

MINUTES
BOARD MEETING
June 6th, 2016 – 6:00 P.M.
VILLAGE OF PORT BYRON IL

The first June Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:05 p.m. on Monday, June 6, 2016.

CALL TO ORDER BY MAYOR KEVIN KLUTE

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

(Any item on this agenda could result in possible action.)

Roll Call #1: Present: Trustees Sidor, Peterson, Wells, Meade, Bitler, Sullivan(resigned)

Absent: none

Mayor Kevin Klute declared a quorum to be present

Also Present: Graham Lee: Attorney; Jared Fluhr: MSA;

Eric Sikkema: Public Works

OFFICIAL BUSINESS

a. Trustee Sullivan Appreciation Plaque

Mayor Klute presented Clinton Sullivan with a plaque honoring and appreciating his service to the Board.

b. Seating of New Trustee

Trustee Sidor made a motion to approve the Mayors nomination of Patrick Strobel as trustee, seconded by Trustee Wells

RC #2: Ayes: Sidor, Wells, Peterson, Meade, Bitler

Nays: none

Absent: none

Mayor Klute declared the motion approved.

Village Clerk, Kari Rozeboom, swore Patrick Strobel in as trustee, and he took a seat at the table.

COMMENTS FROM THE MAYOR

NONE

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

NO COMMENTS

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. Tug Fest Committee [LIAISON CLINTON SULLIVAN](#)

All permits are in. There is a meeting on the 20th. Tammy asked who the new Tug liaison will be. Mayor Klute said he would have that at next meeting.

2. TIF **TODD WIEBENGA**
NOTHING

3. **MSA**

a. Project Updates

Girard St is submitted to the DOT. Bid letting is June 29th. Projected start date will be after Tug Fest.

a. ITEP Grant Application Resolution

The Illinois Transportation Enhancement Program.

Trustee Wells made a motion to approve the ITEP Grant Resolution, seconded by Trustee Peterson

RC #3: Ayes: Wells, Peterson, Meade, Bitler, Sidor, Strobel

Nays: none

Absent: none

Mayor Klute declared the motion approved.

Trustee Wells made a motion to approve the President to sign the application, seconded by Trustee Peterson

RC #4: Ayes: Wells, Peterson, Meade, Bitler, Sidor, Strobel

Nays: none

Absent: none

Mayor Klute declared the motion approved.

4. IRDC Committee **TRUSTEE WES WELLS**

a. Updates

b. Minutes from the April 13th and May 11th IRDC Meetings (C/A Item B)

5. Village Finance Committee **TRUSTEE SCOTT SIDOR**

a. Treasurers Report, Incl P&L and Registers for May 2016 (C/A Item C)

Registers showed that the account has been closed at PBSB and reopened at 1st Trust

6. Economic Development **TRUSTEE CLINTON SULLIVAN**

Blues Fest is set for July 1st. There are banners to be put up. Trustee Sidor asked for a Volunteer sheet for assistance with set up and tear down. The road will be closed early for tent set up.

7. Planning/Zoning Committee **TRUSTEE GERRY MEADE**

a. Village Church Signs

Chris Bradshaw will be contacting DOT. They hope to have an update by the June 8th meeting.

b. Playground Fencing

Brian Bitler received some quotes on the fence. The Iron fence will cost over \$10,000... black vinyl coated chain link will be \$3500. Bruce Peterson has spoken with the Rotary, who is possibly interested in donating towards the playground. More info to come

c. Water Taxi

There are no updates

Gerry Meade pointed out that there is nothing in any of our ordinances that relates to subdivisions and development agreements. This needs to be addressed. MSA is going to come up with some guidelines and P&Z will handle moving forward

8. **Ordinance, Grants & Audits TRUSTEE WES WELLS**
NOTHING TO REPORT

9. **Personnel TRUSTEE BRIAN BITLER**
NOTHING TO REPORT

10. **Public Health TRUSTEE BRUCE PETERSON**
NOTHING TO REPORT

B. PUBLIC WORKS DON LOY

a. Doors on Salt Shed

Eric has run the numbers and they can build doors for around \$2500.

Trustee Wells made a motion to approve up to \$2500 from miscellaneous operating expenses (line item 5535) for doors on the salt shed, seconded by Trustee Bitler

RC #5: Ayes: Wells, Bitler, Peterson, Meade, Sidor, Strobel

Nays: none

Absent: none

Mayor Klute declared the motion approved.

b. Tires for F250

Dons truck needs new tires.

Trustee Bitler made a motion to approve up to \$760 from line item 53-536 vehicle maintenance, seconded by Trustee Peterson

RC #6: Ayes: Bitler, Peterson, Strobel, Wells, Meade, Sidor

Nays: none

Absent: none

Mayor Klute declared the motion approved.

c. LED Streetlights

Eric contacted Mid-American energy regarding upgrading our streetlights. The present incentive programs in Iowa are not yet available in Illinois. It would cost \$19,300 for all the streetlights in town (\$100/light) There are 105+/- streetlights in the TIF District which leaves about 88 (\$8,800) to find alternative funding for. These lights would pay for themselves in 4-5 years. The discounted rates would save us \$1.86 per 100 watt light and \$1.23 per 200 watt lights. Trustee Sidor was skeptical of the savings and will check the numbers. This will be on the next agenda.

The playground will be delivered this week and installation is set for June 22nd.

Eric has spoken with Pat Egan regarding the old gazebo. She has a plan for some plantings and Eric is going to begin the landscaping tomorrow.

Refurbishing the gazebo would be a good Scout Project....Scott's son may just be the candidate for this. More to come.

1. **Recycling and Refuse TRUSTEE BRUCE PETERSON**
There is a Re-opening Ceremony of the Scott County Recycling Center on Thursday July 28th from 1-3 PM
2. **Water/Sewer TRUSTEE WES WELLS**
 - a. Sewer Rate Policy
This is still in the works
3. **Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER**
We are waiting on a part to fix the restrooms....it should be covered under the warranty as they are less than a year old.
4. **Cemetery TRUSTEE GERRY MEADE**
Trustee Meade commended Public Works on a great job for the Memorial Day ceremony.
5. **Administrative MAYOR KLUTE**
 - a. Minutes from the May 16th Board Meeting (C/A Item A)

VII REVIEW ITEMS ON CONSENT AGENDA

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the May 16 th , 2016 Board Meetings
B	Approve	Minutes from the April 13 and May 11 IRDC Meetings
C	Approve	Treasurers Report incl P&L and Registers for May 2016

MOTION TO APPROVE CONSENT AGENDA

Trustee Peterson made a motion to approve the Consent Agenda, seconded by Trustee Sidor

RC #7: Ayes: Peterson, Sidor, Wells, Meade, Bitler, Strobel

Nays: none

Absent: none

Mayor Klute declared the Consent Agenda approved.

CORRESPONDENCE

NONE

OLD BUSINESS

Status on sign? It has been ordered and was to arrive 4-6 weeks from time of order.

NEW BUSINESS

NONE

GALLERY – QUESTIONS, COMMENTS

There was a pipe that needs fixing at Quarry and Main...this will be done before Tug Fest

Trustee Meade made a motion to recess to closed session to discuss Personnel, seconded by Trustee Peterson (7:04 PM)

RC #8: Ayes: Meade, Peterson, Wells, Bitler, Sidor, Strobel,

Nays: none

Absent: none

Mayor Klute declared the motion approved.

Closed Session (5ILC120-2A)

a. Discuss Personnel

Return to Open Session (8:02 PM)

**RC #9: Ayes: Wells, Peterson, Sidor, Strobel, Meade, Bitler
Absent: none**

Trustee Sidor made a motion to pay Todd Wiebenga \$850/month salary, provided we receive an accounting of undertakings, and contingent upon job description, seconded by Trustee Bitler

**RC #10: Ayes: Sidor, Bitler, Strobel, Meade,
Nays: Peterson
Absent: none
Abstain: Wells
Mayor Klute declared the motion approved.**

ADJOURN

**Trustee Peterson made a motion to adjourn, seconded by Trustee Sidor
All Ayes
Mayor Klute declared the meeting adjourned at 8:04PM.**

June 20, 2016

Approved (Date)

Mayor – Kevin Klute

Village Clerk – Kari Rozeboom