

**Minutes of the
Port Byron Planning and Zoning Commission
September 9th, 2015 – Port Byron Village Hall
7:00 PM**

The Planning and Zoning Commission met on Wednesday, September 9th, 2015, at 7:00 PM at the Village Hall.

Call to Order:

The meeting was called to order at 7:04 PM by Chairman Gerry Meade.

Roll Call/Establishment of Quorum:

Roll Call: Present: Members Barb Brandt, Wes Wells, Gene Fry, Bruce Peterson and Chairman Gerry Meade.

Absent: Bob Wilson and Bob Lagerblade

Also present: Tom Stocking

Roll call established a quorum was present and the Pledge of Allegiance was recited.

Mayor's Update:

NONE

Building Inspectors Report:

Paul reported that 2 new homes were being constructed after permits are issued.

Several permits have been issued for new in ground pools. There was a concern that weeds were very high in the area between the 1st trust bank and the church building. Paul will inspect.

IRDC Committee:

Wes discussed the 10,000 gallon fuel tank that was discovered on the Old Academy property. The Village Board has authorized payment for its removal.

On the sewer relining project, the new manhole covers came in well below budget.

Gallery Comments:

NONE.

Old Business:

Gerry reviewed the proper use of the Task Order forms. All projects over \$500 must have a form completed by the project creator.

Will to Ben (Sparta) Bike Ride: Bruce and Wes discussed the park concert that will be held the night before the ride. It was noted that 20 riders have registered to date.

P&Z 2015 Projects:

a. I-80 Port Byron Signs:

The IDOT work orders have been issued to the outside contractor.

b. Maintain green spaces/gardens along downtown bike paths:

The project to maintain green spaces and gardens along the downtown bike path has been dropped. This is being handled at the Village Board level and a contract has been issued to Aunt Rhodies.

New Business:

Approve Minutes: A motion was made by Bruce and seconded by Barb to approve the minutes from the August 12th, 2015 P&Z meeting. All in favor.

Motion carried.

Identify future P&Z Projects: the discussion revolved around what projects are appropriate for Commission consideration. The major planning activities are associated with the Strategic Plan and the Comprehensive Plan. In the last few years, projects have been self-selected by P&Z or referred to P&Z by the Village Board. Members suggested Riverfront Park parking, downtown development and commercial signage as areas for consideration. The issue was tabled until the October meeting when, it is hoped, all P&Z members will be present and able to express their opinions.

Bruce discussed an email from Dan McNeil requesting a Village donation for the creation of a website for the Great River Trail. Port Byron would be a featured location. The Quad Cities Convention and Visitors Bureau has already donated \$500. Bruce requested that this request be carried over to our October meeting. All agreed.

Further Gallery Comments:

NONE

Adjournment:

With no further business to come before the Commission at this time, Bruce Peterson made a motion, seconded by Gene, that the meeting be adjourned. All in favor. Motion carried

Respectfully Submitted,

Gerry Meade
Commission Chairman

Next Meeting: Wednesday, October 14th, 2015 @ 7:00 PM at Village Hall