

Minutes

Cemetery Board Meeting

Village of Port Byron Illinois

March 26, 2018

Roger Oliver called the meeting to order at 1:02 p.m.

Roll Call / Pledge of Allegiance

Present: Roger Oliver, Gerry Meade, Jeanine Ingalls, Andy Rogers, Larry Tillberg, Eric Sikkema, Kristie Guardia

Absent: n/a

Gallery: n/a

Cemetery Sign - Larry Tillberg will get a key to the maintenance building and begin work on the sign after Memorial Day. Discussed having a temporary sign put up at the cemetery entrance while work is being done. Discussed tearing out the bushes behind the sign. Eric said maintenance could do this. Also discussed ideas for replacing the stones in the front of the sign with a small retaining wall.

Retaining Wall- Discussed retaining wall projects for this year. Will have the board meet up at the cemetery at the next meeting and decide where we would like to go next. Will also have retaining wall company look at doing a small wall by the cemetery sign so that it matches. Also discussed the possibility of a guard rail on the road leading out of the cemetery.

2018/2019 Budget - Gerry Meade reported the board approved \$20,000.00 for repairs in the cemetery for the fiscal year.

Cemetery Managers Update - Kristie gave an update on the complaints we received do to the fact that Don had cleaned the cemetery decorations before the scheduled time. Discussed and approved the use of a cemetery request form for anyone requesting information about the cemetery or its clients. This will keep our records and client information secure. Discussed the incident with Bill Gilbert on the stone with a date on it that he disagreed with. Spoke with the AIC and they said we never want to take responsibility for approving stones. It's the family's choice as to what they put on the stone.

Adjourn, Roger Oliver made the motion to adjourn, Jeanine Ingalls seconded. Meeting adjourned at 1:42 p.m.