

**Minutes of the  
Port Byron Planning and Zoning Commission  
May 9th, 2018 – Port Byron Village Hall  
7:00 PM**

The Planning and Zoning Commission met on Wednesday, May 9, 2018 at the Village Hall.

**1. Call to Order:** The Planning & Zoning meeting was called to order at 7:02 p.m. by Chair Gerry Meade.

**2. Roll Call/Establishment of Quorum:**

Roll Call: Present: Members Wes Wells, Bob Lagerblade, Wayne Oney, Bob Wilson, Scott Angelici, and Chairman Gerry Meade.  
Absent: Patty Lindley, Sarah Ford  
Also present: Doug Streeter and Lou DiLauro.  
Roll call established a quorum.

**3. Building Inspectors Report:** Doug reported that things are starting to pick up – permits were issued for re-roofing, an addition, a new garage, as well as a demolition of a house on Elm Shore Drive.

**4. Chairman's Discussion:** The Village Board voted to approve the Planning & Zoning Charter at May 7<sup>th</sup>, 2018, meeting

**5. Mayor's Comments:** Mayor Bruce Peterson said he received an inquiry about a possible new restaurant in town and the availability of TIF funds; he also felt he should have received notification of the ITEP grant award before it was published in the paper.

**6. Gallery Comments:** Lou DiLauro commented that potential new restaurant needs to follow TIF rules to ensure they will not lose opportunity.

Also received comments as to:

- a. messy property on new house construction at 1322 Hunter Dr, and
- b. tree next to Casey's in imminent danger of falling; Mayor said homeowner has no money to remove the tree

**7. Old Business:**

**a. Approve Minutes:** A motion was made by Wayne, and seconded by Scott, to approve the minutes from the April 11, 2018, Planning and Zoning meeting. All in favor and motion carried.

**b. Green Committee update:** Sarah Ford not present

**c. Economic Development update:**

1. Wes said the committee has been planning "Third Thursdays", which will start May 17<sup>th</sup>. It will be like Gazebo Fest, with live music, dinner and drink specials, and other downtown activities.
2. The Baby Blues Fest is also set for June 30, with music lined up.
3. Kiosk keys need to be found so action can be taken to clean them up.
4. Investigating solar power array for the WWTP

**8. New Business:** Need to install sign by e-charging station and get meter readings each month

**9. Further Gallery Comments:** None.

**10. Adjournment:** With no further business to come before the Commission at this time, Bob Lagerblade made a motion, seconded by Wes Wells, that the meeting be adjourned.

All in favor.

Motion carried and meeting adjourned at 8:01 p.m.

Respectfully Submitted,  
Gerry Meade