

**Minutes of the COMBINED MEETING of the
Port Byron Planning & Zoning Commission
and the Port Byron IRDC
June 18th, 2018 – Port Byron Village Hall
Monday, 4:00 PM**

The Planning & Zoning Commission and the IRDC met together on Monday, June 18, 2018 at the Village Hall.

1. Call to Order: The meeting was called to order at 4:00 p.m. by P & Z Chair Gerry Meade.

2. Roll Call/Establishment of Quorum:

Roll Call: Present: Members Wes Wells, Bob Lagerblade, Wayne Oney, Bob Wilson, Scott Angelici, Bruce Peterson, Dustin Sloan, Patty Lindley, Eric Sikkema, and Chairman Gerry Meade.

Absent: Sarah Ford

Roll call established a quorum.

3. Building Inspector's Report – None, Doug Streeter absent

4. Chairman's Discussion - None

5. Gallery Comments – None

6. Approve Minutes

A motion was made by Patty, and seconded by Wes, to approve the minutes from the May 9, 2018 Planning & Zoning meeting.

All P & Z members in favor and motion carried.

7. Pending Business: Discuss ITEP (Illinois Transportation Enhancement Program) grant for Downtown Streetscape

The envisioned Downtown Streetscape project has a total projected cost of \$4.3 million, of which \$2.3 million is Village cost

The village applied for an ITEP grant through the State, for the remainder, but was only awarded \$97,570 for preliminary engineering

J Fluhr, MSA, told of meeting with IDOT today, who indicated that if the Village turns down this ITEP grant of \$97,570, they will never again be awarded another ITEP grant

He also discussed the grant requirements, which are several, relating to what costs can be grant-eligible and which are not

Angled parking would likely not be allowed, various other aspects allowed or not allowed

Part of design consideration requires attention for bicycle traffic and the existing bike path

Additionally, ADA sidewalks and ramps, and parking spaces will be mandated and require approval

Several alterations to current parking spaces will be required, and again, approval by IDOT mandated

The grant application process is utilizing a conceptual design plan for downtown, which may be changed by IDOT upon implementation

Several questions were raised about the aesthetics of the conceptual designs by gallery attendees, especially as regarding ADA ramps

Other questions raised as to financial feasibility

Source of financial support for the project is a big issue; MSA says they are acting as the Village's financial advisor for this

Mayor Peterson said there is another meeting with IDOT planned for 8/8/18 to discuss some of these issues

Chairman called for a vote as to whether to accept the \$97,570 ITEP grant for preliminary engineering, for referral to Village Board for official decision

A motion was made by Wayne Oney, and seconded by Bob Wilson, to recommend to the Village Board to proceed with acceptance of the initial ITEP grant, with the Village portion of costs to come from TIF funding.

Roll Call #1: Ayes: Oney, Wilson, Peterson, Wells, Lindley
Nays: Sloan

Chair Meade declared motion approved

At this point, Wayne Oney unofficially discussed some of the items that IRDC has been discussing, (since this is considered a combined Planning & Zoning and IRDC meeting) even though not listed on official agenda.

He spoke about how the Village was going to pay for these projects, and their conclusion that up to half of Capital Reserve funds would be available. Also, Mayor brought up discussion as to how much TIF funds can be used.

8. Further Gallery Comments

None

9. Adjournment

IRDC Chair Oney declared the meeting adjourned at 5:15 pm

Respectfully Submitted,
Gerry Meade and Wayne Oney