

**Minutes**  
**BOARD MEETING**  
**Tuesday, September 7<sup>th</sup>, 2021, 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**  
Meeting Conducted Via Zoom

The Village Board Meeting was called to order by Mayor Barb Cray at 6:00 p.m. on Tuesday, September 7<sup>th</sup>, 2021. Via Zoom meeting/Trustees present

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1: Present: Trustees Brian Bitler, Wayne Oney, Bo Mathis, Gerry Meade, Jesse Clark**  
**Absent: Getting**  
**Also Present: Carol Henry, Treasurer**

**Gallery Comments**

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. VILLAGE FINANCE WAYNE ONEY**

Nothing to Report

**2. TIF**

Nothing to Report

**3. ECONOMIC DEVELOPMENT STACEY GETTING**

Approval of new members – Laura Arnold & Chris Bradshaw (C/A Item B)

**4. IRDC COMMITTEE/MSA WAYNE ONEY/JARED FLUHR**

Nothing to Report

**5. PLANNING/ZONING COMMITTEE GERRY MEADE**

Trustee Meade reported they will have their scheduled meeting tomorrow and plan to present the Comprehensive Plan Draft Proposal

**6. PERSONNEL BRIAN BITLER**

Nothing to Report

**7. TUG FEST**

Barb Cray reported that they are still working on numbers and totals and will report at a later date. Attendance seemed good.

**PUBLIC WORKS DON LOY**

**1. PUBLIC WORKS (RECYCLING/REFUSE, BLDG. & GROUNDS/STREETS & STREET LIGHTS BRIAN BITLER/BO MATHIS**

a. Approval of Quote from Vermeer for new Locator for \$4,670.00

Trustee Bitler stated that after a couple of incidents he spoke with Eric and stated since our current locator was is so old he requested they get a quote for a new one.

Trustee Bitler made a motion to approve purchase of Vermeer Locator for \$4,670.00, seconded by Trustee Mathis.

Roll Call #2: Ayes: Oney, Bitler, Meade, Mathis, Clark

Nays: None  
Absent: Getting  
Mayor Cray declared the motion passed.

- b. Approval of tree removal on Cherry St Court for \$900.00

Eric Sikkema reported that a tree has grown up through the water shut off and they need to get the tree taken down before they can replace the curb stop.

Trustee Mathis made a motion to approve the removal of the tree for \$900.00, seconded by Trustee Bitler

Roll Call #3: Ayes: Oney, Bitler, Meade, Mathis, Clark

Nays: None

Absent: Getting

Mayor Cray declared the motion passed.

- c. Approval of stamped concrete work for corner next to Duey's for \$2500.00 and in front of Village Hall for \$1500.00.

Eric Sikkema reported that Mayor Cray requested to replace the concrete that currently has Astro turf on it next to Duey's and in front of Village Hall to replace the area that has the weeds growing up between bricks. This will be stamped concrete.

Trustee Mathis made a motion to approve the cost of the concrete work next to Duey's and in front of Village Hall, seconded by Trustee Meade.

Roll Call #4: Ayes: Oney, Bitler, Meade, Mathis, Clark

Nays: None

Absent: Getting

Mayor Cray declared the motion passed.

## 2. **WATER/SEWER/GARBAGE BO MATHIS/JESSE CLARK**

- a. Approval of new Epay system for billing and online payments \$894.00 Set up Charge & \$ 209.00 yearly

Carol Henry stated that this new system will allow customers an easier way to pay online and allow them to receive their utility bill via email. This new system will also make it more efficient for the utility clerk as well.

Trustee Meade made a motion to approve purchase of the new Epay system for \$894.00 and \$209.00 set up, seconded by Trustee Oney.

Roll Call #5: Ayes: Oney, Bitler, Meade, Mathis, Clark

Nays: None

Absent: Getting

Mayor Cray declared the motion passed.

- b. Approval of Invoice from DMI Plumbing for \$585.00 – Repair to water line Intren drilled through

Eric Sikkema stated that this was from a mis locate that was our fault. We dug up and DMI came in to make the repair to the line going to the house.

Trustee Oney made a motion to approve Invoice from DMI for \$585.00, seconded by Trustee Mathis.

Roll Call #6: Ayes: Oney, Bitler, Meade, Mathis, Clark

Nays: None

Absent: Getting

Mayor Cray declared the motion passed.

- c. Approval of Invoice from DMI Plumbing for \$925.00 repair to service from water main break on Briarwood Lane

Eric stated that this was from the water main break and when digging they caught the corp stop and had to shut down water to area and found out they had to cut a section of pipe out and DMI re tap the main.

Trustee Oney made a motion to approve invoice for DMI for \$925.00, seconded by Trustee Mathis.

Roll Call #7: Ayes: Oney, Bitler, Meade, Mathis, Clark

Nays: None

Absent: Getting

Mayor Cray declared the motion passed.

- d. Approval of Invoice from Quad Cities Winwater for couplings needed for water main creak on Briarwood Lane for \$685.86.

Eric Sikkema stated this was for couplings needed for the water main break. Winwater had to come out and bring these out. We will receive another invoice for couplings to have on hand at the next meeting.

Trustee Mathis made a motion to approve Invoice for Winwater for \$685.86, seconded by Trustee Oney.

Roll Call #8: Ayes: Oney, Bitler, Meade, Mathis, Clark

Nays: None

Absent: Getting

Mayor Cray declared the motion passed

- e. Approval of Invoice from Brian Kenney Plumbing for damage at Shawn Vandriessche during water break in June for \$2136.00

Eric Sikkema stated that this is damage from a valve that was shut off incorrectly due to work being done by Miller. This caused water to be sucked out of his house to bring back to town. Eric said that it was discussed that the homeowner talked about installing check valve or back flow preventor. It crushed the inside of his water softener, and his faucets were all damaged. Trustee’s asked if this had happened before and Eric said yes it had. Eric stated he told Shawn that he needs to do something as we will not pay for damage again. Trustee Bitler and Oney felt this was not Village responsibility since this had happened before and he didn’t do anything to prevent it.

Trustee Oney made a motion for denial of request for Invoice from Brian Kenney Plumbing from homeowner, seconded by Trustee Meade.

Roll Call #9: Ayes: Oney, Bitler, Meade, Mathis, Clark

Nays: None

Absent: Getting

Mayor Cray declared the motion passed

**1. CEMETERY GERRY MEADE**

Nothing to Report

**4. ADMINISTRATIVE BARB CRAY**

- a. Approval of 2 Hand Sanitizer Stations for \$825.00

Kristie Guardia stated these will be for the playground and in the gazebo area and will turn in for reimbursement from CURE.

Trustee Meade made a motion to approve purchase of 2 hand sanitizer stations for \$825.00, seconded by Trustee Mathis.

Roll Call #10: Ayes: Oney, Bitler, Meade, Mathis, Clark

Nays: None

Absent: Getting

Mayor Cray declared the motion passed

- b. Minutes from 081621 Meeting (C/A Item A)

**REVIEW ITEMS ON CONSENT AGENDA**

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approval	Minutes from the 081621 Meeting

B	Approval	Econ Development new members Laura Arnold & Chris Bradshaw

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Meade made a motion to approve consent agenda, Seconded by Trustee Bitler.  
 Roll Call #10: Ayes: Oney, Bitler, Getting, Meade, Mathis, Clark  
 Nays: None  
 Absent: None  
 Mayor Cray declared the motion passed.

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

Eric Sikkema stated that he is leaving the Village and has accepted a position with Fulton Public Works. He stated he was sad to leave but excited for something new. He stated he was thankful for all the Village has done for him.  
 Mayor Cray stated Eric will stay on as our IEMA Coordinator. Mayor Cray wished him the best.

**Gallery-Questions, Comments**

**COMMENTS FROM THE MAYOR**

Mayor Cray spoke that we had the annual Golf Cart Tour, and it was a great time. A video is posted on the Facebook page of one of the groups. Baby Blues Fest was yesterday, and feedback was great, and the music was very good.

**ADJOURN**

Trustee Oney made a motion to adjourn, seconded by Trustee Mathis  
 Roll Call #5: Ayes: Getting, Bitler, Oney, Mathis, Meade, Clark  
 Nays: None  
 Absent: None  
 Mayor Barb Cray declared the meeting adjourned at 6:46 p.m.

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 Approval Date

\_\_\_\_\_  
 Mayor – Barb Cray

\_\_\_\_\_  
 Deputy Clerk – Kristie Guardia

