

Minutes of the
Cemetery Board Meeting
June 22, 2015 - Port Byron Village Hall
2:00 pm

Roll Call/Establishment of Quorum:

Roll Call: Members Present: Chairwoman Abigail Reed, Trustee
Liaison Gerry Meade, Jeanine Ingalls, Roger Oliver
Also present: Cemetery Manager Kristie Guardia and Eric Sikkema

Roll call established a quorum was present and the Pledge of Allegiance was recited.

Cemetery Manager's comments: none
Gallery Comments: none

Marker/Monument Restoration:

The Board received estimates from Stonehuggers and requested a sizeable amount for next year. The Board wants to know if this includes a warranty and requests an itemized detail of what we get along with a time line (3 Years, 10,000). They also request an Oak Grove itemization like the Cherry street one. We could request a starting budget of \$3,000 but \$10,000 minimum is a bit much.

There are two restoration groups that are close to area that have been contacted and we are looking at getting quotes. (Moline Monument and Geneseo Memorial). Kristie will call to get quotes and invite them to the next meeting.

What are the priority recommendations? Gerry recommends the worst ones first, not by section (1. Worst priority, 2. Historical preservation). Although maintenance has been done, lot owners are responsible, how the oldest plots have no remaining family members to maintain them. Abigail requested a list of markers w/their year of burial to determine a cutoff for improvement efforts.

The hill makes the biggest impact in our cemetery causing the deterioration of the monuments Retaining walls are an issue that needs to be done first before monument repair. Eric stated that the City could look at doing retaining wall similar to Quarry street looks like concrete but is a plastic sheet with French drain and clean rocks.

Erosion Repair Project :

Riprap is in and it is backfilled however water is being funneled at the bottom and John approved. All that is left is to fix Atkinsons property and put the fence up should be done before end of July.

Cemetery Critique:

Discussion about raising rates, last year we only sold 2 spots so raising the rates doesn't bring in a lot of extra revenue, those who cannot afford are just taking loved ones home and that is a trend that is continuing. Question was raised, Are we in line with other cemeteries in the area?

Gerry offered a reminder of OMA and publishing of Minutes.

Correspondence: None

Adjournment:

With no further business to come before the Committee at this time, Gerry made a motion, seconded by Jeanine, that the meeting be adjourned.

All in favor.

Respectfully Submitted,

Abigail Reed
Cemetery Chairwoman

Next Meeting: Tentatively scheduled for July 27th, 2014 2:00 PM at Village Hall