

MINUTES
BOARD MEETING
Monday September 18th, 2017 6:00 P.M.
VILLAGE OF PORT BYRON IL

The second September Board Meeting was called to order with the Pledge of Allegiance by Mayor Bruce Peterson at 6:00 p.m. on Monday September 18, 2017.

CALL TO ORDER BY MAYOR PETERSON

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Gerry Meade,
Wayne Oney, Dustin Sloan, Wes Wells

Absent: None

Mayor Peterson declared a quorum present

Also Present: Sarah Gorham, Attorney; Manny Rivera, RICO Sheriff's Dept;
Don Loy, Public Works

COMMENTS FROM THE MAYOR

Spoke about condition of Village Hall building and potential for future repairs

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Joann Hachtel from River Valley Library spoke about a fundraiser on October 17, by donating money for popcorn, to purchase "maker's space kits"

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. GREEN COMMITTEE

No report

2. TIF **BRUCE PETERSON**

No report

3. VILLAGE FINANCE COMMITTEE **WAYNE ONEY**

a. 0817 Treasurer's reports, including P&L, Visa statements, and check registers **(C/A Item B)**

b. FY17 Audit, Jim Taylor from Carpentier, Mitchell, Goddard, and Co, reviewed the audit findings

Trustee Oney made a motion, seconded by Trustee Lindley, to approve the FY17 audit

RC # 2: Ayes: Oney, Lindley, Bitler, Wells, Sloan, Meade

Nays: None

Mayor Peterson declared motion approved

4. ECONOMIC DEVELOPMENT **WES WELLS**

a. Minutes from 08/14/17 meeting **(C/A Item C)**

b. Ice skating rink

1. Ice rink is "portable", would be installed in late Fall and taken down in Spring

2. Propose a 40' x 80' size, to be installed in boat ramp parking lot ideally

Trustee Lindley made a motion, seconded by Trustee Wells, to approve the purchase of the ice rink, NTE \$6500, preferably from TIF funds, pending verification of insurance coverage

RC # 3: Ayes: Lindley, Wells, Bitler, Oney, Sloan, Meade

Nays: None

Mayor Peterson declared motion approved

- c. Halloween Movie
 - 1. Planning on a Halloween movie to be screened outside at Blackhawk Bank
 - 2. Projected date – October 27th?
 - 3. Foust Vet Clinic is donating some of cost, bank is donating some of cost
 - 4. Would Village donate some? Will put on next agenda
- d. Will2Ben bike ride October
 - 1. Bikers arrive Saturday night October 7th and leave morning of October 8th
- e. Christmas Walk December
 - 1. Date will be December 1 from 5-8 pm
 - 2. That weekend corresponds with the Library Christmas activities and the Methodist Church Holiday Traditions
- f. Potential partnership with Center for Sustainable Communities at Augustana College
 - 1. Center has reached out to us, for a possible partnership for 2018
 - 2. They can undertake a variety of projects, ranging from environmental to fiscal to design and planning
 - 3. Economic Development Committee submitted a list of possible projects
 - 4. We will invite them to come to next Board meeting
- g. Repair costs for “Old” gazebo costs
 - 1. Trustee Sloan has examined old gazebo and determined an estimated amount to repair it

Trustee Bitler made a motion, seconded by Trustee Lindley, to approve the rehabilitation of the old gazebo at a cost NTE \$2000, to be taken from TIF funds

RC # 4: Ayes: Bitler, Lindley, Wells, Oney, Sloan, Meade

Nays: None

Mayor Peterson declared motion approved

5. TUG FEST COMMITTEE LIAISON WES WELLS

No updates

6. MSA

- a. 9th Street Ct. N. Rehab – MSA Contract Amendment
 - 1. There was a pre-construction meeting last week
 - 2. Road surface was milled last week and work continuing
 - 3. MSA requested an additional fee of \$1800 for additional work in conjunction with road bid
 - 4. After some discussion, an amount of \$900 was settled on

Trustee Oney made a motion, seconded by Trustee Meade, to approve the additional fee of \$900 to MSA to complete the bid package for the rehabilitation of 9th St Ct N

RC #5: Ayes: Oney, Meade, Bitler, Lindley, Wells, Sloan

Nays: None

Mayor Peterson declared motion approved

- b. MSA Proposal for 2017 ITEP Grant Application for Downtown Streetscape/Bike Trail
 - 1. Would expand downtown

Trustee Meade made a motion, seconded by Trustee Wells, to approve MSA to pursue a new ITEP grant application due 12/1/17, at a projected cost by MSA of \$8500, primarily from TIF if allowed, secondarily from General Budget

RC #6: Ayes: Meade, Wells, Bitler, Lindley, Sloan, Oney

Nays: None

Mayor Peterson declared motion approved

7. PLANNING/ZONING COMMITTEE GERRY MEADE

- a. Minutes from 8/9/17 P & Z Meeting (C/A Item D)
- b. Acquisition of downtown property
 - 1. Trustee Meade said the Planning & Zoning Committee voted to purchase the downtown property at 103 Hickory Street as a part of their Downtown Development plan as well as the updated Comprehensive Improvement Plan
 - 2. Trustee Bitler inquired if the Board had not just discussed this very issue at a previous meeting
 - 3. Mayor Peterson said he felt no action should be taken at this time to purchase property dependent on what happens to the Village Hall building
 - 4. Trustee Meade said in looking at previous meeting's minutes and it was not discussed, but it was actually discussed in a closed session on 8/21/17
 - 5. Attorney said further discussion could be in closed session in future
- c. Delaying Downtown Development Project.
 - 1. Discussed at last Planning & Zoning meeting
 - 2. Discussed 2 different aspects of the plan:
 - a.) The welcoming brochure
 - b.) Implementing parallel parking in the downtown area
- d. Inspection of Village Hall
 - 1. Already discussed by Mayor in his opening comments
 - 2. Trustee Wells talked about using vs. sale of old Academy property

8. IRDC COMMITTEE GERRY MEADE

- a. Already covered by J. Fluhr, MSA

9. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY

No updates

10. PERSONNEL PATTY LINDLEY

No updates

11. PUBLIC HEALTH DUSTIN SLOAN

No updates

B. PUBLIC WORKS DON LOY/ERIC SIKKEMA

1. RECYCLING AND REFUSE DUSTIN SLOAN

- a. Reminder for bulk waste pick up 10/7/17

2. WATER/SEWER BRIAN BITLER

- a. Generators for Linn and North lift stations
 - 1. Bids submitted by Advantage Electric and Tri-City Electric
 - 2. Same basic equipment, both union shops

Trustee Sloan made a motion, seconded by Trustee Wells, to approve the accepting the bid from Advantage Electric new generator for lift station and transfer switch purchase and installation, total cost NTE \$40,300

RC # 7: Ayes: Bitler, Wells, Oney, Sloan, Lindley, Meade

Nays: None

Mayor Peterson declared motion approved

3. BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER

a. Purchase of used bucket truck

Trustee Bitler made a motion, seconded by Trustee Wells, to approve the purchase of a used bucket truck NTE \$8700, from Choice Auto, Carroll, Iowa, half to come from General Budget and half from Sewer Budget

RC #8: Ayes: Bitler, Wells, Lindley, Oney, Sloan, Meade

Nays: None

Mayor Peterson declared motion approved

4. CEMETERY GERRY MEADE

No updates

5. ADMINISTRATIVE BRUCE PETERSON

a. Minutes from the September 5, 2017 Board Meetings **(C/A Item A)**

REVIEW ITEMS ON CONSENT AGENDA

ITEM	Action	Description
A	Approve	Minutes from the September 5 , 2017 Board Meeting
B	Receive	08/17 Treasurer's reports, including P&L, Visa statements, and check registers
C	Receive	Minutes from 8/14/17 Economic Development Committee Meeting
D	Receive	Minutes from 8/9/17 P & Z Meeting

MOTION TO APPROVE CONSENT AGENDA

Trustee Bitler made a motion, seconded by Trustee Sloan, to approve the Amended Consent Agenda (to correct the wrong date on Board Meeting Minutes on original Consent Agenda)

All Ayes, No Nays

Mayor Peterson declared motion approved

CORRESPONDENCE

None

OLD BUSINESS

None

NEW BUSINESS

None

GALLERY – QUESTIONS, COMMENTS

Tom Stocking – said Village should check into having Boy Scouts work on gazebo

ADJOURN

Trustee Lindley made a motion to adjourn, seconded by Trustee Sloan

All Ayes - Mayor Peterson declared the meeting adjourned at 7:43 PM

Approved (Date)

Mayor – Bruce Peterson

Village Clerk – Barbara Cray