

MINUTES
BOARD MEETING
Monday July 17, 2017 6:00 P.M.
VILLAGE OF PORT BYRON IL

The second July Board Meeting was called to order with the Pledge of Allegiance by Mayor Bruce Peterson at 6:00 p.m. on Monday July 17, 2017.

CALL TO ORDER BY MAYOR Peterson

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

**Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Gerry Meade, Wayne Oney,
Dustin Sloan, Wes Wells**

Absent: None

Mayor Peterson declared a quorum present

**Also Present: Sarah Gorham, Attorney; Manny Rivera, RICO Sheriff Dept;
Debi Laleman, Treasurer**

OFFICIAL BUSINESS

Patrick Strobel spoke on behalf of organization called Riverdale Military Moms, who wish to hang banners in the Village recognizing and honoring those Riverdale graduates who serve in the military. They would like the banners hung on special occasions such as Armed Forces Day (5/20), Memorial Day, Veteran's Day (11/11), July 4th, etc. Mayor Peterson pledged Village support for the project.

COMMENTS FROM THE MAYOR

Thanks from the Mayor to the Ad Hoc Finance Committee, working on financing of various Village projects, and thanks to Trustee Lindley for the work on the Sidewalk Café Ordinance.

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

None

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. GREEN COMMITTEE SARAH FORD

- a. Free Notes Music Park
 - 1) The Library is amenable to having the music park on their grounds
 - 2) Their Board needs to discuss, meet, and decide
- b. Farmer's Market update
 - 1) Farmer's Market is ongoing on Saturday mornings for the summer
 - 2) First year, so seeing how it goes, will evaluate in late summer

2. TIF BRUCE PETERSON

None

3. VILLAGE FINANCE COMMITTEE WAYNE ONEY

- a. 0617 Treasurer's reports, including P&L, Visa statements, and check registers (C/A Item B)
- b. Discussion of funding of various Village projects in 2017-18
 - 1) Looking at money in banks and looking at interest return
 - 2) Talking to both local banks re: possible options to maximize earnings
 - 3) Also discussed funding options and plans for various Village projects and needs, requires some long-range planning

- 4) Discussed some of the projects currently proposed
- 5) Will be more recommendations forthcoming, with a long-term plan

4. ECONOMIC DEVELOPMENT WES WELLS

- a. Baby Blues Fest
 - 1) Went well, still some issues with parking and unloading
 - 2) Trustee Wells thanked MSA for being a sponsor for both Tug Fest and Baby Blues Fest
 - 3) Mayor Peterson did deliver a letter to downtown liquor license holders to remind them of wristband requirements and no glass containers in street at special events

5. TUG FEST COMMITTEE LIAISON WES WELLS

- a. Preparations are proceeding, could use more volunteers

6. MSA

- a. 9th St. Ct. N. Bid Date & Schedule
 - 1) Project includes pavement reclamation and new sealcoat, with curb and gutter replacement on north side
 - 2) Bid process should start 7/31/17, with bid opening projected for 8/15/17
 - 3) Construction then could be done 9/1 – 10/6/17
- b. Shew Development Reconsideration Update
 - 1) Wants to table for now, pending more development
- c. MSA Proposal for James St. Sewer Extension
 - 1) Wants to table for now
- d. MSA Proposal for Capital Improvement Plan (CIP) / Project Financial Planning
 - 1) Trustee Oney has already started on the financial planning
 - 2) Does Board still want this from MSA?
 - 3) Mayor Peterson feels that street needs should be addressed for long-term funding planning
 - 4) Public Works and MSA HAVE already evaluated all Village streets, so that should be a starting point in setting priorities
 - 5) Their estimate is \$14,500 for providing that financial planning

7. PLANNING/ZONING COMMITTEE GERRY MEADE

- a. Trustee Meade feels their highest priority is “downtown development”
 - 1) Will create a “Welcome Packet” for people moving into town
 - 2) Parking analysis is part of pursuit
 - 3) Design of riverfront area and boat launch area is third focus

8. IRDC COMMITTEE GERRY MEADE

No updates

9. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY

- a. Trustee Lindley again explained the provisions of the proposed sidewalk café ordinance

Trustee Lindley made a motion, seconded by Trustee Wells, to approve Sidewalk Café Ordinance

**RC #2: Ayes: Lindley, Wells, Sloan, Meade, Bitler, Oney
Nays: None**

Mayor Peterson declared motion approved

10. PERSONNEL **PATTY LINDLEY**
No updates

11. PUBLIC HEALTH **DUSTIN SLOAN**
No updates

B. PUBLIC WORKS DON LOY/ERIC SIKKEMA

a. Bid(s) on professional installation of Village courtesy docks
Trustee Oney made a motion, seconded by Trustee Wells, to approve paying \$2800 to Superior to install the Village courtesy docks

RC #2: Ayes: Lindley, Sloan, Meade, Bitler, Oney
Nays: None
Abstain: Wells

Mayor Peterson declared motion approved

b. Generator maintenance program
1) Will be tabled until next meeting

1. RECYCLING AND REFUSE DUSTIN SLOAN

a. Trustee Sloan shared highlights from minutes of RICWMA meeting

2. WATER/SEWER BRIAN BITLER
No updates

3. BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER

a. MidAmerican Streetlight agreement – Trustee Bitler wants to get options as to number of lights that could be replaced and will address at next meeting

4. CEMETERY GERRY MEADE
No updates

5. ADMINISTRATIVE BRUCE PETERSON

a. Minutes from the July 3, 2017 Board Meetings (C/A Item A)
b. Illinois Municipal League Intergovernmental Cooperation Contract (C/A Item C)

REVIEW ITEMS ON CONSENT AGENDA

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the July 3, 2017 Board Meeting
B	Receive	06/17 Treasurer’s reports, including P&L, Visa statements, and check registers
C	Approve	IML Intergovernmental Cooperation Contract

MOTION TO APPROVE CONSENT AGENDA

Trustee Bitler made a motion, seconded by Trustee Sloan, to approve Consent Agenda
All Ayes
Mayor Peterson declared motion approved

CORRESPONDENCE
None

OLD BUSINESS
None

NEW BUSINESS

Trustee Sloan mentioned ribbon cuttings coming up for 2 new businesses in town – Lily Pads and Tuggers

GALLERY – QUESTIONS, COMMENTS

None

ADJOURN

Trustee Bitler made a motion to adjourn, seconded by Trustee Lindley.

All Ayes

Mayor Peterson declared the meeting adjourned at 7:10PM

Approved (Date)

Mayor – Bruce Peterson

Village Clerk – Barbara Cray