

**IRDC Committee Meeting
Infrastructure Rehabilitation Development Committee (IRDC)
August 7, 2017 at 4:30 PM
Village of Port Byron
Village Hall, 120 S. Main Street
This is an open meeting, and the public is invited to attend.**

AGENDA/MINUTES

1. Call to Order 4:35
2. Roll Call/Establishment of quorum Patrick Strobel, Gerry Meade, Bruce Peterson, Wayne Oney, Don Loy, & Jared Fluhr. Dustin Sloan was in the audience towards the end of the meeting.
3. Review & Approve Minutes of 07/17/17: [Approved](#).
4. Mayor's Comments – [No comments](#).
5. Public Works Comments (Eric & Don) – [No comments](#).
6. Project Updates (MSA)
 - A. 9th St. Ct. N. Rehabilitation
 - [MSA informed the committee that the plans and specifications were completed and the project is set to be advertised tomorrow morning on Quest \(online bidding website\).](#)
 - [Bruce requested that we contact Walter Laud and request them to bid the project.](#)
 - [Wayne questioned the project limits chosen and whether or not curb was needed. He also questioned spending this amount of money on this street, when it may not be the worst street in town. Don mentioned that he didn't think curb was a necessity and they could re-grade the ditches to work. MSA commented that the direction we were given and the direction Eric wanted to go after several discussions with IRDC and property owners was that curb should be installed.](#)
 - [After the meeting Wayne, Gerry, Don, Patrick, and Jared went to look at the street. Everyone agreed that the street definitely needed something done. Since the project needs to get bid ASAP, it was determined that they would like MSA to just modify the alternates, to provide the Village with more options when the bids are received. MSA informed the committee that this would take additional effort to revise the plans and bid packet tomorrow and get it advertised by Wednesday.](#)
 - B. [Hwy. 84 Sidewalk & Water Main– \(TAP & ITEP Grants\) – No update.](#)
 - C. [Downtown Streetscape & Riverfront Enhancements Plan – No update, being discussed with P&Z.](#)
7. Old Business:
 - A. [Shew Development – Reconsideration](#)
 - [Patrick informed the committee that he spoke with Mr. Shew. Mr. Shew said he would be willing to re-visit his proposal and explore other alternatives to help move the project along.](#)
 - [The committee asked Don how serious the sewer issues are with the residents on James Street. He said that he believes about 4 houses are tied into 2 or 3 laterals, but he doesn't know exactly how people are all hooked up. He said there continue to be](#)

problems, and something will likely need to be completed in the next 10 years. There is also at least 1 other house along the highway in the same vicinity that he believes has also had issues with their lateral plugging, because it is likely “dipped” under the highway.

- After discussions, it appeared to be evident that the project should move forward, as it would provide a better sewer options for the residents on James Street, and would also add 3 more houses and sewer users to the Village.
 - Patrick is to follow-up with Mr. Shew to let him know the project is not likely to proceed this year, but the Village will be looking into financing the project.
- B. Review of Water & Sewer Rates – Briefly mentioned that sewer rates could be adjusted to help pay for James Street sewer and other projects.
- C. Water Hookup Letters – MSA provided a brief update. The dates that go on the letter are being discussed with the Village attorney to determine which date should be used.
- i. Determine Hookup Date
 - ii. Discuss Terms of Required Hookups

8. New Business:

- A. ITEP Application & Potential Project Discussions – Tabled to next meeting.
- B. Capital Improvement Plan (CIP)/ Project Financial Planning – MSA Proposal – Jared and Greg Crowe (MSA) discussed the scope of work and what is all included in the proposal. A few of the committee members wished to table this until the next meeting so they had more time to review the scope of work proposed.

9. Gallery Comments – No comments.

10. Adjournment – 5:45 – headed up to 9th Street Ct. N. to look at the street.

Next Meeting: August 21st 4:30