

MINUTES
BOARD MEETING
November 2, 2015 – 6:00 P.M.
VILLAGE OF PORT BYRON IL

The first November Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday November 2nd, 2015.

CALL TO ORDER BY MAYOR KEVIN KLUTE

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

(Any item on this agenda could result in possible action.)

Roll Call #1: Present: Trustees Peterson, Sidor, Meade, Bitler, Wells, Sullivan

Absent: none

Mayor Kevin Klute declared a quorum to be present

Also Present: Clark Miljush: attorney; Jared Fluhr: MSA

Deb Laleman: treasurer

OFFICIAL BUSINESS

a. Barb Cray interim Treasurer position

Our Treasurer, Deb Laleman, will be in Florida over the winter. Barb Cray will fill in for her absence.

COMMENTS FROM THE MAYOR

NONE

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. Tug Fest Committee LIAISON CLINTON SULLIVAN

Clinton distributed the Tug Report, inclusive of years 2012-2015. The numbers were up from previous years.

2. TIF TODD WIEBENGA

a. Payment to 1st Trust

A request for reimbursement has been received from First Trust. A payment of \$14,084.12 will be made

3. Village Finance Committee TRUSTEE SCOTT SIDOR

a. Audit (draft)

Jim Taylor went over the draft of the annual Audit Report.

4. Economic Development TRUSTEE CLINTON SULLIVAN

a. Realtor for Old Academy site

After meeting with several candidates, the Academy Building will be listed with John Corelis of Ruhl &Ruhl. They will sign a one year listing contract.

b. Minutes from the October 6, 2015 Econ. Dev. Meeting (C/A Item B)

5. Planning/Zoning Committee TRUSTEE GERRY MEADE

NOTHING TO REPORT

6. **Ordinance, Grants & Audits TRUSTEE WES WELLS**

a. Board opinion on soliciting & canvassing fee.

The present fees and regulations are fine, and will remain as is.

7. **Personnel TRUSTEE BRIAN BITLER
NOTHING TO REPORT**

8. **Public Health TRUSTEE BRUCE PETERSON**

9. **MSA**

The following items will be on the next agenda.

~~a. Main Street Sewer Lining: Visu-Sewer's payment application, Change Order, & project acceptance.~~

~~b. Academy Building: Holst Trucking Payment Application & Change Order~~

~~c. Walnut Street: Valley Construction's Payment Application, Change Order, & project acceptance.~~

10. **IRDC Committee TRUSTEE WES WELLS**

a. Update

There was minimal contamination from the tank removed from the Academy site, and the material poses little to no danger. Cleanup could cost up to \$30,000, but is not required, as it was a pre-1974 structure.

Trustee Wells made motion that the Board elect not to proceed with the leaking UST Program, and disclose the extent of any contamination at the Academy site to any potential buyer, seconded by Trustee Sidor

RC #2: Ayes: Wells, Sidor, Sullivan, Meade, Peterson,

Nays: Bitler

Absent: none

Mayor Klute declared the motion approved.

B. PUBLIC WORKS DON LOY

They have found a better, less costly manner to remove the docks. Anns Helping Hands is working on baskets at the Public Works Building. More meters are needed and will be detailed at next meeting.

1. **Recycling and Refuse TRUSTEE BRUCE PETERSON
NOTHING TO REPORT**

2. **Water/Sewer TRUSTEE WES WELLS**

Hydrant flushing was successful. They are looking into the manner of billing for future structure and balancing. The water tower will be cleaned in the spring as there is a bee problem and attempts were unsuccessful.

3. **Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER
NOTHING TO REPORT**

4. **Cemetery TRUSTEE GERRY MEADE
NOTHING TO REPORT**

5. **Administrative** **MAYOR KLUTE**

a. Minutes from the October 19th, 2015 Board Meeting (C/A Item A)

REVIEW ITEMS ON CONSENT AGENDA

ITEM	Action	Description
A	Approve	Minutes from the October 19 th , 2015 Board Meeting
B	Approve	Minutes from the Oct. 6 Economic Dev. Meeting

MOTION TO APPROVE CONSENT AGENDA

Trustee Peterson made motion to approve the Consent Agenda, seconded by Trustee Wells

RC #3: Ayes: Peterson, Wells, Sullivan, Meade, Bitler, Sidor

Nays: none

Absent: none

Mayor Klute declared the Consent Agenda approved.

CORRESPONDENCE

A local church inquired about putting welcome signs, on 84, at each entrance to town. They are curious about the State regulations, before moving further on specifics. This will be on a future agenda.

OLD BUSINESS

NONE

NEW BUSINESS

a. Christmas Decorations

A prelit, 14ft tree was found for \$2419. This tree is rated for outdoor use. It is a start for improving the Holiday décor, and we will work on lights and other decorations in future years.

Trustee Peterson made motion to approve the expenditure of \$2419.00 for a 14ft prelit tree, from General Funds, seconded by Trustee Sullivan

RC #3: Ayes: Peterson, Sullivan, Bitler, Wells, Sidor

Nays: Meade

Absent: none

Mayor Klute declared the motion approved.

The Christmas Walk is December 3rd from 3:30-5:30

GALLERY – QUESTIONS, COMMENTS

NONE

Trustee Sullivan made motion to recess closed session (5ILC120-2A) to discuss Real Estate issues, seconded by Trustee Meade (7:05)

RC #4: Ayes: Sullivan, Meade, Sidor, Wells, Bitler, Peterson

Nays: none

Absent: none

RETURN TO OPEN SESSION (7:48)

RC #5: Peterson, Sullivan, Wells, Meade, Bitler, Sidor

Absent: none

Track 123-124

Trustee Sullivan made motion to proceed with an offer on 113 S. Main Street, contingent upon a full inspection, payable with TIF Funds, seconded by Trustee Wells

RC #6: Ayes: Peterson, Meade, Sullivan, Wells,

Nays: Bitler, Sidor

Absent: none

Mayor Klute declared the motion approved.

ADJOURN

Trustee Peterson made a motion to adjourn, seconded by Trustee Sullivan

All Ayes

Mayor Klute declared the meeting adjourned at 7:50 PM.

Nov. 16, 2015

Approved (Date)

Mayor – Kevin Klute

Village Clerk – Kari Rozeboom