

IRDC Committee Meeting
Infrastructure Rehabilitation Development Committee (IRDC)
July 16, 2018 at 4:30 PM
Village of Port Byron
Village Hall, 120 S. Main Street
This is an open meeting, and the public is invited to attend.

AGENDA/MINUTES

1. Call to Order – 4:30
2. Roll Call/Establishment of quorum – Wayne Oney, Bruce Peterson, Dustin Sloan, & Jared Fluhr (MSA). Wayne noted that we need to add 1 other member to this committee to replace Patrick.
3. Review & Approve Minutes of 6/18 – Appoint Recorder for Meeting Minutes – No minutes to approve. The last meeting was a joint meeting with P&Z and was recorded. Barb needs to type up the minutes if they haven't been yet.
4. Mayor's Comments – Mentioned that there are a few residents about to make the connection to water. One resident had questions/concerns with the required hookup, and Bruce told them to come and address them at an IRDC meeting.
5. Public Works Comments (Eric & Don) – None, not present.
6. Project Updates (MSA)
 - A. Hwy. 84 Sidewalk & Water Main Replacement – (TAP & ITEP Grants) – Working towards 75% plans. Environmental clearances are complete. Plan submittal to IDOT in the next month, followed by PDR submittal, and property acquisition (temp. construction easements).
 - i. Retaining Wall Option – MSA to get costs on a few options and bring back to the committee.
 - ii. Plan Review Discussion – All plan reviews will be with Public Works. Wayne would like to know when they are, as he may sit in if he is available.
 - B. Capital Improvement Plan (CIP)/Project Financial Planning – Reviewed the project list, fiscal capacities, and project cost allocations. The CIP is close to being complete.
 - i. Finalize Project List & Priorities – Bruce would like it sent to P&Z for review.
 - ii. Water and Sewer Rates – Discussed the potential water rate increase. Dustin is concerned that residents will be upset with the increase. Prior to the next meeting, we will see if Barb has neighboring community rate information for comparison. At the next meeting, IRDC will discuss how to present this proposal to the board.
 - C. Lakeview Drive HMA Overlay – Waiting on Porter Brothers to share their schedule.
 - i. Additional Patching and/or Sealing – Will discuss with them at the pre-construction meeting.
 - D. IL 84 Water Main Relocation (Quarry St. to South of Linn St.) – MSA has been in contact with IDOT, and they are contracting with McCarthy Improvement Company.

The Village's portion of the project for the water main is under the \$75,000 estimate at approximately \$54,000.

E. GIS – GPS unit arrived and MSA provided training to Village staff ([Eric only](#)).

7. Old Business:

A. Sidewalk Maintenance Program & Ordinance Review/Update – Tabled.

8. New Business:

A. ITEP Award – Downtown Streetscape – MSA will be sending a memo discussing the cross section and parking layout to IDOT so they can discuss at their August 8th coordination meeting with FHWA. Once IDOT Okays they concept, the Village will proceed with the RFQ process.

9. Gallery Comments - None present.

10. Adjournment - 5:45

11. Next Meeting: August 20th at 4:00 PM Agreed to have a 4 so it can hopefully be the final working session of the CIP.