloan

All Ayes, No Nays - Mayor Pro Tem declared the meeting adjourned at 6:44 PM

11/19/18

Approved (Date)

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Mayor Pro Tem Gerry Meade

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Village Clerk – Barbara Cray