

**Minutes of the
Port Byron Planning and Zoning Commission
June 8th, 2016 – Port Byron Village Hall
7:00 PM**

The Planning and Zoning Commission met on Wednesday, June 8th, 2016 at 7:04 PM at the Village Hall.

Roll Call/Establishment of Quorum:

Roll Call: Present: Members Scott Angelici, Wes Wells, Bruce Peterson, Bob Lagerblade, and Chairman Gerry Meade.

Absent: Bob Wilson

Also present: Doug Streeter (Building Inspector)

Roll call established a quorum was present and the Pledge of Allegiance was recited.

Mayor's Update:

None- Mayor was not present.

Building Inspectors Report:

Doug presented the Building Permit activity report for 5/11/16-6/8/16. Total fees amounted to \$4,857.48. Discussion followed on street access to a property on James Street. No recommendations were reached.

IRDC Update:

Wes stated that the bid opening for the Gerard Street improvements project is scheduled for June 29, 2016.

The sewer rate will be stated in percentages.

The water increase letter will be mailed by July 10th, 2016.

There followed a discussion on the State mandated handicap access to the Village Post Office.

Chairman's Report:

We are working with MSA to create a Developers Agreement in our Zoning Ordinance. This would be helpful in handling new sub-divisions.

Gallery Comments:

NONE

Old Business:

Church Welcoming Signs: Chris Bradshaw has volunteered to contact IDOT concerning these proposed signs. We need State guidelines on the proper procedures since IL84 is an 'historic highway'. We will not report further on this subject until we hear back from Chris.

Water Taxi: Bruce reports that there are no new developments. We are waiting to hear back from St. Ambrose on the feasibility study. We will not discuss this subject further until there are new developments.

Riverfront Park Landscaping: Phase I has been completed. Phase II has not been approved nor funded. P&Z recommends that Phase II should not be implemented at this time.

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New Business:

"Lawn of the Season": Bruce is proposing a program that recognizes landscape/lawn beautification similar to the Christmas decoration program. Bob L. made a motion, seconded by Wes to recommend that the Village Board consider this proposal. Gerry will have it placed on the agenda for the next Board meeting.

Bicycle Rental Proposal: It was reported that the Economic Development Committee didn't endorse this idea. We will table this subject until our July P&Z meeting.

Approve Minutes: Bruce moved and Scott seconded to approve the minutes from the May 11th, 2016 P&Z Meeting. All in favor. Motion carried

2016 P&Z Projects:

Develop Children's Playground: It has been reported that the equipment will arrive within the next week. The supplier will provide a supervisor to oversee installation. The Village must provide the manpower. Bob L. suggested that this could be a Rotary project. Gerry will propose this at the next Rotary meeting. The only remaining obstacle is the funding for the proposed fencing. Bruce is discussing donations from our two Village banks. Rotary is considering a donation of 2 seating benches.

Village Sign Ordinances: Gerry will join Bruce in constructing a draft ordinance based on local municipal examples.

Ann's Helping Hands Partnership: Nothing new to report.

High Street Beautification: Gerry presented a copy of the 2016 ITEP Rt/84 Corridor enhancement proposals. In addition to sidewalk, crosswalk, access ramps, and retaining wall improvements, the grant, if awarded, would also address aesthetics. Port Byron's application proposes 'landscape/streetscape and other scenic beautification'. Also included are "construction of turnouts, overlooks, and viewing areas' etc. since this project is very similar to our ideas, we will coordinate with Economic Development, leaving them to take the lead.

Village Website: Nothing new to report. Scott can assist on other P&Z Projects if interested.

Further Gallery Comments:

None

Adjournment:

With no further business to come before the Commission at this time, Bruce made a motion, seconded by Scott, that the meeting be adjourned. All in favor.
Motion carried

Respectfully Submitted,
Gerry Meade
Commission Chairman

NEXT MEETING: July 13th, 2016 at 7:00 PM