

**MINUTES**  
**BOARD MEETING**  
**Monday July 3, 2017 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The second June Board Meeting was called to order with the Pledge of Allegiance by Mayor Bruce Peterson at 6:00 p.m. on Monday July 3, 2017.

**CALL TO ORDER BY MAYOR Peterson**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Gerry Meade,  
Wayne Oney, Dustin Sloan, Wes Wells**

**Absent: None**

**Mayor Peterson declared a quorum present**

**Also Present: Sarah Gorham, Attorney**

**OFFICIAL BUSINESS**

None

**COMMENTS FROM THE MAYOR**

The Mayor thanked Trustee Wells for his work on the Baby Blues Fest. He also thanked the Public Works staff for maintenance on the gardens, for painting the restroom floors, for putting up the flags, and for ordering the wood for replacement of one of the bridges on the bike path.

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Jeanine Ingalls commented that the creek at the corner of Rock River and High St is full of brush and debris and needs to be cleaned out.

Tom Stocking told of upcoming CPR class.

Pat Strobel told of Riverdale Military Moms, an organization that wishes to honor active duty military personnel who are graduates of Riverdale High School. They would like to hang banners in town that would honor those individuals. Pat will bring more info to the Board, as they are looking for support from the Village to hang the banners.

Mark Shew, Shew Development – he bought property on James St which includes 3 buildable lots, though it was grouped as one large lot for tax purposes. Before he bought the property, he met with building, street, and electrical people from Village. He was told he could hook into Village sewer, but this was incorrect. He is desirous of the Village paying for engineering for sewer so that it certainly would meet Village code. (MSA gave rough estimate of \$25K) The adjacent property (the Academy) may be residential or commercial, and it is presently for sale by the Village. Mayor Peterson said we do not know what is going to happen with the other property on James St nor the Academy property, and Village will not take action until there is more information from the IRDC. Pat Strobel, Chair of IRDC, said the Committee felt it is not in best interest at moment, but the reality is that those sewer lines are old and will need work at some point. Mayor Peterson asked for an estimate of cost for the Village.

**VI COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. GREEN COMMITTEE SARAH FORD**

- a. Minutes of Green Committee Meeting of 5/17/17 (C/A Item E)
- b. The Farmer's Market is up and running, will be every Saturday through the summer in the downtown parking lot

**2. TIF BRUCE PETERSON**

No updates

**3. VILLAGE FINANCE COMMITTEE WAYNE ONEY**

- a. Trustee Oney said he is looking at Village funding of various projects, as well as the interest rates/income being earned on Village accounts
- b. Is also desirous of establishing a 3-5 year plan to fund various needs as they are identified

**4. ECONOMIC DEVELOPMENT WES WELLS**

- a. Baby Blues and BBQ Fest went very well on Saturday 7/1/17
- b. Has been working at loading pictures of Port Byron on Natgeotourism web site
- c. Trustee Wells contacted the Canadian Pacific RR about the number of potentially unsafe crossings within the Village limits, which number 11, none with lights

**5. TUG FEST COMMITTEE LIAISON WES WELLS**

- a. Committee is meeting every other week now
- b. Mayor Peterson stated the Village is supportive of the Tug Fest

**6. IRDC COMMITTEE PATRICK STROBEL/ GERRY MEADE**

- a. IRDC Minutes of 06/05/17 (C/A Item F)
- b. Shew development (see comments above under "Gallery" section)
- c. 9<sup>th</sup> St Ct N project – Trustee Meade deferred discussion to MSA

**7. PLANNING/ZONING COMMITTEE GERRY MEADE**

No updates

**8. MSA**

- a. Working on Downtown Rehab project
- b. 9th Street Ct N rehabilitation contract
  - 1) Would like to get bidding going as soon as possible to get street fixed
  - 2) Involves curb and gutter, resurfacing, storm inlet
  - 3) Entire project will cost approx. \$160K, w/\$60K from Street Budget
  - 4) Much discussion ensued as to funding

**Trustee Meade made a motion, seconded by Trustee Oney, to authorize the Mayor to sign the contract and spend up to \$25,800, to MSA for Engineering costs, to come from the General Budget, Streets, line item 53-525, for the 9<sup>th</sup> St Ct N project. Other funding sources are being identified.**

**RC #2: Ayes: Meade, Oney, Lindley, Sloan, Bitler, Wells**

**Nays: None**

**Mayor Peterson declared motion approved**

- c. Continue working on sidewalk project(s)
  - 1) Anticipate bidding in 2018

**9. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY**

- a. Sidewalk Café Ordinance
  - 1) Trustee Lindley wishes to defer a vote until next meeting and more study
  - 2) Trustee Wells asked for clarification of Line 265-13 in proposed Ordinance, dealing with "unlawful to encroach" – means that, until a person/business gets the permit, no "stuff" can be left on sidewalk, and Trustee Lindley confirmed that that was correct
  - 3) Secondly, there is to be left a 6 foot minimum passage – 5 foot from stop sign – from curb to tables; also have to have access to the tables from the building and still leave 6 foot passageway from curb to tables
  - 4) Trustee Lindley further stated that our Building Inspector is not in favor of this Ordinance; it is a safety issue

**10. PERSONNEL PATTY LINDLEY**

No updates

**11. PUBLIC HEALTH DUSTIN SLOAN**

No updates

**B. PUBLIC WORKS DON LOY/ERIC SIKKEMA**

a. Approve \$600 to purchase incubator for WWTP

**Trustee Meade made a motion, seconded by Trustee Wells, to approve the purchase of an incubator for the WWTP at a cost of \$600**

**RC #3: Ayes: Meade, Wells, Lindley, Sloan, Bitler, Oney**

**Nays: None**

**Mayor Peterson declared motion approved**

**1. RECYCLING AND REFUSE DUSTIN SLOAN**

No updates

**2. WATER/SEWER BRIAN BITLER**

No updates

**3. BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER**

a. Bids on replacing lighting at Village Hall

1) Got email from MidAmerican that the rebates went down to \$5; he will discuss next meeting

b. When we request "out of ordinary" task to be completed by Public Works, complete a task order – Mayor should be the person doing prioritizing

1) Safety ought to be first priority

c. Trustee Bitler got a lot of complaints about the closing of boat dock on June 24

1) There was a permit requested and approved to close the boat dock

**4. CEMETERY GERRY MEADE**

a. Cemetery Wall Bids

**Trustee Meade made a motion, seconded by Trustee Sloan, to accept the recommendation of the Cemetery Board to award the contract for a new retaining wall to New Leaf Landscapes at a cost NTE \$7600 (Budget line #54-525)**

**RC #4: Ayes: Meade, Sloan, Lindley, Bitler, Oney, Wells**

**Nays: None**

**Mayor Peterson declared motion approved**

**5. ADMINISTRATIVE BRUCE PETERSON**

a. Minutes from the June 19, 2017 Board Meeting (C/A Item A)

b. RI County Sheriff's reports for June 2017 (C/A Item B)

c. RCPBFPD Report for June 2017 (C/A Item C)

d. Waiver of Special Liquor License fee of \$25 for Tug for the Legion (C/A Item D)

**REVIEW ITEMS ON CONSENT AGENDA**

<b>ITEM</b>	<b>Action</b>	<b>Description</b>
A	Approve	Minutes from the June 19, 2017 Board Meeting
B	Receive	RI County Sheriff's reports for June 2017
C	Receive	RCPBFPD Report for June 2017
D	Approve	Waiver of Special Liquor License fee of \$25 for Tug for the Legion
E	Receive	Minutes of Green Committee Meeting of 5/17/17
F	Receive	IRDC Minutes of 06/05/17

Track 19 070317

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Bitler made a motion, seconded by Trustee Sloan, to approve Consent Agenda

All Ayes

Mayor Peterson declared motion approved

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

None

**ADJOURN**

Trustee Bitler made a motion to adjourn, seconded by Trustee Sloan

All Ayes

Mayor Peterson declared the meeting adjourned at 7:23 PM

\_\_\_\_\_  
Approved (Date)

\_\_\_\_\_  
Mayor – Bruce Peterson

\_\_\_\_\_  
Village Clerk – Barbara Cray