MINUTES
Port Byron Planning and Zoning Board
July 20th, 2017 – Port Byron Village Hall
7:00 PM

The Planning and Zoning Commission met on Wednesday August 9th, 2017 at 7:00 PM at the Village Hall.

Introduction:
The meeting was called to order at 7:01 PM by Chairman Gerry Meade.

Roll Call/Establishment of Quorum:
Roll Call:
Present: Scott Angelici, Sarah Ford, Patty Lindley, Bob Lagerblade, Gerry Meade,
Bob Wilson, Wes Wells
Absent: None
Also in attendance: Wayne Oney, Jared Fluhr (MSA), Doug Streeter, Tom Stocking.
Roll call established, a quorum was present, and the Pledge of Allegiance was recited.

Inspectors Report: Doug Streeter reported that there are currently 5 roofing jobs taking place within the Village. The new opening date for Riverbend Pizza, the former Mean Mel's, is now anticipated for the end of August.

Chairman's Discussion: Sarah Ford is leaving Port Byron and moving to Seattle. Sarah has been a valuable member of Planning and Zoning and will be greatly missed. It is expected that Wayne Oney, Trustee, will take her seat on P & Z, pending Village Board approval.

Gallery Comments: None

Old Business:
a. **Approve Minutes:** S Angelici moved and B Lagerblade seconded to approve the minutes from the July 20th, 2017 Planning and Zoning Meeting as presented. All in favor and Motion carried.
b. **2014 Comprehensive Downtown Development Plan:** MSA is working on the draft vision for the Downtown & Riverfront Plan. Their recommendations and concepts are on schedule. They are working on a Welcome Packet for visitors. Parking analysis and boat launch design are also part of the design. The first draft is scheduled for October.
c. **Economic Development Committee**: W. Wells presented the new banner which will be used to welcome bikers to the Village. Staff will hang the banner after Tug Fest.
Wes also discussed the Christmas Walk event.
d. **Green Committee Update:** Sarah Ford discussed the free vegetables from the Village's plot in the Community Garden. The weekly Farmer's Market currently has 3 participants.
e. **Future plans for Village Hall:** B Lagerblade presented the second report on his analysis future use and locations for Village Hall. He has had discussions with the Fire Department, Sandstrom's, the library, and Village staff. Repairs to the current building were also discussed as an option. The current Village Hall would not provide enough space for a combined Fire Department. The Mayor will ask the Board for authorization to hire an engineering firm for the purpose of providing an estimate on repairing the current building.

New Business:
a. **Acquisition of property at 103 Hickory Street** (formerly "Images"): After negotiations, the property owner's final offer is $89,000. If acquired, it is recommended that the property be razed and a parking lot built on the site. It would provide 13-14 spaces.

After prolonged discussion on this and other available downtown properties, Bob Lagerblade moved and Bob Wilson seconded a motion to recommend to the Board to purchase the property at 103

Hickory Street.
Roll call: Ayes: Scott Angelici, Bob Lagerblade, Bob Wilson
Nays: Sarah Ford, Wes Wells
Abstain: Patty Lindley
Gerry Meade cast the deciding "Yes" vote, so motion carried.

Mayor's Comments: The Mayor is concerned that the Village is taking on too many expensive projects. One handout lists the current major projects, estimated costs, and funding sources. Another handout shared reflects the transfers from Capital Reserve for the period FY13-FY17.
The proposed sound system for Village Hall shall be tabled until the FY18 budget is developed.
The High Street sidewalk project will be referred to IRDC for their analysis and review. Can that sidewalk be done in sections/increments?

Further Gallery Comments: None

Adjournment:
With no further business to come before the committee at this time, B Lagerblade made a
motion, seconded by P Lindley, that the meeting be adjourned.
All in favor. Motion carried and meeting adjourned.

Respectfully Submitted,

Gerry Meade, Chairman