

**MINUTES**  
**BOARD MEETING**  
**Monday December 18th, 2017 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The Village Board Meeting was called to order by Mayor Bruce Peterson at 6:00 p.m. on Monday December 18<sup>th</sup>, 2017.

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Gerry Meade,  
Wayne Oney, Dustin Sloan, Wes Wells**

**Absent: None**

**Mayor Peterson declared a quorum present**

**Also Present: Sarah Gorham, Atty; Manny Rivera, RICO Sheriff's Dept**

**COMMENTS FROM THE MAYOR**

1. Mayor Peterson announced the Holiday Lighting Contest Winners:
  - Business Lighting Contest winners:
    - 1st Place Lily Pads
    - 2<sup>nd</sup> Place Safe Money Concepts
  - Residential Contest winners:
    - Grand Prize 1302 Lakeside Dr
    - 2<sup>nd</sup> Place 1300 Lakeside Dr
    - 3<sup>rd</sup> Place 112 S High St

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

None

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. VILLAGE FINANCE COMMITTEE    WAYNE ONEY**

- a. 1117 Treasurer's reports, including P&L, Visa, and check registers (C/A Item D)

**2. ECONOMIC DEVELOPMENT    WES WELLS**

- a. Thanks to all involved in Village Christmas Walk

**3. IRDC COMMITTEE    PATRICK STROBEL/ GERRY MEADE**

- a. Examining existing sidewalk ordinances and guidelines
- b. Discussed CIP funding
- c. Brought up to date on Downtown Development
- d. Looked at Property Maintenance Ordinance

**4. PLANNING/ZONING COMMITTEE    GERRY MEADE**

- a. Downtown Development
  - 1) Not much to say, have decided to table until ITEP grant decided
- b. Sign Ordinance(s)
  - 1) Trustee Wells asked about the rationale for this to be under Planning/Zoning instead of the Trustee assigned to Ordinance
  - 2) Trustee Lindley also questioning this assignment
  - 3) Also have been discussing signs at entrance to town listing churches, for a long time
  - 4) Was left in hands of residents that came in and brought it to Board

- 5) Trustee Bitler feels it should be pursued and resolved as far as who/what and who would be included, etc.
- 6) Also some discussion as to temporary types of signs and guidelines

## 5. MSA

- a. Submitted final pay request from Stichter for 9<sup>th</sup> St Ct N project
- b. Amendment to Downtown Development plan to bill for extra work and time

**Trustee Oney made a motion to approve the contract amendment for the Downtown Development Concept plan, to pay an additional \$5925 to MSA, seconded by Trustee Wells**  
**Roll Call #2: Ayes: Oney, Wells, Meade, Lindley, Sloan, Bitler**

**Nays: None**

**Mayor Peterson declared motion approved**

- c. Also some discussion ensued as to the Welcome Flyer that MSA was working on
  - 1) Not complete, MSA was to “assist” in development and then the Village is to decide what they would do with it
  - 2) Trustee Wells suggested that Economic Development Committee look at it and bring back to Board with suggestions

## 6. ORDINANCE, GRANTS & AUDITS **PATTY LINDLEY**

No update

## 7. PERSONNEL **PATTY LINDLEY**

- a. Holiday bonuses
  - 1) Trustee Lindley would like to give bonuses to certain employees in appreciation for service and in the spirit of the holidays

**Trustee Lindley made a motion to give a \$50 check from General Budget and a Christmas card to six employees (2 office staff, 3 Public Works staff and Building Inspector), seconded by Trustee Sloan**

- a. Discussion ensued as to amount, who would receive the holiday gift, etc.
- b. Trustee Sloan withdrew his 2<sup>nd</sup> and Trustee Lindley withdrew her motion

**Trustee Lindley made another motion, to give a \$150 check from General Budget as a holiday gift to the 6 employees in a Christmas card, seconded by Trustee Sloan**

- a. Much discussion ensued as to amount, who would receive the holiday gift, etc.
- b. Trustee Lindley said she could amend motion again?
- c. Trustee Sloan withdrew his 2<sup>nd</sup>

**Trustee Wells made another motion, to give the 3 full time employees a \$200 bonus and 3 part time employees a \$125 bonus from General Budget as a holiday gift in a Christmas card, seconded by Trustee Lindley**

**Trustee Wells then REVISED his motion, to give the 3 full time employees a \$200 bonus and 2 part time employees a \$125 bonus from General Budget as a holiday gift in a Christmas card, seconded by Trustee Lindley**

**Roll Call #3: Ayes: Wells, Lindley**  
**Nays: Bitler, Sloan, Meade, Oney**  
**Mayor Peterson declared motion denied**

**Trustee Sloan made another motion, to give the 3 full time employees a \$100 bonus and 2 part time employees a \$50 bonus from General Budget as a holiday gift in a Christmas card, seconded by Trustee Lindley**

**Roll Call #4: Ayes: Sloan, Lindley, Oney, Wells**  
**Nays: Bitler, Meade**  
**Mayor Peterson declared motion approved**

**8. PUBLIC HEALTH    DUSTIN SLOAN**

No updates

**9. GREEN COMMITTEE    SARAH FORD**

No updates

**10. TIF**

- a. Resolution #R171812 to pay Riverbend Pizza
- b. Board voted to approve agreements in 2015 and 2016
- c. Project is now done

**Trustee Wells made a motion to approve TIF Resolution #R171812 to pay Riverbend Pizza \$45,425 total, per previously approved agreements, seconded by Trustee Oney**

**Roll Call #5: Ayes: Wells, Oney, Meade, Lindley, Sloan, Bitler  
Nays: None**

**Mayor Peterson declared motion approved**

**B. PUBLIC WORKS**

**1. RECYCLING AND REFUSE    DUSTIN SLOAN**

No updates

**2. WATER/SEWER    BRIAN BITLER**

No updates

**3. BLDG. & GROUNDS/STREETS & STREET LIGHTS    BRIAN BITLER**

No updates

**4. CEMETERY    GERRY MEADE**

- a. Will not have another meeting until March 2018

**5. ADMINISTRATIVE    BRUCE PETERSON**

- a. Minutes from the December 4, 2017 Board Meeting (C/A Item A)
- b. RI County Sheriff's reports for November 2017 (C/A Item B)
- c. RCPBFPD Report for November 2017 (C/A Item C)
- d. Resolution to allow fiber-optic cable placement
  - 1) Discussion as to whether resolution covers all necessary aspects
  - 2) MSA brought up a couple of concerns
  - 3) It was decided to table the issue until next meeting

**REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the December 4, 2017 Board Meeting
B	Receive	RI County Sheriff's reports for November 2017
C	Receive	RCPBFPD Report for November 2017
D	Approve	1117 Treasurer's reports, including P&L, Visa, and check registers

**Trustee Bitler made a motion, seconded by Trustee Sloan, to approve the Consent Agenda All "Ayes", no "Nays"**

**Mayor Peterson declared motion approved**

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

None

**ADJOURN**

**Trustee Wells made a motion to adjourn, seconded by Trustee Sloan**

**All Ayes, No Nays - Mayor Peterson declared the meeting adjourned at 7:50 PM**

---

Approved (Date)

---

Mayor – Bruce Peterson

---

Village Clerk – Barbara Cray