

**IRDC Committee Meeting**  
**Infrastructure Rehabilitation Development Committee (IRDC)**  
**February 20, 2018 at 4:00 PM**  
**Village of Port Byron**  
**Village Hall, 120 S. Main Street**  
**This is an open meeting, and the public is invited to attend.**

**AGENDA/MINUTES**

1. Call to Order – 4:00
2. Roll Call/Establishment of quorum – Patrick Strobel, Gerry Meade, Dustin Sloan, Bruce Peterson, and Jared Fluhr. Also in the audience was the newspaper and 4 residents.
3. Review & Approve Minutes of 1/16/18 – Appoint Recorder for Meeting Minutes **Approved.**
4. Mayor’s Comments – Bruce presented a letter from Wayne Oney that provided options for assisting residents with the water connection. He is asking the committee to determine how they would like to proceed. He also expressed his concern with determining Capital Improvement Projects and how they would be financed. This will all be addressed in the CIP process that MSA and the committee are working on.
5. Public Works Comments (Eric & Don) – Eric had no comments besides Lakeview Dr. which is on the agenda. He would like to get this approved so it can be bid early this year.
6. Project Updates (MSA)
  - A. Hwy. 84 Sidewalk & Water Main– (TAP & ITEP Grants) – MSA provided a brief update. The DOT sent MSA the PESA this week and requests additional information for the PSI (soil borings) for special waste. This next phase of the environmental review could take up to 6 months. In correspondence with IDOT, the sunset date of the project was clarified to be September 2019, per the ITEP agreement. Due to the amended environment review taking significant time, the letting date will likely not be until late fall 2018 or January 2019.
    - i. Discuss Public Meeting Date(s) – Although the public meeting cannot be scheduled until the PSI is complete, it was determined that the committee felt a Thursday at 6pm would be the best day/time to have the meeting for resident turn out.
  - B. Capital Improvement Plan (CIP)/Project Financial Planning – Bruce and Wayne would like a working session scheduled to review this in more detail.
    - i. Projects Priorities – Briefly reviewed the project list on the spreadsheet prepared by MSA.
    - ii. Budget Allocations – Will be reviewed at a CIP meeting to be scheduled in the near future.
    - iii. Water and Sewer Rates– Will be reviewed at a CIP meeting to be scheduled in the near future.
7. Old Business:
  - A. James Street Sewer / Shew Development – No update, is still be considered in the CIP if funding is available.

**B. Water Hookups** – Discussed the different loan options that Wayne presented in his letter to the committee. Also had 2 residents address the committee that do not wish to make the water connection. The committee will further discuss options at upcoming meetings.

- Richard Taber of 902 N. High St. addressed the committee with the following comments and questions, followed by committee responses:
  - o Why can't they wait to hookup until they need to (well fail, etc.)?
    - The ordinance, which was required by IEPA for funding, states hookups are required within 5 years it becomes available to them.
  - o He estimates his hookup to cost \$6,000, which he doesn't have.
  - o Why did the Village ignore resident's comments/concerns before the project started? Also asked what the surveys said about project support?
  - o Heard that the Village already gave 1 waiver to a resident.
    - No one on the committee is aware of any waiver to residents not requiring them to hookup.
- Jenny Weeks (1418 N. High Street) addressed the committee with the following comments and questions:
  - o What is the Village going to do if the residents refuse to hookup?
    - The ordinance states a fine will be issued.
  - o How will the Village afford to enforce the ordinance (assuming law suits)?
  - o She recalls previous promises that she would never be required to hookup when she gave the Village an easement for a project several years ago. She does not believe she has it in writing though.
    - No one was aware of any meetings or conversations with her regarding an easement required for the project. It was discovered after the meeting that she granted the Village a temporary construction easement for the WWTF project for roadway and stream work, so not sure why water hookups would have been discussed, as the water extension project wasn't designed until after the WWTF was built.

**C. Lakeview Dr. HMA Overlay** – Eric wishes to complete an asphalt overlay on Lakeview Dr. in 2018. The estimated cost is \$106,000. He has \$60,000 budgeted in his streets fund and wishes the other portion to be funded with either capital reserves or TIF. There was discussion as to whether or not the project falls within the TIF and would be TIF eligible. The Village will ask Kathy Orr for her determination. The committee recommended that the project be recommended to the board and be funded with the street budget and the remaining amount to be financed wither by TIF or capital reserves. The committee also recommended that MSA prepares a task order so we can get the project started and bid by summer.

**D. Sidewalk Maintenance Program** – Briefly discussed. Jared mentioned that the ordinance appears to be lacking who is responsible for maintenance and upkeep. If the Village is going to start replacing sidewalk at their costs, the ordinance should be reviewed to see what it says and may need to be updated so it is consistent with current practices. Dustin recommended that the ordinance to be reviewed by the Ordinance Committee.

8. New Business: **None.**

9. Gallery Comments – **No additional comments from the audience.**

10. Adjournment – **5:40**

Next Meeting: March 19<sup>th</sup> at 4:30PM (Tentative)