

**IRDC Committee Meeting**  
**Infrastructure Rehabilitation Development Committee (IRDC)**  
**March 19, 2018 at 4:30 PM**  
**Village of Port Byron**  
**Village Hall, 120 S. Main Street**  
**This is an open meeting, and the public is invited to attend.**

**AGENDA/MINUTES**

1. Call to Order 4:25
2. Roll Call/Establishment of quorum – Patrick Strobel, Gerry Meade, Dustin Sloan, Wayne Oney, Eric Sikkema Jared Fluhr (MSA), Kevin Bailey (MSA), and Dispatch.
3. Review & Approve Minutes of 2/20/18 – Appoint Recorder for Meeting Minutes – Table to next meeting.
4. Mayor’s Comments – Not present.
5. Public Works Comments (Eric & Don) None.
6. Project Updates (MSA)
  - A. Hwy. 84 Sidewalk & Water Main– (TAP & ITEP Grants) – Informed the committed that the PESA response for environmental review was sent back to the DOT last week. The DOT will be completing their PSI (phase 2 environmental) in the next 6 months. Once Cultural review is complete, public input can begin followed by several other DOT approvals before final design can take place.
  - B. Capital Improvement Plan (CIP)/Project Financial Planning
    - i. Projects Priorities – Not discussed.
    - ii. Cherry Street Scope – Not discussed.
    - iii. Budget Allocations – Briefly discussed. Wayne would like to meet and review the CIP in detail outside of IRDC.
    - iv. Water and Sewer Rates – Briefly discussed that the water/sewer rates may need to be adjusted if the Village wants to these accounts to pay for any of the projects listed in the Capital Improvement Plan.
  - C. Lakeview Drive HMA Overlay
    - i. Review Scope of Work – MSA reviewed that the project will be a reclaim (mill-in-place, with a 2” HMA overlay from Tiber Ridge to the cul-de-sac. There will also be a few patches on Timber Ridge as an alternate.
    - ii. Set Bid Date & Advertisement – Bid date tentatively set for May 4<sup>th</sup> at 11:00 AM. Project will advertise 1<sup>st</sup> week in April and be put in the Dispatch and Review. Substantial Completion date to be August 31<sup>st</sup> with 6-8 more weeks for final completion/project closeout.
7. Old Business:
  - A. James Street Sewer / Shew Development – Not discussed

- B. Water Hookups – Wayne discussed the options that the bank provided the Village to assist the residents with financing their hookups. This as well as if the committee wanted to offer the residents assistance was discussed, but no decisions were made. MSA noted that if the committee was going to decide on assisting, they should soon before residents start hooking up and get upset if the Village offers assistance and they didn't have the same opportunity.
- C. Sidewalk Maintenance Program & Ordinance Review/Update – No update at this time. Jared will follow-up with Patty on the review of this ordinance.

8. New Business: Eric mentioned that the DOT sent him plans for a storm sewer project along IL-84 near the Village garage. The DOT is requesting the Village's review and to determine if their water main would need to be relocated, and it would be at the Village's cost. The DOT is expecting to bid the project in June. Eric noted that he requested MSA to review the plans and determine if the Village needs to move the more or if there are any other concerns the Village should have. MSA noted that if the water main needs to be relocated, it will be difficult to get a permit before June, but will see what is required and coordinate with the Village and DOT. MSA informed the committee that we will review the plans and coordinate with the DOT as required under the General Engineering and Misc. Services agreement for our time. If additional work is required (i.e. design a new water main), that would be brought to the next board meeting.

9. Gallery Comments – None present.

10. Adjournment – 5:26

Next Meeting: April 16<sup>th</sup>, at 4:30PM (Tentative) Not confirmed, will be confirmed via email in April.