

MINUTES
BOARD MEETING
November 7th, 2016 – 6:00 P.M.
VILLAGE OF PORT BYRON IL

The first November Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday November 7th, 2016.

CALL TO ORDER BY MAYOR KEVIN KLUTE

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

Roll Call #1: Present: Trustees Brian Bitler, Gerry Meade, Bruce Peterson, Patrick Strobel, Wesley Wells
Absent: Trustee Scott Sidor
Mayor Kevin Klute declared a quorum to be present
Also Present: Don Loy, Public Works; John Remus, Attorney; Deb Laleman, Treasurer

OFFICIAL BUSINESS

1. Further discussion regarding resolution establishing non-partisan elections in Port Byron

Trustee Peterson made a motion to approve Resolution placing question of non-partisan elections on next ballot, seconded by Trustee Meade

RC#2: Ayes: Peterson, Meade, Strobel
Nays: Bitler, Wells
Absent: Sidor

Mayor Klute declared motion approved

COMMENTS FROM THE MAYOR

1. State of Illinois recognition of Village of Port Byron for achievement in water fluoridation standards
2. Thanks for the \$380 raised for cemetery by the Zombie Crawl on 10/28/16, sponsored by Kevin Kernan from Duey's
3. Reminder that tomorrow is Election Day and to go vote

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Scott Angelici, Coe-Lamb Legion, explained program to distribute free green light bulbs to anyone, for them to use outside to show support for veterans

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. **TUG FEST COMMITTEE** **LIAISON WES WELLS**
None
2. **TIF** **TODD WIEBENGA**
None

3. IRDC COMMITTEE TRUSTEE PATRICK STROBEL

None

4. MSA

a. In process of scheduling meeting w/IDOT for ITEP meeting

5. VILLAGE FINANCE COMMITTEE TRUSTEE SCOTT SIDOR

a. Approve Carol Henry for Treasurer duties

Trustee Wells made a motion to approve Carol Henry for Treasurer duties while present Treasurer is absent, seconded by Trustee Peterson

RC # 3: Ayes: Wells, Peterson, Bitler, Meade, Strobel

Nays: none

Absent: Sidor

Mayor Klute declared motion approved

6. ECONOMIC DEVELOPMENT TRUSTEE WES WELLS

a. Minutes from September 12, 2016 meeting (C/A Item D)

b. Distributed surveys to 39 businesses in town as to feedback on events

c. FORC needs more volunteers for building trail in Dorrance Park

7. PLANNING/ZONING COMMITTEE TRUSTEE GERRY MEADE

a. Small Free Library – Committee has not been able to all agree on location

1. Can always be moved if necessary

Trustee Meade made a motion to empower the Mayor to make the decision as to final placement of Little Free Library, seconded by Trustee Bitler

RC # 4: Ayes: Meade, Bitler, Wells, Strobel, Peterson

Nays: none

Absent: Sidor

Mayor Klute declared motion approved

b. Ann's Helping Hands –

1. Rotary Club has named a committee to improve appearance of Ann's

2. Rotary will cover cost of roofing sheds, painting, etc.

3. Trustee Peterson said that he received 2 complaints lately about blocking bike path at Ann's

4. Much discussion ensued as to proper parking, signage

c. Subdivision Ordinance

1. VOPB allocated \$5000 to MSA to review and develop a plan

2. Has had conversations with MSA and want to meet for further input

d. Muller/Burt Zoning Board of Appeals

1. Only asking for 2 foot variance (setback)

2. Building new house on corner lot and want it closer to one road

8. ORDINANCE, GRANTS & AUDITS TRUSTEE WES WELLS

None

9. PERSONNEL TRUSTEE BRIAN BITLER

None

10. PUBLIC HEALTH TRUSTEE BRUCE PETERSON

None

11. GREEN COMMITTEE SARAH FORD

a. Picked up 40 pounds of trash along river

b. Approve 2 new Green Comm. members: Jill Schutts and Emily Skelton

Trustee Peterson made a motion to approve Jill Schutts and Emily Skelton as Green Committee members, seconded by Trustee Wells

RC #5: Ayes: Peterson, Wells, Bitler, Meade, Strobel

Nays: none

Absent: Sidor

Mayor Klute declared motion approved

B. PUBLIC WORKS DON LOY

a. Removed bench and grass from green space behind Post Office

b. Replanted the 3 trees removed at the Old Academy site

c. Put gravel in for French drain at cemetery+

1. RECYCLING AND REFUSE TRUSTEE BRUCE PETERSON

None

2. WATER/SEWER TRUSTEE PATRICK STROBEL

None

3. BLDG. & GROUNDS/STREETS & STREET LIGHTS TRUSTEE BRIAN BITLER

a. Outdoor message center

1. Discussion as to using SWAG grant for outdoor message board for posting notices

2. Will do further research as to option of lighting board

b. Construction of storage closet accessed from Mayor's office

1. Discussion of adding a storage closet accessible from Mayor office

2. Don't have numbers yet

4. CEMETERY TRUSTEE GERRY MEADE

a. Approve Jason Gordon as Cemetery Board member - postponed

5. ADMINISTRATIVE MAYOR KLUTE

a. Begin contract discussion with RICO Sheriff – contract expiring 3/31/17

Trustee Strobel made a motion to authorize Mayor to initiate discussion with RICO Sheriff to negotiate contract, seconded by Trustee Bitler

RC #6: Ayes: Strobel, Bitler, Peterson, Wells, Meade

Nays: none

Absent: Sidor

Mayor Klute declared motion approved

- b. Minutes from the 10/17/16 Board meeting (C/A Item A)
- c. RCFPD/PB report for October 2016 (C/A Item B)
- d. RI County Sheriff Reports October 2016 (C/A Item C)

REVIEW ITEMS ON CONSENT AGENDA

| <i>ITEM</i> | <i>Action</i> | <i>Description</i> |
|-------------|---------------|---|
| A | Approve | Minutes from the 10/17/16 Board meeting |
| B | Receive | RCFPD/PB report for October 2016 |
| C | Receive | RI County Sheriff Reports October 2016 |
| D | Receive | Minutes from 9/12/16 Economic Dev meeting |

MOTION TO APPROVE CONSENT AGENDA

Trustee Bitler made a motion to approve Consent Agenda, seconded by Trustee Peterson

**RC # 7: Ayes: Bitler, Peterson, Wells, Meade, Strobel
Nays: none
Absent: Sidor**

Mayor Klute declared motion approved

CORRESPONDENCE

None

OLD BUSINESS

None

NEW BUSINESS

None

GALLERY – QUESTIONS, COMMENTS

D Laleman – asked re TIF meeting between Wells, Wiebenga, Mayor and whether it will be a public meeting

ADJOURN

Trustee Bitler made a motion to adjourn, seconded by Trustee Peterson

All Ayes

Mayor Klute declared the meeting adjourned at 6:58PM.

Approved (Date)

Mayor – Kevin Klute

Village Clerk – Barbara Cray