

**Minutes of the  
Port Byron Planning and Zoning Commission  
October 11th, 2017 – Port Byron Village Hall  
6:00 PM**

The Planning and Zoning Commission met on Wednesday, October 11th, 2017 at 6:00 PM at the Village Hall.

**1. Call to Order:** The meeting was called to order at 6:04 PM by Chairman Gerry Meade

**2. Roll Call/Establishment of Quorum:**

Present: Bob Wilson, Sarah Ford, Scott Angelici, Patty Lindley, Wayne Oney, and Chairman Gerry Meade. Also present: Doug Streeter, Lou Dilauro, Tom Stocking, and Jared Fluhr and Steven Tremblin from MSA. Roll call established a quorum and the Pledge of Allegiance was recited.

**3. Mayor's Update:** No update, due to absence.

**4. Building Inspector's Report:**

Doug reported that activity is slowing down, with permits for 2 re-roofs and electrical work. River Bend Pizza has re-opened in the new building, and additional outside work is expected to be completed by the end of the month.

**5. Chairman's Discussion:** Chairman Meade had nothing to discuss at this time.

**6. Gallery Comments:** Lou D. asked about a tree covering the sidewalk on N. High Street, and can there be a projector for the public meeting on downtown planning?

**7. Old Business:**

**a.** A motion was made by Bob W., and seconded by Patty, that the Minutes of the September 2017 meeting be approved as presented. All in favor and motion carried.

**b.** Jared and Steven from MSA presented additional information and concepts for the proposed **Downtown Development Plan** update. The committee discussed the pros and cons of the parking concepts, and the parameters of the planning needed for the grant- Quarry Street to Prairie Street and Main Street. Railroad right of way was shown on the maps.

Flex space parking along Main Street was discussed, with MSA noting that a rolled curb or decorative curb with decorative and movable objects could be installed. Though Main Street would lose spots in the summer, there would be more in the winter based on the designs.

The plans for the roadway were also discussed, and shown through general concept plans. The committee was not in favor of a one-way, since drivers would have to circle around to Route 84 to come back for parking. Option A included measurements on the road for a buffer zone, rolled curb for parallel parking, a bike lane, and the driver lane. There could also be bump-outs at intersections, to make it safer for all traffic.

Bob asked whether there would be liability if bikers shared the road, which they already tend to do now. Steven said all changes would meet IDOT standards, but a designated bike lane will be much safer. Option B included a "cycle track" concept, which would decrease the buffer zone slightly, but put in a raised multi-use track on the west side of Main Street, with pedestrian traffic directed to the east side of Main Street.

All parking lost on Main Street would be redistributed to other spots within a block of Main Street.

If approved, the whole road would need to be reconstructed, likely with concrete, and updated ADA designs and parking. In order for the grant to be completed by the December deadline, there will need to be a public hearing, which was set for November 6th.

**Bob made a motion to recommend Option B (cycle track concept) to the Village Board, and Patty seconded the motion. A roll call vote had all in favor, and the motion passed.**

There were additional discussions on the flexibility of the space, character images to enhance the downtown, and possible kiosks, as well as parking lots and related railroad issues, the possibility of parking at local businesses, and the trade-offs needed to make the downtown space more amenable and safer to all foot and vehicle traffic.

**c. Economic Development Committee:** Wes had no update at this time.

**d. Green Committee Update:** Sarah had no update at this time.

**7. Old Business:** Scott asked whether there updates from the board regarding the electric charging station, since many car companies are planning on phasing out gasoline engines in favor of electric within the next decade. More information will be available at a future meeting.

**8. New Business:** Sarah informed the committee that she had moved about 10 miles outside of Port Byron, and would she still be eligible for the committee? Chairman Meade stated that she can stay on, other than casting a vote on decisions before the Zoning Board of Appeals.

**9. Further Gallery Comments:** None at this time.

**10. Adjournment:**

With no further business to come before the Committee at this time, Patty made a motion, seconded by Bob, that the meeting be adjourned. All in favor and the meeting adjourned at 7:27 p.m.

Respectfully Submitted,  
Sarah Ford