

MINUTES
BOARD MEETING
VILLAGE OF PORT BYRON IL
May 15, 2017

The second May Board Meeting was called to order with the Pledge of Allegiance by Mayor Bruce Peterson at 6:00 p.m. on Monday May 15, 2017.

CALL TO ORDER BY MAYOR Peterson

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

**Roll Call #1: Present: Trustees Brian Bitler, Patty Lindley, Gerry Meade, Wayne Oney,
Dustin Sloan**

Absent: Wes Wells

Mayor Peterson declared a quorum present

**Also Present: Manny Rivera, RI CO Sheriff Deputy; Don Loy, Public Works,
Deb Laleman, Treasurer; Sarah Gorham, Attorney, Shirley
Hollister, Deputy Clerk**

OFFICIAL BUSINESS

None

COMMENTS FROM THE MAYOR

a. Scott Angelici presented to the board information pertaining to the electric vehicle charging station. The cost of the proposed project would cost around \$4,000 to \$8,000. A couple of areas were mentioned to place the station; one was on the new parking lot and another was South end of town by the lift station.

Mayor Peterson recommended that Scott and the Planning & Zoning Committee do more research on location and feasibility and bring back to the next board meeting.

Also, Scott informed the board that Memorial Day Services will be at 10:00 A.M. on Monday, May 29th. Donuts will be served immediately afterwards at Village Hall.

b. Mayor Peterson informed the board that Graham Lee stepped down from the Village Attorney position. The Village is in the process of hiring a permanent attorney but for the next two meetings, Sara Gorham from Stengel, Robertson & Bailey will be our Village Attorney

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Village residents Kurt Kelley and John Lane addressed the board concerning standing water in their yards as well as the yards of four others.

This has been an ongoing problem for many years. The problem began when the bike path was built. They have complained about it in the past but nothing was done.

After seeing pictures, Mayor Peterson said it appears the Village will be responsible and it will be resolved at the committee level.

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. GREEN COMMITTEE SARAH FORD

a. Sarah Ford presented to the board a proposal on the Freenotes Harmony Music Park. The Green Committee came up with their preferred location in the Prairie Park along the bike path, as it's close enough to the playground, library, and community garden.

The proposal that the Green Committee decided on at their January meeting was the Premium Ensemble package, consisting of 5 complementary instruments, at a cost of \$18,550 (shipping included) and possibly adding Pagoda Bells – which would give them 6 instruments at a cost of \$22,326. They would be working with a distributor out of Missouri, Sam Lawson of All Inclusive Rec, and would need to get an updated quote.

The board decided to table their decision until a definite funding plan is in place. A decision will be made at the first meeting in June.

2. TUG FEST COMMITTEE LIAISON WES WELLS

Nothing

3. TIF BRUCE PETERSON

No TIF meeting has been scheduled at this time. There are two applications on the table at this time.

4. VILLAGE FINANCE WAYNE ONEY

a. Trustee Oney commented on the financial statements for the month and reported that the Village is right on track. He will be recommending additional items on the P & L. (C/A Item D)

b. Also reported that he has the signed resolution for signatories for the Blackhawk State Bank which are Bruce Peterson, Gerry Meade, Wayne Oney, Shirley Hollister and Barbara Cray. (C/A Item F)

Mayor Peterson reminded the trustees to pick up their packets on Thursday or Friday before the board meetings so they can go over the information in the packets before the meetings.

5. ECONOMIC DEVELOPMENT WES WELLS

Trustee Wells was absent but Mayor Peterson stated that the Economic Development Committee is working on the bike rides coming up.

6. MSA

a. “Cap” on one-time expense under General Task Order #00442038
Needed more information, so tabled for next meeting.

7. PLANNING/ZONING COMMITTEE and IRDC GERRY MEADE

a. Mayor Peterson informed the board that he had donated an air station for bicycles in place of purchasing one at this time. Will wait to see if this is well received by the bike riders before spending \$1,000 for a permanent one.

b. Downtown redevelopment plan

Discussion was held on the redevelopment plan that MSA had presented to the Board and Planning/Zoning Committee. This plan consisted of studying the boat launch area, updated street lights, and creating a welcome brochure for Port Byron. The cost is \$10,000. Trustee Bitler questioned the amount of money for this project and feels the Village pays too much to MSA overall.

Trustee Meade made a motion, seconded by Trustee Oney, to authorize the expenditure to be paid to MSA, not to exceed \$10,000.00, for the sole purpose of updating the Comprehensive Plan which is for the downtown development.

RC # 2: Ayes: Trustee Meade, Oney, Lindley

Abstain: Trustee Bitler, Sloan

Mayor Peterson declared motion approved.

c. Subdivision ordinance

This ordinance was passed unanimously at the Planning and Zoning Meeting. Trustee Meade stated that \$4,500 of the \$5,000 has been used in updating this Subdivision ordinance and MSA is providing the board with a draft at one of the June meetings.

d. Minutes from 04/12/17 meeting (C/A Item G

8. ORDINANCE, GRANTS & AUDITS PATTY LINDLEY

a. Ordinance for outside service of alcohol

b. Ordinance to allow catering with liquor license

After Trustee Lindley addressed a variety of issues concerning outside service of alcohol and catering with a liquor license, it was determined to table the project until more research could be done. Mayor Peterson directed Trustee Lindley to meet with Trustee Wells to write a final draft and also consult an attorney.

9. PERSONNEL PATTY LINDLEY

a. Hiring a landscape professional for consultation

Trustee Lindley and Mayor Peterson presented details on the position of a consultant for the gardens for the summer. This person is to consult with our staff on recommendations for the gardens. Staff will control hours worked. It was recommended that pay would not exceed \$500 for the summer. If need arises for extra hours, this will be brought back to the board for further discussion.

Trustee Lindley made a motion, seconded by Trustee Meade, to hire Evan Meyer as a seasonal consultant not to exceed \$500 for the summer

RC # 3: Ayes: Lindley, Meade, Bitler, Oney, Sloan

Nays: None

Mayor Peterson declared motion approved

11. PUBLIC HEALTH DUSTIN SLOAN

Nothing

B. PUBLIC WORKS DON LOY/ERIC SIKKEMA

Don Loy informed the board that the eWaste drop-off took place on 5/6/17

Lots of non-eWaste was brought to the maintenance building. Around 300 lbs. had to be taken to the recycling place by him and Eric.

RECYCLING AND REFUSE DUSTIN SLOAN

Trustee Sloan announced 7,618 lbs of eWaste was collected on the 6th.

WATER/SEWER BRIAN BITLER

a. Temporary hire of a certified sewer inspector.

Don informed the board that Doug Farran, our certified sewer inspector, has suffered a major stroke and is unable to fulfil his duties with the Village. The EPA has notified Don that time is up and we need to hire a temporary person to fill this position.

Don is recommending to hire Kevin Farrell, who is currently employed with Village of Milan as Water-Sewer Superintendent. He is up to date on all the local IEPA water and wastewater system requirements.

Trustee Meade made a motion, seconded by Trustee Oney, to approve hiring Kevin Farrell as our temporary Certified Wastewater and Water Operator in accordance with the EPA terms and conditions per contract at \$800 Monthly. Salary amount to be submitted to IMRF as additional income credit.

**RC # 4: Ayes: Trustees Oney, Bitler, Lindley, Meade, Sloan
 Nays: None
 Mayor Peterson declared motion approved**

**2. BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER
 None**

3. CEMETERY GERRY MEADE
 Trustee Meade announced there will be a Cemetery Meeting May 22, 2017.

4. ADMINISTRATIVE MAYOR PETERSON
 a. Minutes from the May 1, 2017 Board Meetings (C/A Item A)
 b. RI County Sheriff's reports for April 2017 (C/A Item B)
 c. RCPBFPD Report for April 2017 (C/A Item C)
 d. Mayoral Appointments for FY17-18 (C/A Item E)
 e. Amendment changing membership of IRDC (C/A Item H)
 f. Add Patty Lindley as member on Economic Development Committee (C/A Item I)
 g. Add Bob Wilson as member on TIF Committee (C/A Item J)

REVIEW ITEMS ON CONSENT AGENDA

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the May 1, 2017 Board Meeting
B	Receive	RI County Sheriff's reports for April 2017
C	Receive	RCPBFPD Report for April 2017
D	Receive	04/17 Treasurer's reports, including P&L, Visa statements, and check registers
E	Approve	Mayoral Appointments for FY17-18
F	Approve	Resolution for approving signatories at Black Hawk State Bank
G	Receive	Minutes from 04/12/17 Planning & Zoning meeting
H	Approve	Amendment changing membership of IRDC
I	Approve	Add Patty Lindley to Economic Development Committee
J	Approve	Add Bob Wilson to TIF Committee

MOTION TO APPROVE CONSENT AGENDA

**Trustee Lindley made a motion to approve the Consent Agenda, seconded by Trustee Bitler.
 All Ayes
 Mayor Peterson declared motion approved**

CORRESPONDENCE

Trustee Bitler brought up to the board a complaint he received regarding the bike path bridge south of Port Byron. There is a serious hole which is very dangerous for bikers. Bitler will contact Public Works to check on the problem and get it repaired.

OLD BUSINESS

None

NEW BUSINESS

None

GALLERY – QUESTIONS, COMMENTS

Lou DiLauro, resident of Port Byron, had three questions:

1. Is the plastic barrier on the Academy property necessary?
2. Where is the \$10,000 coming from to use for the Comprehensive Plan?
3. Did not hear a rate or dollar amount in the motion for the landscape person?

The plastic barrier will be coming down.

Mayor Peterson stated that the \$10,000 will be coming out of TIF, the same as the previous Comprehensive Plan.

The \$500 was quoted in the motion.

ADJOURN

Trustee Meade made a motion to adjourn, seconded by Trustee Bitler

All Ayes

Mayor Peterson declared the meeting adjourned at 8:00 PM

Approved (Date)

Mayor – Bruce Peterson

Deputy Village Clerk – Shirley Hollister