

**MINUTES**  
**BOARD MEETING**  
**May 16<sup>th</sup>, 2016 – 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The second May Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday, May 16<sup>th</sup>, 2016.

**CALL TO ORDER BY MAYOR KEVIN KLUTE**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

(Any item on this agenda could result in possible action.)

**Roll Call #1: Present: Trustees Sidor, Sullivan, Peterson, Wells, Meade, Bitler**

**Absent: none**

**Mayor Kevin Klute declared a quorum to be present**

**Also Present: Graham Lee: attorney; Jared Fluhr: MSA;**

**Deb Laleman: Treasurer; Doug Streeter: Building Inspector**

**OFFICIAL BUSINESS**

a. Q & A Re: PBSB/Blackhawk merger

Roger Reed- PBSB

Gerry Huiskamp Blackhawk Bank & Trust Chairman

Kevin Bradley Blackhawk Bank & Trust loan officer

Attendees were not present to speak about customer relationships between the bank and village, as those discussions are to be done by appointment. FDIC Regulations do not allow discussions between Blackhawk Bank and PBSB customers. Gerry Huiskamp gave some initial ideas of the timeframe of the merger. (June 30 at latest) He also discussed Blackhawk Banks involvement in the 16 communities they serve.

b. Board Resignation

Clinton Sullivan read his very heartfelt letter of Resignation from the Board of Trustees, due to relocating outside of Port Byron. He does plan to serve our community on the Economic Development Committee, although will not be able to be Chairman.

**COMMENTS FROM THE MAYOR**

**NONE**

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Tommy was confirmed May 7<sup>th</sup> at St. Johns, and shared his mementos.

Congratulations Tommy!!

Scott Angelici invited all to the Memorial Day Ceremonies.

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. Tug Fest Committee LIAISON CLINTON SULLIVAN**

They have a meeting next Monday.

**2. TIF TODD WIEBENGA**

Todd Wiebenga was looking for some direction from the Board regarding the latest Pregracke project. They are applying for a façade grant for the Main Street entrance to the commercial unit, and would like to apply for an additional grant for the rear façade, as that is the entrance to the residential units facing High Street.

Tammy Becker presented photos and spoke about the plans. They are repurposing Academy bricks and stone for the Main Street façade and are considering cedar wood for the residential siding. This will be on a future agenda. Thanks to the Pregrackes for all they do in this community. Recently, they planted their Millionth Tree at Riverdale!!

3. **MSA**
  - a. ITEP Grant Application Discussion & Approval  
The Illinois Transportation Enhancement Program. There were 232 applicants last year and we were not selected. They are again accepting applications until June 17<sup>th</sup>. There is \$29 Million in grant funds to be dispersed. MSA will repackage our application and submit it for a \$2500 fee.

**Trustee Wells made a motion to approve paying MSA \$2500 to submit the ITEP application, seconded by Trustee Peterson**

**RC #2: Ayes: Wells, Peterson, Meade, Bitler, Sidor, Sullivan**

**Nays: none**

**Absent: none**

**Mayor Klute declared the motion approved.**

4. **IRDC Committee** **TRUSTEE WES WELLS**
  - a. Updates  
Discussing ITEP Grant, flushing schedule, sidewalks and retaining walls.
  - b. Water Hookup Letters  
These letters will be sent out soon
5. **Village Finance Committee** **TRUSTEE SCOTT SIDOR**
  - a. Treasurers Report, Incl P&L and Registers for April 2016 (C/A Item B)
  - b. Credit Card Statements from April 2016 (C/A Item G)
6. **Economic Development** **TRUSTEE CLINTON SULLIVAN**
  - a. Approve minutes from April 11<sup>th</sup> Econ Dev. Meeting (C/A Item D).
  - b. The committee feels we do not have staff to provide bike rentals, but would welcome a private sector business venture.
7. **Planning/Zoning Committee** **TRUSTEE GERRY MEADE**
  - a. Village Church Signs  
The DOT is not responding.
  - b. Playground Fencing  
3 Fencing companies are to give bids
  - c. Water Taxi  
Nothing to Report
  - d. Approve minutes from the April 13<sup>th</sup> P&Z meeting (C/A Item C)
  - e. Barber Creek Rd. Speed Sign  
This did not qualify for speed reduction as there is not enough density.

There is a Zoning Board of Appeals meeting before the regular P&Z Meeting June 8<sup>th</sup> at 6:30PM. They will discuss a variance to build a garage in the front of a residence at 1618 N. High Street.

**8. Ordinance, Grants & Audits TRUSTEE WES WELLS**

a. Rental Code- Second Reading

Todd Jackson, who lives in Hillsdale, asked if the code would apply to general homeowner properties (non-rentals) It was explained that we would not be inspecting residential properties, the idea behind the rental inspections was to ensure a safe environment.

**Trustee Sullivan made a motion to waive the 3<sup>rd</sup> Reading, seconded by Trustee Meade**

**RC #3: Ayes: Sullivan, Meade, Bitler, Sidor, Wells, Peterson**

**Nays: none**

**Absent: none**

**Mayor Klute declared the Motion approved.**

**Trustee Sullivan made a motion to approve the Rental Ordinance, seconded by Trustee Peterson**

**RC #4: Ayes: Sullivan, Peterson, Meade, Bitler, Sidor, Wells**

**Nays: none**

**Absent: none**

**Mayor Klute declared the Rental Housing Ordinance approved.**

**9. Personnel TRUSTEE BRIAN BITLER  
NOTHING TO REPORT**

**10. Public Health TRUSTEE BRUCE PETERSON  
NOTHING TO REPORT**

**B. PUBLIC WORKS DON LOY**

a. Doors on Salt Shed

a. This will be on the next agenda

b. Boot stipend

**Trustee Bitler made a motion to approve increasing the boot stipend from \$150 to \$200 per year, seconded by Trustee Peterson**

**RC #5: Ayes: Bitler, Peterson, Sullivan, Wells, Meade**

**Nays: Sidor**

**Absent: none**

**Mayor Klute declared the motion approved.**

Bruce Peterson would like the streetlight at 1315 North Shore Drive replaced.

**1. Recycling and Refuse TRUSTEE BRUCE PETERSON**

a. We will plan next year's bulk pickup/Village clean up to fall after the city wide yard sales rather than before as it fell this year.

**2. Water/Sewer TRUSTEE WES WELLS**

a. Sewer Rate Policy

Still upcoming.

3. **Buildings & Grounds/Streets & Street Lights** **TRUSTEE BRIAN BITLER**
  - a. Getting new gutters on Village Hall.
  - b. The new sign is bent over....Brian will look into it.
4. **Cemetery** **TRUSTEE GERRY MEADE**  
There is a meeting on the 23<sup>rd</sup>.
5. **Administrative** **MAYOR KLUTE**
  - a. Minutes from the April 18<sup>th</sup> and May 2<sup>nd</sup> Board Meeting (C/A Item A)
  - b. RCFPD Reports for April 2016 (Consent Item E)
  - c. RICO Sheriff Reports for April 2016 (Consent Item F)

**REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the April 18 and May 2 <sup>nd</sup> , 2016 Board Meetings
B	Approve	Treasurers Report, Incl P&L and Registers for April 2016
C	Approve	Minutes from the April 13th P&Z meeting
D	Approve	Minutes from April 11 <sup>th</sup> Economic Development meeting
E	Receive	RCFPD Reports for April 2016
F	Receive	RICO Sheriff Reports for April 2016
G	Approve	Credit Card Statements from April 2016

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Sullivan made a motion to approve the Consent Agenda, seconded by Trustee Wells  
**RC #6: Ayes: Sullivan, Wells, Peterson, Meade, Bitler, Sidor,**  
**Nays: none**  
**Absent: none**  
**Mayor Klute declared the Consent Agenda approved.**

**CORRESPONDENCE**

**NONE**

**OLD BUSINESS**

**NONE**

**NEW BUSINESS**

Checkoff list for Restrooms

**GALLERY – QUESTIONS, COMMENTS**

Thank You to Clinton Sullivan for your service.

**Trustee Wells made a motion to recess to closed session to discuss Finance, seconded by Trustee Peterson (7:45 PM)**

**RC #7: Ayes: Wells, Peterson, Bitler, Sidor, Sullivan, Meade**  
**Nays: none**  
**Absent: none**  
**Mayor Klute declared the motion approved.**

**Closed Session (5ILC120-2A)**

**a. Discuss Personnel & Finance**

**Return to Open Session (8:49 PM)**

**RC #8: Ayes: Wells, Peterson, Sidor, Sullivan, Meade  
Absent: Bitler**

**Trustee Sidor made a motion to close acct #004-289-5 at Port Byron State Bank with a present balance of \$762,831.70 and reopen at 1<sup>st</sup> Trust and Savings Bank contingent upon .72 rate and 20 base points as previously agreed, seconded by Trustee Peterson**

**RC #9: Ayes: Sidor, Peterson, Wells, Sullivan, Meade**

**Nays: none**

**Absent: Bitler**

**Mayor Klute declared the motion approved.**

**ADJOURN**

**Trustee Peterson made a motion to adjourn, seconded by Trustee Sullivan**

**All Ayes**

**Mayor Klute declared the meeting adjourned at 8:54 PM.**

**June 6, 2016**

Approved (Date)

---

Mayor – Kevin Klute

---

Village Clerk – Kari Rozeboom