

**Minutes of the Port Byron Green Committee**  
**August 22, 2018 – Port Byron Village Hall**  
**7:00 p.m.**

The Port Byron Green Committee met on Wednesday, August 22, at 7:00 p.m. at the Village Hall.

1. **Call to Order:** The Green Committee meeting was called to order at 7:03 p.m. by Sarah Ford.
2. **Roll Call/Establishment of Quorum:** Roll Call: Present: Sarah Ford, Emily Skelton, and Jill Schutts.
3. **Approve Minutes:** Jill made a motion, seconded by Emily, to approve the minutes of the July 18, 2018 meeting. All in favor and motion passed.
4. **Old Business:**
  - Committee members discussed the market, which has had a drop in attendance since Tug Fest; weather may be a contributing factor, plus the “newness” is wearing off. However, there are dedicated vendors and new vendors still coming in. It was decided to keep the hours from 10 – 2, at least until late September or early October – then we could switch to 10 – 1. Also discussed was that the change of hours hasn’t been noted on the electronic signs, and could there be a patch on the vinyl sign to indicate new hours?

A motion was made by Emily, and seconded by Sarah, to ensure the signs are upgraded to reflect the change in hours. All in favor and motion approved.
5. **New Business:**
  - Monthly clean-up: the Committee agreed to hold the next clean up along the river on Saturday, October 6, from 1 – 3 p.m. Sarah already has bags and gloves for the cleanup. The possibility of meeting at River Bend Pizza beforehand to treat volunteers to lunch was proposed, but not guaranteed.
  - The Committee next discussed a request by the Mayor to coordinate and help with watering hanging flower baskets around Port Byron next year. After discussion, members felt it was out of the scope of the committee, especially since three members live outside the village limits, and time and commitment would be a factor. They thought it’d be a better job for village personnel.
  - Jill also informed the committee that she has returned the materials for the kiosks, which have been slowly getting upgraded with new information.
6. **Gallery Comments:** None.
7. **Adjournment:** With no further business to come before the committee, Sarah made and motion, seconded by Emily, that the meeting be adjourned.  
All in favor and motion passed. Meeting was adjourned at 7:40 p.m.

Respectfully submitted,  
Sarah Ford