

**Minutes of the
Port Byron Planning and Zoning Commission
August 8, 2018 – Port Byron Village Hall
7:00 PM**

1. Call to Order: The Planning & Zoning meeting was called to order at by Chair Gerry Meade.

2. Roll Call/Establishment of Quorum:

Roll Call: Present: Patty Lindley, Wes Wells, Bob Lagerblade, Wayne Oney, Bob Wilson, Scott Angelici, and Chairman Gerry Meade.

Absent: None

Also present: Doug Streeter and Lou DiLauro.

Roll call established a quorum.

3. Building Inspectors Report: Building Inspectors Report –

A. Doug Streeter reported that: 1) roofs, siding and etc. as normal...

2) Kent Johnson has started a house

3) Garage addition going up

4) Byron Woods problem house has improved. Says he is moving forward

5) Building by Post office needs permit and clean up. Red stickers to stop work until things are fixed

6) House across from Casey's needs to do a lot more... slight improvement. Holes in soffit, foundation has collapsed in some areas, needs lots of improvement.

4. Mayor's Comments:

A. Bruce Peterson has spoken with county health dept. and county building inspector. They will come out with Port Byron building inspector. Bruce wants all three areas to come out and work together. We know there will be health, building issues for county and for Port Byron. We need to know the infractions. Village needs to make decision on how hard to push issues... we can give "x" amount of time and must be consistent with all homes in similar conditions. Report comes back to Mayor after results come in.

5. Chairman's Discussion

A. Planning & Zoning replacement members - don't need additional people for the board of appeals. There is a residency requirement to be on the zoning and appeals.

B. Presentation: Veenstra & Kimm Inc., Doug DeBolt - new engineering firm. See handout.

6. Further Mayor's Comments

A. Jared went through their preliminary design with senior IDOT admin engineers from Springfield

B. They will look through the design and Dixon people can reject the plan if they don't feel it will be helpful and work for the city.

C. IDOT very happy with MSA up to this date.

D. Will meet again with Board and business people to go over plan.

E. We will meet again in September, and need to meet with three engineering firms before September. (MSA, Missman?, and company we just met with tonight?)

7. Gallery Comments

None

8. Old Business:

A. ITEP grant for downtown streetscape

B. Economic Development Committee Report - Wes Wells

1) 3rd Thursdays needs support, Quad City ukulele group coming for next 3rd Thursday.

- 2) Oct 6 bicycle riders come through town ... breakfast will be at Village Hall around 7-7:30am...
- a. Bruce agreed we can use some of Mayor's money to pay for event.
 - b. Wes and Wayne will jointly also be there for the riders' breakfast.
- C. IRDC - Wayne Oney reviewed top four/five projects from IRDC team.

9. New Business

- A. CIP Draft (see handout)—
- B. Post office - where are funds going? It was purchased with TIF funds and rent from post office goes into TIF
- C. Discuss staggered P&Z membership (see charter) Gerry.... staggered membership, has always been that way due to the revolving door of the members... we'll leave it alone (as is) due to the difficulty of getting people.

10. Further Gallery Comments

None

11. Adjournment:

With no further business to come before the Commission at this time, Bruce Peterson made a motion, seconded by Bob Wilson, that the meeting be adjourned.

All in favor.

Motion carried and meeting adjourned at 8:20 p.m.

Respectfully Submitted,
Gerry Meade