

MINUTES
BOARD MEETING
November 16, 2015 – 6:00 P.M.
VILLAGE OF PORT BYRON IL

The second November Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday November 16th, 2015.

CALL TO ORDER BY MAYOR KEVIN KLUTE

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

(Any item on this agenda could result in possible action.)

Roll Call #1: Present: Trustees Peterson, Sidor, Meade, Bitler, Wells, Sullivan

Absent: none

Mayor Kevin Klute declared a quorum to be present

Also Present: Graham Lee: attorney; Jared Fluhr: MSA

OFFICIAL BUSINESS

The Christmas Tree has been delivered, and will be set up soon.

COMMENTS FROM THE MAYOR

NONE

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Lou DiLauro asked about the sign at the Academy site. Clinton Sullivan explained it is being made. Lou also asked if the Academy property would be listed on the website. It will be once the listing is final.

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. **Tug Fest Committee** **LIAISON CLINTON SULLIVAN**

NOTHING

2. **TIF** **TODD WIEBENGA**

NOTHING

3. **Village Finance Committee** **TRUSTEE SCOTT SIDOR**

a. Treasurers Report incl. P&L and Registers for Oct.2015 **(C/A Item C)**

Scott Sidor asked about a deposit, listed as miscellaneous, in acct 490.

b. ~~Tax Levy~~ **Next Agenda**

4. **Economic Development** **TRUSTEE CLINTON SULLIVAN**

a. Funding for Baby Blues Fest- Saturday July 2, 2016

Committee met Nov 9th. They are asking for \$5K from the Village for next year. The plan is for half to be spent on bands and the other half on promoting the event. There are already 2 bands set up to play. This will be discussed further at budget time.

Trustee Sullivan made motion to approve the \$5000 expenditure for the Baby Blues Fest 2015, with funding to be determined at Budget, seconded by Trustee Sidor

RC #2: Ayes: Sullivan, Sidor, Peterson, Meade, Wells, Bitler

Nays: none

Absent: none

Mayor Klute declared the motion approved.

b. Minutes from the October 6, 2015 Econ. Dev. Meeting (C/A Item E)
This should have been October 27 minutes, which were not received.
This will be on next agenda.

Sparta is definitely having another Will to Ben ride the 1st week in October. Bruce Peterson is meeting with the LeClaire Board, around the 8th of December, regarding the water taxi possibility and discussing a possible feasibility study by Augustana or St. Ambrose.

5. Planning/Zoning Committee TRUSTEE GERRY MEADE

Bruce and Gerry did a walk thru on the landscaping with Todd Wiebenga of Aunt Rhodies. Gerry reported that he is very pleased with the work that has been done so far.

Barb Brandt has resigned from Planning and Zoning, due to heavy traveling. The committee is looking for another member.

6. Ordinance, Grants & Audits TRUSTEE WES WELLS

The Rental Ordinance is being typed up and will be ready for board review sometime in January.

Wes is looking into McDonalds and Kaboom grants for playground equipment.

7. Personnel TRUSTEE BRIAN BITLER

Brian will be doing semi annual reviews

8. Public Health TRUSTEE BRUCE PETERSON

NOTHING TO REPORT

9. MSA

a. Main Street Sewer Lining: Visu-Sewer's payment application, Change Order, & project acceptance.

Trustee Sidor made motion to approve Visu-Sewer Change Order deduct in the amount of \$42,313.80, seconded by Trustee Meade.

RC #3: Ayes: Sidor, Meade, Sullivan, Wells, Bitler, Peterson

Nays: none

Absent: none

Mayor Klute declared the motion approved.

Trustee Sidor made motion to approve Visu-Sewer Final Pay application in the amount of \$36,775.18, seconded by Trustee Meade.

RC #4: Ayes: Sidor, Meade, Sullivan, Wells, Bitler, Peterson

Nays:

Absent: none

Mayor Klute declared the motion approved.

b. Academy Building: Holst Trucking Payment Application & Change Order

Trustee Sidor made motion to approve Holst Trucking Change Order in the amount of \$6,446.49, seconded by Trustee Bitler

RC #5: Ayes: Sidor, Bitler, Peterson, Meade, Sullivan, Wells

Nays: none

Absent: none

Mayor Klute declared the motion approved.

Trustee Sidor made motion to approve Holst Trucking Final Pay Application in the amount of \$30,736.49, seconded by Trustee Bitler

RC #6: Ayes: Sidor, Bitler, Peterson, Meade, Sullivan, Wells

Nays: none

Absent: none

Mayor Klute declared the motion approved.

c. Walnut Street: Valley Construction’s Payment Application, Change Order, & project acceptance.
This will be presented at the next Board Meeting.

10. IRDC Committee TRUSTEE WES WELLS

a. Update
 There will be a meeting November 24. They will be discussing and finalizing water and sewer rates.

B. PUBLIC WORKS DON LOY

a. Meter Purchase.
 The full \$10,000 budgeted is remaining. The estimate submitted exceeds that amount.
 This will be discussed at the next Board Meeting.

1. Recycling and Refuse TRUSTEE BRUCE PETERSON

There is a meeting November 17th at the County office.

2. Water/Sewer TRUSTEE WES WELLS

Water line flushing went well.

3. Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER

a. Street Lights
 There is an option to go to LED street lights. MidAmerican has a program available where they will replace every bulb for \$100/bulb. These bulbs last 20 years and use 1/3 the power.
 MidAmerican will be submitting a written proposal and breakdown of our savings, which will be presented at the next board meeting.

4. Cemetery TRUSTEE GERRY MEADE

a. Nominate Amy Shipman for Cemetery Committee Member
 Amy is unable to serve on the Cemetery Board, as she lives in Rapids City. There is a Cemetery Enabling Law, passed a couple years ago, dictates members must live within the limits.

5. Administrative MAYOR KLUTE

a. Minutes from the November 2, 2015, 2015 Board Meeting (C/A Item A)
 b. RCFPD Reports for October 2015 (C/A Item B)
 c. RICO Sheriff Reports for October, 2015 (C/A Item D)

REVIEW ITEMS ON CONSENT AGENDA

ITEM	Action	Description
A	Approve	Minutes from the November 2, 2015 Board Meeting
B	Receive	RCFPD Reports for October 2015
C	Approve	Treasurers Report incl. P&L and Registers for Oct.2015
D	Receive	RICO Sheriff Reports for October, 2015
E	Approve	Minutes from the October Economic Dev. Committee

MOTION TO APPROVE CONSENT AGENDA

Trustee Wells made motion to approve the Consent Agenda Items A-D, seconded by Trustee Peterson

RC #7: Ayes: Wells, Peterson, Sullivan, Meade, Bitler, Sidor

Nays: none

Absent: none

Mayor Klute declared the Consent Agenda approved.

CORRESPONDENCE

NONE

OLD BUSINESS

All 7 Churches are interested in a welcome sign at the entrances to town. Bruce would like to see this go to P&Z.

There is a discrepancy as to the lot size at the Academy. We are combining the 2 lots as 2. A survey will cost \$2500. The parcel map shows 2.9 acres but the dimensions equal 2.7. It was decided to advertise it at 2.7 + and invest in a survey at a later time.

Gerry Meade would like periodic updates from the web guild that does our webpage.

NEW BUSINESS

NOTHING

GALLERY – QUESTIONS, COMMENTS

Tommy would like to attend the water taxi meeting in LeClaire.

Trustee Sidor made motion to recess closed session (5ILC120-2A) to discuss Real Estate issues, seconded by Trustee Bitler (7: 10)

RC #8: Ayes: Sullivan, Meade, Sidor, Wells, Bitler, Peterson

Nays: none

Absent: none

RETURN TO OPEN SESSION (7:28)

RC #9: Peterson, Sullivan, Wells, Meade, Bitler, Sidor

Absent: none

NO ACTION TAKEN ON PURCHASE OF REAL ESTATE

ADJOURN

Trustee Peterson made a motion to adjourn, seconded by Trustee Sullivan

All Ayes

Mayor Klute declared the meeting adjourned at 7:30 PM.

Dec. 07, 2015

Approved (Date)

Mayor – Kevin Klute

Village Clerk – Kari Rozeboom