

**Minutes of the
Port Byron Planning and Zoning Commission
March 8th, 2017 – Port Byron Village Hall
7:00 PM**

The Planning and Zoning Commission met on Wednesday, March 8th, 2017 at 7:00 PM at the Village Hall.

Introduction:

The meeting was called to order at 7:05 PM by Chairman Gerry Meade.

Roll Call/Establishment of Quorum:

Roll Call: Present: Members Bob Wilson, Wes Wells, Scott Angelici, Sarah Ford, and Chairman Gerry Meade.

Also in attendance: Doug Streeter, Steve Haring with MSA, Lou DiLauro, and Tom Stocking.

Roll call established, a quorum was present, and the Pledge of Allegiance was recited.

Building Inspectors Report: Doug Streeter presented his monthly report: Three permits were issued; the Pregracke's have purchased the building at 101 N. Main and will present plans before moving forward with a remodel; Riverbend Pizza upgrades are still in the works due to progress payments; RAD building may be coming up for sale; Shew Development is waiting on developer investment before moving forward, and Tuggers will be open within a month.

Chairman's Discussion: Gerry reminded the Committee to encourage voting on the Fiber My City initiative, as voting on the contest closes on March 15th. Wes added that the real benefactors will be the students at Riverdale and rural residents, who lack access to fast and reliable internet, and the competition will keep prices down.

Gallery Comments: None

Old Business:

- a. **Update 2014 Plan:** Steve Haring from MSA presented cost estimates for the Comprehensive Downtown Development Plan updates, including studying the boat launch area, considering updated street lights, and creating a welcome brochure for Port Byron. The estimated cost is \$10,000, which should be in the budget. Gerry said he will bring the document before the board for a vote.
- b. **Green Committee Update:** Sarah said the railroad owns the Prairie Park property from the road to the river, so the Music Park may not go in there. Bob W. said his conversations with the railroad indicated no permanent structures can be built on their right-of-ways, so there is a possibility to have it there, or install the instruments just north of the park, since there is no ownership of the land there. Wes suggested

an “easement in perpetuity” for the site. Sarah said she will continue to work with the Green Committee and Board to find a potential suitable site for the music instruments.

- c. **Economic Development Committee:** Wes relayed the Dorrance Park has a GoFundMe project for new stadium lighting; the Baby Blues Fest is in need of a sound system; and hopefully more young people will want to be involved with planning and attending Port Byron events.
- d. **Approve Minutes:** Wes moved and Scott seconded to approve the minutes from the February 8th, 2017 Planning and Zoning Meeting as presented. All in favor and Motion carried.
- e. **Subdivision Ordinance:** The general consensus is that Planning and Zoning Committee shouldn't be involved with updating or creating a subdivision ordinance, but it could be handled as a project; deferred to next meeting.
- f. **Dilapidated Buildings:** After Lou DiLauro's assessment of buildings needing repaired, the Committee discussed how to address that. Lou said there is no existing ordinance to address upkeep of properties. Doug Streeter's suggestion of a community effort to help homeowners was considered a good possibility, and Sarah said she could work on developing a program to help homeowners' fix up their homes. Could there be a community fund, organizations such as Rotary, and a diplomatic approach to helping homeowners? P&Z will continue to work on a plan.

New Business:

Planning and Zoning 2017 Projects

- a. **EV Charging Station:** Scott said there have been a few challenges with finalizing plans for the EV Charging Station. Costs for installing electrical outlets- since the current wires are not strong enough- are estimated at \$1900, increasing the costs per charging station to \$3100 for one, or \$4600 for two stalls. Scott said he will have more info and quotes at the next meeting, but the costs of the project could be closer to \$7 or 8,000 now.
- b. **Village Sign Ordinance:** No more discussion at this time.
- c. **Bicycle Repair Station:** Gerry said this appears to be a done deal, and it will be installed this spring.

Further Gallery Comments: None

Adjournment:

With no further business to come before the Committee at this time, Wes made a motion, seconded by Scott, that the meeting be adjourned. All in favor. Motion carried and meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Sarah Ford