

**MINUTES**  
**BOARD MEETING**  
**August 15<sup>th</sup>, 2016 – 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The second August Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday, August 15<sup>th</sup>, 2016.

**CALL TO ORDER BY MAYOR KEVIN KLUTE**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

(Any item on this agenda could result in possible action.)

**Roll Call #1: Present: Trustees Strobel, Sidor, Wells, Meade, Bitler**

**Absent: Peterson**

**Mayor Kevin Klute declared a quorum to be present**

**Also Present: Graham Lee: attorney; Jared Fluhr: MSA;**

**Manny Rivera: Rock Island County Sheriff Dept.**

**OFFICIAL BUSINESS**

**NOTHING**

**COMMENTS FROM THE MAYOR**

**NONE**

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Tommy announced that he is selling Raffle tickets for Knights of Columbus.

Troy, owner of Harringtons Pub, stood and told the Board of an idea to have a “Willtoberfest”, coinciding with the Bike Ride. He also mentioned a few changes that might make the Tug Fest better for the businesses. He proposed that parking alongside businesses be reserved for the employees so that help does not have to walk long distances to get to their job.

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. Tug Fest Committee LIAISON WES WELLS**

a. Updates

Wes thanked Tammy and the committee for their hard work. He

suggested an annual survey for suggestions to improve the event.

Wes mentioned a book titled ‘The Legend of the Tug’, which documented that the Native Americans on this side of the river were also pulling harder!

**2. TIF TODD WIEBENGA**

a. Fall Conference

There is a September conference in Chicago. Todd would like to go.

**Trustee Sidor made a motion to approve the expenditure to reimburse for hotel room, meals and mileage, seconded by Trustee Wells**

**RC #2: Ayes: Sidor, Wells, Bitler, Meade, Strobel**

**Nays: none**

**Absent: Peterson**

**Mayor Klute declared the motion approved.**

b. Development Agreements/Payments

Todd spoke with Kathy Orr regarding residential TIF agreements. She agreed that scenario 1, allowing use for brand new housing on vacant lots, was the best use of the funds. Todd would like a policy put in place. He also asked if the Board would like to promote residential grants, and there should be a defined starting date. The board agreed that Todd should put together some promotional information for residential, as well as commercial and the façade program. We should also put the TIF map on the Village website.

3. **MSA**

a. Project Updates

Jared Fluhr gave an update on Girard St. Tri City has begun their work and gave a schedule to residents.

4. **IRDC Committee** **TRUSTEE PATRICK STROBEL**

a. Updates

Patrick spoke with Mark Shew. He is willing to run the water lines, and would like the Village to run the sewer lines. Jared explained there is a 4" main on James St. but a 6"-8" main is needed for fire protection and an additional hydrant. Village owned sewer lines must be 8" minimum. There will be further discussion in committee regarding the options.

b. Minutes from the July 29, 2016 Meeting (C/A Item E)

Patrick asked that the water hook up letters be sent out.

5. **Village Finance Committee** **TRUSTEE SCOTT SIDOR**

a. Treasurers Report, incl P&L and Registers for July 2016 (C/A Item F)

6. **Economic Development** **TRUSTEE WES WELLS**

The minutes from the last meeting will be on a future agenda. They discussed the bike ride and new bike paths, as well as the Tug Fest. There will be discussion of the upcoming, potential 'Willtoberfest'. A survey will be designed, to receive input from businesses and the community regarding present and potential events.

7. **Planning/Zoning Committee** **TRUSTEE GERRY MEADE**

a. Developers Agreement

A July 1996 document, Village of Port Byron Subdivision Ordinance, prepared by Bi-State, has been found. Gerry will take a closer look at it.

Mayor is trying to coordinate a time to meet with Ann McCarrell

b. Minutes from the July 13 P&Z Meeting (C/A Item B)

The committee will be redirecting their efforts towards sign ordinance now that the playground is open. The ribbon cutting was a huge success!

8. **Ordinance, Grants & Audits** **TRUSTEE WES WELLS**  
**NOTHING TO REPORT**

9. **Personnel** **TRUSTEE BRIAN BITLER**

The summer help has gone back to school.

**10. Public Health TRUSTEE BRUCE PETERSON  
NOTHING TO REPORT**

**B. PUBLIC WORKS DON LOY**

a. Annual Generator Maintenance Agreement

Trustee Sidor made a motion to approve the Annual Generator Maintenance Agreement expense, not to exceed \$1500, seconded by Trustee Wells

RC #3: Ayes: Sidor, Wells, Bitler, Meade, Strobel

Nays: none

Absent: Peterson

Mayor Klute declared the motion approved.

The North Shore pump lift station pump is set to be repaired.

**1. Recycling and Refuse TRUSTEE BRUCE PETERSON  
NOTHING TO REPORT**

**2. Water/Sewer TRUSTEE PATRICK STROBEL  
NOTHING TO REPORT**

**3. Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER**

a. Gazebo-Scout Project

John Vaughan believes this will not be able to be scheduled this year.

**4. Cemetery TRUSTEE GERRY MEADE**

They met and discussed the budget, as well as the cemetery retaining wall. They have received one bid and are waiting on a second. John Chabrian said he would forego further action until the retaining wall is in.

**5. Administrative MAYOR KLUTE**

a. Minutes from the July 5<sup>th</sup> Board Meetings (C/A Item A)

b. RCFPD Reports for July 2016 (C/A Item C)

c. RICO Sheriff Reports for July 2016 (C/A Item D)

**VII REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the July 5 <sup>th</sup> , 2016 Board Meeting
B	Approve	Minutes from the July 13 P&Z Meeting
C	Receive	RCFPD Reports for July 2016
D	Receive	RICO Sheriff Reports for July 2016
E	Approve	Minutes from the July 29, 2016 IRDC Meeting
F	Approve	Treasurers Report, incl P&L and Registers for July 2016

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Sidor made a motion to approve the Consent Agenda, seconded by Trustee Bitler

RC #4: Ayes: Sidor, Bitler, Meade, Wells, Strobel

Nays: none

Absent: Peterson

Mayor Klute declared the Consent Agenda approved.

**CORRESPONDENCE**

**NONE**

**OLD BUSINESS**

Sarah Ford will be preparing a Green committee charter for a future agenda. Playground benches are in the works. There is a plan to also install a trash can and bike rack. There will be a plaque designating the generous donations.

**NEW BUSINESS**

**NONE**

**GALLERY – QUESTIONS, COMMENTS**

Andrew Ball announced that the Facebook page showed 1400 persons were planning to come to Tug Fest. The page is almost to 1000 likes. He is now promoting Will to Ben. Andrew mentioned that some visitors were noticing the overgrowth at the Information Kiosk by the Tug statue. Brian Bitler will check into it.

New Pastor, Jim Crozier, at First United Methodist introduced himself and was welcomed to our community.

**ADJOURN**

**Trustee Wells made a motion to adjourn, all Ayes**

**Mayor Klute declared the meeting adjourned at 7:25 PM.**

**Oct, 3, 2016**

Approved (Date)

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Mayor – Kevin Klute

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Village Clerk – Barb Cray