

**MINUTES**  
**BOARD MEETING**  
**February 1 2016 – 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The first February Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday February 1, 2016.

**CALL TO ORDER BY MAYOR KEVIN KLUTE**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

(Any item on this agenda could result in possible action.)

**Roll Call #1: Present: Trustees Meade, Bitler, Sullivan and Wells**

**Absent: Peterson**

**Mayor Pro Tem Scott Sidor declared a quorum to be present**

**Also Present: Graham Lee: attorney; Jared Fluhr: MSA**

**Manny Rivera: RICO Sherriff;**

**OFFICIAL BUSINESS**

a. Computers

We have an option to outright purchase the equipment now, or lease for 36 months and purchase for \$1. This does not need to be decided at this meeting, but a decision does need to be made before budget.

**COMMENTS FROM THE MAYOR**

Tommy has a birthday next Tuesday.....he also stood and announced that he will be confirmed May 7 @ 5PM Mass at St. Johns in Rapids City.

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Dick Taber, of 902 N. High asked about water hookups, and the high cost and difficulty of hooking up. Trustee Wells explained that water hookups are a little over 4 years away; sewer hookups are the subject at this time.

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

1. **Tug Fest Committee** **LIAISON CLINTON SULLIVAN**  
**NOTHING TO REPORT**

2. **TIF** **TODD WIEBENGA**

a. Removal of property on White Oak from TIF District

The property owner of 1102 White Oak wishes to put a pool in on the neighboring lot, which he also owns. One of the lots is in the TIF District, and the other is not. He cannot make them into one parcel until the one property is removed from the TIF. (It is not feasible to put one in) The information for this ordinance is being gathered, and will be presented at a future meeting.

b. Swanson ordinance and agreement

**Trustee Meade made motion to approve Ordinance TIF160102, seconded by Trustee Wells**

**RC #2: Ayes: Meade, Wells, Sullivan, (Sidor)**

**Nays: Bitler**

**Absent: Peterson**

**Mayor Pro Tem Sidor declared the Motion approved.**

Trustee Wells made motion to approve the Swanson Redevelopment Agreement, not to exceed \$50,000.00,(\$15% of \$326,971.00) seconded by Trustee Sullivan

RC #3: Ayes: Wells, Sullivan, Meade

Nays: Bitler

Absent: Peterson

Mayor Pro Tem Sidor declared the Motion approved.

3. Village Finance Committee **TRUSTEE SCOTT SIDOR**  
NOTHING TO REPORT

4. Economic Development **TRUSTEE CLINTON SULLIVAN**

a. website

We are looking into switching our website away from the present administrators. This will cost more per year but we will have the additional option of email addresses as well as the ability to post and change materials 'in house'

5. Planning/Zoning Committee **TRUSTEE GERRY MEADE**

a. Village Church signs.

We are still looking for specifications from IDOT

b. Minutes from Dec. 9, 2015 P&Z Meeting (C/A Item B)

We have received 4 resumes for Building Inspector. The ordinances seem to read that the position must be held by a Port Byron resident, of which 2 applicants meet that requirement.

It will be a couple months before the Barber Creek speed limit issue has any resolutions.

6. Ordinance, Grants & Audits **TRUSTEE WES WELLS**

a. Rental Code

The Rental Ordinance has been typed up and distributed to the Trustees for perusing and editing.

b. Ordinance #160102 to Surplus Property

The Village needs to declare the property at 113 S. Main St. as surplus before it can be torn down.

Trustee Meade made motion to approve Ordinance #160102 to Surplus Property, seconded by Trustee Sullivan

RC #4: Ayes: Meade, Sullivan, Wells, Bitler

Nays: none

Absent: Peterson

Mayor Pro Tem Sidor declared the Motion approved.

7. Personnel **TRUSTEE BRIAN BITLER**

There will be a closed session at the Feb. 16 meeting to discuss Personnel.

8. Public Health **TRUSTEE BRUCE PETERSON**  
NOTHING TO REPORT

9. MSA

a. Updates

There will be more specifics next meeting regarding rate increases.

Trustee Bitler asked why sewer was not run on the River side to begin with. Jared Fluhr explained that it was considered but is a future project.

b. Task Order re: cemetery retaining wall  
This will be addressed at next board meeting.

**10. IRDC Committee TRUSTEE WES WELLS**

a. Updates

Preliminary discussions potentially may require a sewer rate increase of 10% first year, with a 3% increase for 4 years and then 1.7% annually. Water rate increase: 3% for 4 years and then 1.7% annually. Sidewalk repairs are not to be addressed until the water main project is decided. Funding is still being looked into, but is dependent upon our plans being finalized.

**IRDC Meetings will now be on Wednesdays at 2PM**

**B. PUBLIC WORKS DON LOY**

Everything is running smoothly. Salt will be ordered this fiscal year with minimal delivery.

**1. Recycling and Refuse TRUSTEE BRUCE PETERSON  
NOTHING TO REPORT**

**2. Water/Sewer TRUSTEE WES WELLS**

a. Preliminary recommendations  
This was discussed within IRDC

**3. Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER**

a. Streetlight at 94<sup>th</sup> and 228<sup>th</sup>

The light will be restored. It seems to have been overlooked.

**4. Cemetery TRUSTEE GERRY MEADE**

No meeting until April....no quorum or agenda items. Gerry will be discussing the retaining wall with Jared.

**5. Administrative MAYOR KLUTE**

a. Minutes from the January 4, 2016 Board Meeting6 (C/A Item A)

**REVIEW ITEMS ON CONSENT AGENDA**

ITEM	Action	Description
A	Approve	Minutes from the January 4, 2016 Board Meeting
B	Approve	Minutes from Dec. 9, 2015 P&Z Meeting

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Bitler made motion to approve the Consent Agenda item B, seconded by Trustee Meade

RC #5: Ayes: Bitler, Meade, Sullivan, Wells

Nays: none

Absent: Peterson

Mayor Pro Tem Scott Sidor declared the Consent Agenda approved.

**CORRESPONDENCE**

**NONE**

**OLD BUSINESS**

**NONE**

**NEW BUSINESS**

- a. Buy back well site in Byron Woods  
This will be on a later agenda

**GALLERY – QUESTIONS, COMMENTS**

**NONE**

**ADJOURN**

**Trustee Sullivan made a motion to adjourn, seconded by Trustee Bitler  
All Ayes**

**Mayor Pro Tem Scott Sidor declared the meeting adjourned at 6:55 PM.**

**Feb. 16, 2016**

Approved (Date)

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Mayor – Kevin Klute

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Village Clerk – Kari Rozeboom