

IRDC Committee Meeting
Infrastructure Rehabilitation Development Committee (IRDC)
November 18, 2016 at 2:00 PM
Village of Port Byron
Village Hall, 120 S. Main Street.
This is an open meeting, and the public is invited to attend.

AGENDA/MINUTES

1. Call to Order: 2:10
2. Roll Call/Establishment of quorum - Kevin Klute, Don Loy, Eric Sikkema, & Jared Fluhr (MSA)
3. Review & Approve Minutes: Will be reviewed at next meeting
4. Projects
 - a. Hwy. 84 Sidewalk & Water Main Reconstruction – Updates – Reviewed the project budgets and Village contribution in detail. Discussed options for funding the project, and TIF if the only option currently. The Village doesn't think the project should be completed without the water main, so other cost saving options will be looked at, such as trying to eliminate some of the retaining walls if residents would allow re-grading the property instead.
 - b. ITEP – Meeting is scheduled with the DOT for December 13th at 1:30 at Village Hall.
 - c. Street evaluation – PASER – MSA started this last week, and will continue the evaluation on Monday.
 - d. Retaining walls cemetery – update Eric said it is complete and has not heard from John Chabrian.
 - e. Cemetery drainage issues – completion of fix – signoff by Chabrian – Kevin may consult with attorney to see if necessary.
5. MSA
 - a. General Engineering & Miscellaneous Services – MSA will likely review again around budget time.
6. Mayor's Comments
7. Public Works Comments (Eric & Don)
8. Old Business:
 - a. Water Hookup Letters – Update and approve – Kevin will get the water letter send out January 1st.
 - b. Shew Development – options – Discussed options of extending sewer up James Street. MSA will contact a boring company for pricing to jack and bore a 8" line under the highway and have 2 cost estimates to compare at the next meeting. MSA reported that when we spoke with Shew, he would like the Village to pay for the engineering and permitting of the water and sewer as well as pay for a portion of the sewer main extension. A draft of requirements and who would

be expected to pay for them will be drafted up for the next meeting to be reviewed at IRDC prior to sending to Mark Shew.

9. New Business: None.
10. Gallery Comments – None present.
11. Adjournment 3:10

Next Meeting: December 2nd @ 2:00