

**Minutes of the
Port Byron Planning and Zoning Commission
December 10, 2014 – Port Byron Village Hall
6:30 PM**

The Planning and Zoning Commission met on Wednesday, December 10, 2014, at 6:30 PM at the Village Hall.

Roll Call/Establishment of Quorum:

Roll Call: Present: Members Barb Brandt, Wes Wells, Bob Lagerblade, Harold French, Bruce Peterson, and Chairman Gerry Meade.

Absent: Chris Bode

Also present: Trustee Scott Sidor, Michael Saponars and Gina McCullough from Bi-State Planning, Paul Kouski, Lou DiLauro and Mayor Kevin Klute

Roll call established a quorum was present and the Pledge of Allegiance was recited.

Zoning Ordinance Update Project:

Gina McCullough discussed several options in the Ordinance language. The members voted on the various choices. At the end of this discussion, Bruce moved and Wes seconded a motion to accept the ordinance draft and recommend final acceptance by the Village Board. The ordinance will be presented to the Board at their meeting on January 12th, 2015. Electronic and 'hard' copies will be available to the Board before the meeting. A copy will be forwarded to the Village attorney for his review.

Mayor's Update:

Kevin outlined a possible subdivision development along 11th street. This is currently in the preliminary stage with no action necessary by P&Z at this time. The offer by the Village for the property across from Village Hall has been rejected. A counteroffer is a possibility.

Chairman's Update/Administrative issues:

None

Building Inspector:

Paul discussed various problems with a new residential construction project. The Village and State plumbing inspectors are involved. Paul will keep us informed. The previously reported problems at 104 Prairie street are static. There is still room for additional clean up.

Paul requested an advanced copy of the new Zoning Ordinance. This will be provided as available.

IRDC Committee:

All members were provided a copy of the IRDC minutes from their November 13th meeting. Wes Wells is the P&Z representative on IRDC. He will discuss on IRDC

issues at our monthly meetings. Bruce and Gerry also attended the November meeting as members of the gallery.

Gallery Comments:

Scott Sidor led a discussion on various Village sidewalk issues. We were pleased to have Scott in attendance and highly value his input. He was also involved in the general discussion regarding the use of the Old Academy (see further comments under 'New Business')

Old Business:

Strategic Plan Project Updates:

A. Wayfinding Signs: the proposal was approved by the Village Board and the signs are currently under construction. IDOT must approve the sign locations before installation.

B. Riverfront Park Landscaping: Bruce advised that some hardscape work has been done before the onset of colder weather. Full scale work will commence in the Spring.

Bitler Swimming pool/fence variance: Paul will contact Brian Bitler to discuss his options under the new ordinance. Paul states that it is no current safety hazard.

Utilization of Boat Launch Parking: Bruce and/or Kevin will discuss signage with Public Works. Our Wayfinding sign supplier can provide a proposal if we give him the wordage and specifications.

New Business:

A. A motion was made by Bruce and seconded by Bob to approve the minutes from the November 12th 2014 P&Z Meeting. All in favor. Motion carried.

B. Old Academy asbestos remediation and façade removal: The Village Board requested that P&Z provide proposals to remove the remaining asbestos and tear down the building façade. This project would also include the small building behind the main Academy building. This project does not have the 'feel' of a P&Z activity, however we will defer to the Boards request. Bob Lagerblade will contact Brian Plumb who performed the earlier asbestos removal. Scott Sidor said that he had already done some research on companies that demolish buildings at low costs for the value of the old bricks. Bruce and Gerry will handle this project. As a result of some disagreement between the members and the gallery, Bruce moved and Barb seconded a motion to table this subject until the January 14th meeting. Assignments will still apply.

C. P&Z Accomplishment Report-2014

Gerry discussed a list of Commission accomplishments for 2014. The member approved the list as presented. The Village Board will receive this report at their next meeting.

Further Gallery Comments:

None

Adjournment:

With no further business to come before the Commission at this time, Bruce made a motion, seconded by Barb, that the meeting be adjourned. All in favor.

Respectfully Submitted,

Gerry Meade
Commission Chairman

Next Meeting: Wednesday, January 14th, 2015 6:30 PM at Village Hall