

**MINUTES**  
**Port Byron Planning and Zoning Board**  
**July 20<sup>th</sup>, 2017 – Port Byron Village Hall**  
**7:00 PM**

The Planning and Zoning Commission met on Thursday, July 20<sup>th</sup>, 2017 at 7:00 PM at the Village Hall.

**Introduction:**

The meeting was called to order at 7:02 PM by Chairman Gerry Meade.

**Roll Call/Establishment of Quorum:**

Roll Call: Present: Gerry Meade, Scott Angelici, Patty Lindley, Bob Lagerblade

Absent: Bob Wilson, Wes Wells, Sarah Ford

Also in attendance: Wayne Oney, Jared Fluhr (MSA), Doug Streeter, Bruce Peterson, and Tom Stocking.

Roll call established, a quorum was present, and the Pledge of Allegiance was recited.

**Mayoral comments:** Mayor Peterson reviewed the contents of a letter from D Martin, who owns property for sale in Port Byron. The letter stated that she is offering her property at 103 Hickory St for sale to the Village for \$99,900. After extensive discussion, the P & Z Board encouraged the Mayor to enter into further negotiations for this property with Mrs. Martin. Mayor Peterson also stated that he is working with the Village Attorney to develop a new Ordinance which addresses the problem of retail goods being left outside overnight.

**Inspectors Report:** Doug Streeter presented his monthly report. The usual roof replacements are taking place. There are two new houses under construction. The property formerly known as "Mean Mel's" restaurant is nearing completion of its remodeling, and should be open by Tug Fest.

**Chairman's Discussion:** None

**Gallery Comments:** None

**Old Business:**

- a. **Approve Minutes:** S Angelici moved and P Lindley seconded to approve the minutes from the June 14<sup>th</sup>, 2017 Planning and Zoning Meeting as presented. All in favor and Motion carried.
- b. **2014 Comprehensive Downtown Development Plan:** J Fluhr (MSA) led a 1 ½ hour discussion on planning issues that covered Boat Launch and Parking; Downtown Plan Ideas, and Streetscape Design. MSA will summarize the responses for our next meeting.
- c. **Economic Development Committee:** None
- d. **Green Committee Update:** None
- e. **EV Charging Station:** the necessary equipment has been ordered
- f. **Future plans for Village Hall:** B Lagerblade presented his initial report on future use and locations for Village Hall. His interviews pointed to a conclusion that "space is a major concern" Other concerns with the present space included:
  1. Repair and maintenance needs
  2. Efficiency
  3. Parking
  4. Privacy concerns
  5. Security requirements

Bob presented a list of possible options and questions, and the topic will be further discussed at future P & Z meetings

- g. Rezoning of old Academy property:** The property is presently zoned L-1 (Light Industrial). Rezoning it to R-1 or C-2 could accommodate an interested buyer. Surrounding properties are zoned R-1 and R-2

**Further Gallery Comments:** None

**Adjournment:**

With no further business to come before the committee at this time, B Lagerblade made a motion, seconded by P Lindley, that the meeting be adjourned.  
All in favor. Motion carried and meeting adjourned.

Respectfully Submitted,

Gerry Meade, Chairman