

Planning and Zoning Commission Village of Port Byron

MINUTES from

Wednesday, September 12, 2018

Meeting at the Village Hall, 120 S. Main Street, Port Byron IL.

Call to Order, Chairman Gerry Meade @ 7:01 PM

Roll Call/Establishment of quorum/Pledge of Allegiance all were in attendance except those in Red

Scott Angelici
Wes Wells

Wayne Oney
Bob Wilson - Absent

Bob Lagerblade - Absent
Patty Lindley

Building Inspector's Report – Doug Streeter

- Normal small enhancements occurred, i.e., window replacements, garage addition, etc. Nothing big occurred in downtown area since previous meeting.
- Doug Streeter put a Stop Order on house next to post office. They need to let Doug know what they intend to do inside the house.
- Can't do much about house across from Casey's on the inside and we don't have an ordinance that addresses the ability to go inside the house to inspect it.
- Patty Lindley asked if Project NOW a possibility to help?
- Lou (gallery) was concerned about the possibility of medical having to enter house and safety due to the condition of porch.
- Gerry asked Doug Streeter to issue a letter to owner of house at 103 N. High street to get yard cleaned or city would intervene and do it and suggested at cost to home owner.
- Patty mentioned village needed to be more consistent with follow-up on this situation and others in town... need to also follow-up with other residents that aren't keeping up their residences.

Mayor's Comments

- Village clerk is not happy with how minutes are being submitted by some committees.
- Mayor is negotiating with Post Office on rental costs... previous member(s) of Zoning and Planning thought the rate suggested by Post Office is too low.
- After much discussion there would be two spaces across from Village Hall to test feasibility of using it to create two more parking spaces. There would be rock put down at this time.

Chairman's Discussion

-----Zoning Board of Appeals hearing in October

-----Rev. Rubino's request (Congregational Church)

Reverend Rubino attended the meeting to see if there were any ideas or ways the Village could help the Congregation Church (~170 yrs. old). They only have 7-8 members, all fairly old and have little support of help or money for the church. The PZ chairman will have another meeting with Reverend Rubino to let him know there is nothing the Village can officially do...with suggestions of where he might look for help.

Gallery Comments

Lou mentioned he had downloaded a 54 page guide which might be used to help determine the qualifications and develop the needs from the village to the three companies that are to be selected as potential companies for the downtown

Old Business

-----ITEP Downtown Streetscape update

Need members from Board that will work on criteria to be used for selection of Engineering firm.

----- Bruce Peterson:

Academy Property- Bruce mentioned there had been four different individuals interested in the Academy property but two had backed out. He expects to bring two offers to the Board meeting on 1 October. The Village attorney will work with the Village to assure we are being compliant with all laws regarding the offers.

The Village received a compliment from a person outside of the Village for the foresight to install and have available for use charging stations for electric cars.

The Mayor will be moving forward with a person recommend by Wes Wells for the purchase of a sound system to be used to improve the sound amplification/speaker system for the Board room

-----Economic Development Committee Report – Wes Wells

-----IRDC Update – Wayne Oney

Nothing new to report...at next meeting looking for approval of CIP for next 1-5 years.

New Business

-----Approve Minutes from the 061818 Combined IRDC/P&Z meeting, 071118 meeting, and 080818 meeting

Motion made to accept these minutes made by Wayne Oney, seconded by Wes Wells, and approved by all with a unanimous voice vote

Further Gallery Comments

Adjournment - Patty made motion to adjourn, which was seconded by Wayne, and approved by all with voice approval

Gerry Meade, Chairman

Next Meeting - Wednesday October 10, 2018 @ 7:00 PM at Village Hal