

# MINUTES

## BOARD MEETING

Monday July 16, 2018 6:00 P.M.

### VILLAGE OF PORT BYRON IL

The Village Board Meeting was called to order by Mayor Bruce Peterson at 6:00 p.m. on Monday July 16<sup>th</sup>, 2018

#### ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Gerry Meade, Wayne Oney, Dustin Sloan, Wes Wells

Absent: None

Mayor Peterson declared a quorum present

Also Present: Sarah Gorham, Attorney; Officer Brent Mendoza RICO Sheriff's Dept; Deb Laleman, Treasurer

#### COMMENTS FROM THE MAYOR

The Mayor announced that there will be a resolution at the next board meeting to make the village clerk's position appointed rather than elected.

#### GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

None

#### COMMITTEE REPORTS

##### A. PUBLIC INFORMATION/FINANCE COMMITTEES

##### 1. GREEN COMMITTEE SARAH FORD

- a. Sarah was not in attendance.
- b. Mayor Peterson commented on how pleased the vendors were with the Farmer's market and how well received with the community it has been.
- c. Also, commented on the Green Committee's concern on chemical usage so close to the river and on trails used by people and animals. He informed the board that the Village will limit their usage as much as they can. The Village will not be using the chemicals near the water, nor will we spray chemical herbicides in the gardens near the playground or "Will B Rollin"

##### 2. VILLAGE FINANCE COMMITTEE

- a. Reviewed Treasurer's Report – we are seeing small raises on bank accounts.
- b. No Visa or check register

##### 3. ECONOMIC DEVELOPMENT WES WELLS

- a. Trustee Wells reminded the board that this week is "Third Thursday" and music will be in the Gazebo from 5:15 till 8:00 P.M. The Ukulele Band will be performing at 7:00 P.M.
- b. Trustee commented on the low turnout for the "Baby Blues Fest". Because of the 100 degree temperature, the attendance was low even though they had some of the best bands. Hopefully next year the weather will cooperate.

##### 4. MSA

- a. Jared Fluhr with MSA presented a review of the current projects for the Village. A draft CIP project list and funding breakdown has been prepared and will be presented at the next board meeting.

##### 5. IRDC COMMITTEE WAYNE ONEY

- a. The committee reviewed the upcoming projects, i.e. Lakeview Drive rehabilitation, IL 84 Water Main Relocation, IL 84 Sidewalk Improvements and other Capital Improvements. Did not have a quorum so these will be reviewed at next IRDC meeting
  - b. GIS training has been completed with the public works personnel.
- 6. PLANNING/ZONING COMMITTEE    GERRY MEADE**
- a. Downtown Streetscape was the committee's main focus, they will be working with MSA in the preparation of a memo to IDOT requesting a preliminary review and response to the roadway cross section that was submitted in the grant application.
  - b. The intent is for IDOT to review with FWHA at the August 8<sup>th</sup> coordination meeting in Springfield, to verify that the conceptual parking and roadway cross section is acceptable.
- 7. ORDINANCE, GRANTS & AUDITS    PATTY LINDLEY**  
No Updates
- 8. PERSONNEL    PATTY LINDLEY**
- a. Trustee Lindley and Trustee Oney will be meeting with staff on July 26<sup>th</sup> for job description review.
- B. PUBLIC WORKS    DON LOY/ERIC SIKKEMA**  
No Updates
- 1. RECYCLING AND REFUSE    DUSTIN SLOAN**  
No Updates
- 2. WATER/SEWER    BRIAN BITLER**  
No Updates
- 3. BLDG. & GROUNDS/STREETS & STREET LIGHTS    BRIAN BITLER**
- a. Mayor informed the board that sidewalks are being repaired by the staff in several locations. It is an ongoing project as time allows.
  - b. Also, informed the board that the boat docks being installed by Tuggers are for Tuggers business only.
  - c. The Village's boat docks will be installed with limited space available as soon as the water levels subside.
- 4. CEMETERY    GERRY MEADE**
- a. Trustee Meade announced that on Saturday, July 21, at 10:00 A.M. Port Byron will dedicate a grave marker for Lt. George Henry Apthorp at the old Port Byron City Cemetery on Cherry St. Lt. Apthorp's grave has been unmarked for many years, now he is finally getting a marker.
  - b. Lt. Apthorp, aged 23, died October 29, 1864 while participating in a charge by his 14<sup>th</sup> Colored Infantry in the Civil War Battle of Decatur, Alabama.
  - c. Everyone is invited to this ceremony.
- 5. ADMINISTRATIVE    BRUCE PETERSON**
- a. Minutes from the July 2, 2018 Board Meeting (C/A Item A)
  - b. RI County Sheriff's reports for June 2018 (C/A Item B)
  - c. RCPBFPD Report for June 2018 (C/A Item C)

**REVIEW ITEMS ON CONSENT AGENDA**

<b>ITEM</b>	<b>Action</b>	<b>Description</b>
A	Approve	Minutes from the July 2, 2018 Board Meeting
B	Receive	RI County Sheriff's reports for June 2018
C	Receive	RCPBFPD Report for June 2018
D	Approve	0618 Treasurer's reports, including P&L, Visa and check registers

**The Consent Agenda could not be approved at this time.  
Will be approved at the August 6<sup>th</sup> meeting.**

**CORRESPONDENCE**

Nothing

**OLD BUSINESS**

Trustee Wells had a question regarding our ordinance on alcoholic beverages. Does the street have to be closed when there are alcoholic beverages being served? Trustee Lindley will research the ordinances and get back with the answer.

**NEW BUSINESS**

Nothing

**GALLERY – QUESTIONS, COMMENTS**

Nothing

**ADJOURN**

**Trustee Sloan made a motion to adjourn, seconded by Trustee Lindley  
All Ayes, No Nays - Mayor Peterson declared the meeting adjourned at 6:35 pm**

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Approved (Date)

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Mayor – Bruce Peterson

\_\_\_\_\_  
Deputy Village Clerk – Shirley Hollister