

**MINUTES**  
**BOARD MEETING**  
**VILLAGE OF PORT BYRON IL**  
**December 19, 2016**

The second December Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday December 19, 2016.

**CALL TO ORDER BY MAYOR KEVIN KLUTE**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Brian Bitler, Gerry Meade, Bruce Peterson, Scott Sidor, Wesley Wells**

**Absent: Trustee Patrick Strobel**

**Mayor Kevin Klute declared a quorum to be present**

**Also Present: Graham Lee, Village Attorney; Carol Henry, Treasurer**

**OFFICIAL BUSINESS**

1. Mayor Klute announced holiday lighting contests winners
  - a. Business judging - 1<sup>st</sup> prize was Heather Rae's Floral
  - b. Residential judging – 1<sup>st</sup> prize was Ronald Speer
2. First January meeting date

**Trustee Wells made a motion to approve moving the first January Village Board Meeting date to January 3<sup>rd</sup>, as January 2<sup>nd</sup> will be observed as a holiday, seconded by Trustee Sidor**  
**All AYES - Mayor Klute declared motion approved**

**COMMENTS FROM THE MAYOR**

Mayor wished all "Merry Christmas"

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

None

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. TUG FEST COMMITTEE   LIAISON WES WELLS**  
No updates

**2. TIF   TODD WIEBENGA**  
No updates

**3. IRDC COMMITTEE   TRUSTEE PATRICK STROBEL**  
No updates

**4. MSA**

- a. Village and MSA met with IDOT on 12/13
  1. Bids will likely be Fall 2017, with work starting early 2018
  2. Next meeting will be in Dixon IL with IDOT and Federal counterparts
- b. GIS coming online
- c. MSA has completed their part of street survey, Public Works working on theirs

5. **VILLAGE FINANCE COMMITTEE** **TRUSTEE SCOTT SIDOR**
  - a. 11/16 Treasurer's reports, including P&L, Visa statements, and check registers (C/A Item B)
  - b. Budget meetings schedule
    1. Tentatively plan on 1/6/17, 1/20/17, 2/3/17, 2/10/17, and 2/17/17 (Fridays @ noon) for now, but will be finalized at next Board meeting
    2. Each area needs to be submitting their budget needs to be factored into the Budget process
  - c. Also questioning why we have not yet received additional payment on bank account holding Capital Reserve monies – Trustee Sidor will do some checking and report back
  
6. **ECONOMIC DEVELOPMENT** **TRUSTEE WES WELLS**
  - a. Minutes from 10/11/16 meeting (C/A Item C)
  - b. Community Center
    1. Have talked about potential for a Community Center of some sort in Village
    2. Would like Trustees to think about it, and perhaps get some feedback
  - c. Christmas Walk Info
    1. Went pretty well, but lot of sentiment to move to a Saturday and line it up with the "Christmas Traditions" event at the Methodist Church
    2. Also, sentiment has been expressed to possibly change date?
  - d. Natgeotourism web site
    1. Trustee Wells said we are one of the communities in the area NOT on this tourism web site, so he plans to fix that
    2. Focus is on Mississippi River environs and attractions
  - e. "Port Byron Bucks"
    1. Would be "Bucks" redeemable at Port Byron businesses only
    2. Businesses would need to do it and support it
  - f. Building Incentives
    1. Trustee Wells addresses previous issue of residential TIF incentive(s)
    2. Thought Village could apply money to new home building costs
      - (a) If in TIF, could come from TIF funds
      - (b) If not, could come from general revenues
      - (c) Could apply to utility hookup costs, or building permits
  
7. **PLANNING/ZONING COMMITTEE** **TRUSTEE GERRY MEADE**
  - a. There was a P & Z meeting scheduled for 12/14/16 but no quorum so no meeting
  - b. However, committee is interested in possibly updating Comprehensive Plan or downtown Revitalization Plan
  
8. **ORDINANCE, GRANTS & AUDITS** **TRUSTEE WES WELLS**
  - a. Trustee Wells suggested that Village consider an Ordinance to allow 2-4 chickens
  
9. **PERSONNEL** **TRUSTEE BRIAN BITLER**

No updates
  
10. **PUBLIC HEALTH** **TRUSTEE BRUCE PETERSON**

No updates
  
11. **GREEN COMMITTEE** **SARAH FORD**

No updates

**B. PUBLIC WORKS**

1. **RECYCLING AND REFUSE TRUSTEE BRUCE PETERSON**  
No updates
2. **WATER/SEWER TRUSTEE PATRICK STROBEL**
  - a. There were 2 water main breaks last week on Girard Street
3. **BLDG. & GROUNDS/STREETS & STREET LIGHTS TRUSTEE BITLER**
  - a. Public Works working with Mid-American to discuss installation of LED street lights
  - b. Program next year to offer rebates
  - c. Some discussion of lack of installation of Christmas decorative lights this year
    1. Perhaps Village should look at purchase of Christmas lights
    2. Decorative lighting would enhance downtown environment for holidays
    3. Would installation of “charming” lights help the downtown atmosphere?
4. **CEMETERY TRUSTEE GERRY MEADE**
  - a. Minutes from 11/7/16 and 12/5/16 meetings (C/A Item D)
5. **ADMINISTRATIVE MAYOR KLUTE**
  - a. Minutes from the 12/5/16 Board Meeting (C/A Item A)

**REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the 12/5/16 Board Meeting
B	Receive	November 2016 Treasurer’s reports, including P&L, copies of Visa, and check registers
C	Receive	Minutes from 10/11/16 Economic Development meeting
D	Receive	Minutes from 11/7/16 and 12/5/16 Cemetery Committee meetings

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Peterson made motion to approve the Consent Agenda, seconded by Trustee Sidor  
 - All Ayes  
 Mayor Klute declared the Consent Agenda approved.

**CORRESPONDENCE**

Mayor Klute read thank you card from Messiah Lutheran expressing appreciation re: snowplowing at church

**OLD BUSINESS**

Status of property at 412 N Main, vacant home – Building Inspector will be asked to take a look  
 House next door to Post Office – issues about dogs on loose  
 Public address system in Village Hall – Trustee Peterson will ask son-in-law (who is in business) to take a look and possibly submit a bid

**NEW BUSINESS**

Clerk Cray announced the candidates for upcoming April 4, 2017, Consolidated Election:  
 Mayor: Kevin Klute (Republican) and Bruce Peterson (Independent)  
 Trustee (4 year): Sarah Ford (D); Patty Lindley (I); Scott Sidor (R); Brian Bitler (R);  
 Dustin Sloan (R)  
 Trustee (2 year): Roger Oliver (R) and D. Wayne Oney (I)

**GALLERY – QUESTIONS, COMMENTS**

None

**ADJOURN**

**Trustee Sidor made a motion to adjourn, seconded by Trustee Bitler**

**All Ayes**

**Mayor Klute declared the meeting adjourned at 6:56 PM.**

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Approved (Date)

\_\_\_\_\_  
Mayor – Kevin Klute

\_\_\_\_\_  
Village Clerk – Barbara Cray