

**MINUTES**  
**BOARD MEETING**  
**VILLAGE OF PORT BYRON IL**  
**March 6, 2017**

The first February Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute at 6:00 p.m. on Monday March 6, 2017.

**CALL TO ORDER BY MAYOR KLUTE**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Brian Bitler, Gerry Meade, Scott Sidor  
Patrick Strobel, Wesley Wells**

**Absent: Bruce Peterson**

**Mayor Klute declared a quorum present**

**Also Present: Manny Rivera, RI CO Sheriff Deputy; Carol Henry, Treasurer;  
Eric Sikkema, Public Works**

**OFFICIAL BUSINESS**

Mayor Klute pointed out the FY18 Board Meeting schedule in the Trustees' information

**COMMENTS FROM THE MAYOR**

1. Request for donation from URICRA -
  - a. Dorrance Park is facing a huge cost in replacing lighting around ballfields
  - b. Village is very motivated to support Dorrance, as it is a substantial recreational opportunity within the Village

**Trustee Sidor made a motion to donate \$350 to be applied toward the Dorrance Park lighting fund, seconded by Trustee Wells**

**Roll Call #2: Ayes: Trustees Sidor, Wells, Bitler, Meade, Strobel**

**Nays: None**

**Absent: Trustee Peterson**

**Mayor Klute declared motion approved**

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Scott Angelici, Coe-Lamb Legion Post, told about the upcoming Trivia Night on Saturday, March 11<sup>th</sup> – it is a fundraiser to benefit the Honor Flight

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. TUG FEST COMMITTEE   LIAISON WES WELLS**

No updates

**2. TIF   TODD WIEBENGA**

No updates

**3. GREEN COMMITTEE   SARAH FORD**

a. Freenote Harmony Park - update

1. Sarah said the proposed site of the park is within 50 feet of the railroad tracks, so will not be allowed

2. They are pursuing other site options

**4. IRDC COMMITTEE   TRUSTEE PATRICK STROBEL**

- a. Minutes from February 17, 2017 IRDC meeting (C/A Item E)

- b. Offered an update of "Fiber My City" vote, to extend fiber-optic cabling to Port Byron
  - 1) Port Byron is in top 3 vote getters at moment
  - 2) Voting ends 3/15/17

**5. MSA**

- a. MFT Resolution for 2012

**Trustee Sidor made a motion to approve the MFT Resolution for 2012, seconded by Trustee Bitler**

**Roll Call #3: Ayes: Trustees Sidor, Bitler, Meade, Strobel, Wells  
Nays: None  
Absent: Trustee Peterson  
Mayor Klute declared motion approved**

**6. VILLAGE FINANCE COMMITTEE TRUSTEE SCOTT SIDOR**

- a. Draft budget for FY18 distributed to Trustees for review
  - 1. There will be a Public Hearing on Monday March 20<sup>th</sup> prior to Board meeting for explaining and reviewing proposed Budget, at 5:30PM
- b. 02/17 Treasurer's reports, including P&L and check registers (C/A Item D)

**7. ECONOMIC DEVELOPMENT TRUSTEE WES WELLS**

No updates

**8. PLANNING/ZONING COMMITTEE TRUSTEE GERRY MEADE**

No updates

**9. ORDINANCE, GRANTS & AUDITS TRUSTEE WES WELLS**

No updates

**10. PERSONNEL TRUSTEE BRIAN BITLER**

No updates

**11. PUBLIC HEALTH TRUSTEE BRUCE PETERSON**

No updates

**B. PUBLIC WORKS DON LOY/ERIC SIKKEMA**

- a. Removal of tree(s) on Polk St
  - 1. Received bids to remove 3 trees
  - 2. Lowest bid from Nelson Tree Service

**Trustee Meade made a motion to accept bid from Nelson's Tree Service NTE \$1800, seconded by Trustee Sidor**

**Roll Call #4: Ayes: Trustees Meade, Sidor, Bitler, Strobel, Wells  
Nays: None  
Absent: Trustee Peterson  
Mayor Klute declared motion approved**

**1. RECYCLING AND REFUSE TRUSTEE BRUCE PETERSON**

No updates

**2. WATER/SEWER TRUSTEE PATRICK STROBEL**

No updates

**3. BLDG. & GROUNDS/STREETS & STREET LIGHTS TRUSTEE BITLER**

- a. Purchase of generator for Village Hall
  - 1. Public Works has received 4 bids on emergency generator for Village Hall
  - 2. Wide variance in price
  - 3. Bitler has volunteered to donate the necessary gas piping
  - 4. Village Hall is a designated Emergency Response Center, so generator is large enough to support FEMA trailers, Fire Department, Village Hall
  - 5. Much discussion ensued about costs and logistics of generator install

**Trustee Sidor made a motion to accept bid from Tri-City Electric for purchase of a generator, NTE \$27,981 from TIF funds in FY17, seconded by Trustee Wells**

**Roll Call #5: Ayes: Trustees Sidor, Wells, Bitler, Meade, Strobel**

**Nays: None**

**Absent: Trustee Peterson**

**Mayor Klute declared motion approved**

**Trustee Sidor made a motion to purchase/install a concrete pad for the generator, at a cost NTE \$1000 from TIF funds, seconded by Trustee Bitler**

**Roll Call #6: Ayes: Trustees Sidor, Bitler, Meade, Strobel, Wells**

**Nays: None**

**Absent: Trustee Peterson**

**Mayor Klute declared motion approved**

**4. CEMETERY TRUSTEE GERRY MEADE**

No updates

**5. ADMINISTRATIVE MAYOR KLUTE**

- a. Minutes from the February 21, 2017 Board Meetings (C/A Item A)
- b. RI County Sheriff's reports for February 2017 (C/A Item B)
- c. RCPBFPD Report for February 2017 (C/A Item C)
- d. Annual Notice of General Committee Meetings for FY18 (C/A Item F)
- e. Annual Notice of Village Board Meetings for FY18 (C/A Item G)

**REVIEW ITEMS ON CONSENT AGENDA**

<b>ITEM</b>	<b>Action</b>	<b>Description</b>
A	Approve	Minutes from the February 21, 2017 Board Meeting
B	Receive	RI County Sheriff's reports for February 2017
C	Receive	RCPBFPD Report for February 2017
D	Receive	02/17 Treasurer's reports, including P&L, <del>Visa statements</del> and check registers
E	Receive	Minutes from February 17, 2017 IRDC meeting
F	Approve	Annual Notice of General Committee Meetings for FY18
G	Approve	Annual Notice of Village Board Meetings for FY18

**MOTION TO APPROVE CONSENT AGENDA**

**Trustee Sidor made a motion to approve the consent agenda, as amended, seconded by Trustee Meade**

**RC #7: Ayes: Trustees Sidor, Meade, Bitler, Strobel, Wells**

**Nays: None**

**Absent: Trustee Peterson**

**Mayor Klute declared motion approved**

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**GALLERY – QUESTIONS, COMMENTS**

Braden Vaughn introduced himself, is a Boy Scout, needed to attend a Board meeting for credit towards earning a merit badge in Citizenship

**EXECUTIVE SESSION** - closed session to discuss salary schedules for one or more classes of municipal employee (5 ILCS 120/2(c) (2))

**Trustee Sidor made motion at 6:50 PM to recess into closed session for personnel discussion, seconded by Trustee Meade**

**All Ayes**

**Mayor Klute declared motion approved and Board recessed into closed session**

**RETURN TO OPEN SESSION**

**Trustee Bitler made motion to return to return to open session, seconded by Trustee Wells**

**Roll Call #8: Present: Trustees Brian Bitler, Gerry Meade, Scott Sidor**

**Patrick Strobel, Wesley Wells**

**Absent: Bruce Peterson**

**Mayor Klute declared a quorum present and Board resumed open session**

At 7:58 PM the board reconvened in open session.

Mayor Klute stated that the subject of the closed session was personnel discussions for Village employees

**ADJOURN**

**Trustee Bitler made a motion to adjourn, seconded by Trustee Strobel**

**All Ayes**

**Mayor Klute declared the meeting adjourned at 7:58 PM**

\_\_\_\_\_  
Approved (Date)

\_\_\_\_\_  
Mayor – Kevin Klute

\_\_\_\_\_  
Village Clerk – Barbara Cray