

MINUTES
BOARD MEETING
March 7th, 2016 – 5:30 P.M.
VILLAGE OF PORT BYRON IL

The first March Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:03 p.m. on Tuesday March 7, 2016.

CALL TO ORDER BY MAYOR KEVIN KLUTE

There was a preliminary Budget Meeting directly before the Board Meeting. Trustee Sidor quickly went over the draft of the FY16-17 proposed budget. The draft will be available for viewing at Village Hall as well as on the website for the 2 weeks until next meeting, where it will be approved. There will be another public meeting before the March 21 Board Meeting.

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

(Any item on this agenda could result in possible action.)

Roll Call #1: Present: Trustees Sidor, Meade, Bitler, Sullivan

Absent: Trustee Peterson, Wells

Mayor Kevin Klute declared a quorum to be present

Also Present: Graham Lee: attorney; Public Works; Manny Rivera: Rock Island County Sheriff; Barb Cray: Treasurer

Bob Mattison: Platinum Information Services

OFFICIAL BUSINESS

a. Computers

Bob Mattison, from Platinum Information Services in Hampton, IL, explained the equipment, as well as the lease to own options in regards to the upcoming equipment purchase

Trustee Sullivan made a motion to approve the 5 year lease agreement with Platinum, therefore voiding the previously approved 3 year agreement, seconded by Trustee Sidor

RC #2: Ayes: Sullivan, Sidor, Bitler, Meade

Nays: none

Absent: Peterson, Wells

Mayor Klute declared the motion approved

COMMENTS FROM THE MAYOR

NONE

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Tammy Knapp stood and announced that the current Pub Crawl Committee has retired and they have nobody to take over. If they do not get another committee, there will not be an 11th annual Pub Crawl. There is a website for information, if anyone is interested.

Tommy announced that he is working with Tammy Vaughan and Scott Sidor, there are signup sheets at Safe Money Concepts if anyone would like to provide him transportation.

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. Tug Fest Committee LIAISON CLINTON SULLIVAN

Tug Fest planning is going well. There will be karaoke on Thursday night to get more kids involved. Some good bands are already booked.

- a. Annual Tug Fest Donation (\$3000)

Trustee Sullivan made a motion to approve the annual \$3000 donation towards the Tug Fest, seconded by Trustee Sidor

RC #3: Ayes: Sullivan, Sidor, Bitler, Meade

Nays: none

Absent: Peterson, Wells

Mayor Klute declared the motion approved

2. TIF **TODD WIEBENGA**

- a. Removal of Property on White Oak from TIF District

Parcel #02809, the empty lot, needs to be removed from the TIF in order for the property owner to make his 2 properties into one tax parcel.

Trustee Sidor made a motion to approve the removal of parcel #02809 from the TIF District, seconded by Trustee Sullivan

RC #4: Ayes: Sidor, Sullivan, Bitler, Meade

Nays: none

Absent: Peterson, Wells

Mayor Klute declared the motion approved

3. Village Finance Committee **TRUSTEE SCOTT SIDOR**

- a. FY 16-17 Budget (Draft)

The Draft was introduced at the 5:30 meeting and will be available for viewing at Village Hall until next meeting, as well as being posted on

www.portbyronil.com . There is a public meeting March 21 at 5:30

- b. Treasurers Report, incl. P&L and Registers for Feb. 2016 **(C/A Item E)**

Everything is in order. Barb Cray explained that there is \$9500 in the cemetery perpetual care account, that we had mistakenly believed to be spendable, but it is an endowment and the interest (\$28) is all we have available.

It was suggested that we consider retiring a drinking water loan, in the amount of \$108,000 in order to save \$2400+ per month.

4. Economic Development **TRUSTEE CLINTON SULLIVAN**

- a. Website

It was suggested that each department have new email addresses, that would forward to trustees personal email, so that the email addresses would remain throughout board changes. (ex: PandZ@portbyronil.com, mayor@portbyronil.com)

5. Planning/Zoning Committee **TRUSTEE GERRY MEADE**

- a. Village Church signs - There is nothing new to report. This is still in the works, Bruce is on vacation.

- b. I-80 sign recap - All signs are up

- c. Playground Budget

A budget is needed before Bob Wilson is able to get proposals. They are hoping to still find some grants. The Board agreed that \$30-\$50,000 is an agreeable budget amount.

- d. Nominate Building Inspector

The Board looked over a brief resume and introduction from Doug Streeter before nominating him as the new building inspector. There was some discussion between Doug and the Trustees.

Trustee Meade made a motion to approve the nomination of Doug Streeter as our new Village Building Inspector, seconded by Trustee Sidor

RC #5: Ayes: Meade, Sidor, Sullivan, Bitler

Nays: none

Absent: Peterson, Wells

Mayor Klute declared the motion approved

e. Approve Minutes from January 13th P&Z Meeting (C/A Item C)
Gerry asked about Barber Creek Rd and Manny Rivera read stats. They had 41 traffic stops, 19 led to citations, 7 of which were speeding. To him, this forecasts that the issue is resolving itself, much to do with their presence. It is the hope that this 'progress' will continue.

6. **Ordinance, Grants & Audits TRUSTEE WES WELLS**
 - a. Rental Code
This is still being worked through. Wes Wells is not present.
7. **Personnel TRUSTEE BRIAN BITLER**
NOTHING TO REPORT
8. **Public Health TRUSTEE BRUCE PETERSON**
NOTHING TO REPORT
9. **MSA**
 - a. Updates- there is a meeting April 5 in Dixon
NOTHING TO REPORT
10. **IRDC Committee TRUSTEE WES WELLS**
 - a. Updates- Meeting Wednesday
NOTHING TO REPORT

B. PUBLIC WORKS DON LOY

a. New Truck Purchase

The F550 is in need of replacement. This has been before the budget committee. It will be replaced within this year's budget and the plow and spreader in next year's budget (\$30-35,000). The present dump truck will be sold for \$20-25,000.

Trustee Sidor made motion to approve the purchase of a new Dump Truck at a cost of \$44,151.10, seconded by Trustee Sullivan

**RC #6: Ayes: Sidor, Sullivan, Meade, Bitler,
Nays: none**

Absent: Peterson, Wells

Mayor Klute declared the motion approved.

- b. The sign is broken again. The control boards for this Signtronix sign are no longer made. There have been numerous issues and customer service has been of no help. Eric has looked into some other companies and it is hopeful he can find a company to replace the present sign.
- c. The house across the street should be torn down next week.

1. **Recycling and Refuse TRUSTEE BRUCE PETERSON**
NOTHING TO REPORT
2. **Water/Sewer TRUSTEE WES WELLS**
NOTHING TO REPORT
3. **Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER**
NOTHING TO REPORT
4. **Cemetery TRUSTEE GERRY MEADE**
On Hiatus. The next meeting is April 11 to discuss retaining wall
NOTHING TO REPORT
5. **Administrative MAYOR KLUTE**
 - a. Minutes from the Feb. 16th Board Meeting (C/A Item A)
 - b. RCFPD Reports for February, 2016 (C/A Item F)
 - c. RICO Sheriff reports for February, 2016 (C/A Item D)

REVIEW ITEMS ON CONSENT AGENDA

ITEM	Action	Description
A	Approve	Minutes from the Feb. 16 , 2016 Board Meeting
B	Approve	Annual Tug Fest Donation (\$3000) HAD SEPARATE VOTE
C	Approve	Minutes from January 13, 2016 P&Z Meeting
D	Receive	RICO Sheriff Reports for February, 2016
E	Approve	Treasurers Report, incl. P&L and Registers for February 2016
F	Receive	RCFPD Reports for February, 2016

MOTION TO APPROVE CONSENT AGENDA

Trustee Sullivan made a motion to approve the Consent Agenda Items A, C, D, E & F, seconded by Trustee Sidor.

RC #7: Ayes: Sullivan, Sidor, Meade, Bitler,

Nays: none

Absent: Peterson, Wells

Mayor Klute declared the Consent Agenda approved.

CORRESPONDENCE

NONE

OLD BUSINESS

Trustee Sidor asked about the retaining wall. Eric explained they have found an option that should work out better,

NEW BUSINESS

Gerry explained he had a meeting with Ann McCarrell. He asked if there might be grants for her to acquire land. The Mayor said he would ask Kristie to look into it.

GALLERY – QUESTIONS, COMMENTS

Dick Taber asked about the inducement agreement with Riverbend Pizza as he sees no progress. It was suggested that his financing is taking more time than anticipated. Lou DiLauro was curious if the water loan to be paid off is part of TIF.....it is not believed that it is.

ADJOURN

Trustee Bitler made a motion to adjourn, seconded by Trustee Sullivan

All Ayes

Mayor Klute declared the meeting adjourned at 7:32 PM.

March 21, 2016

Approved (Date)

Mayor – Kevin Klute

Village Clerk – Kari Rozeboom