**Minutes**

**BOARD MEETING**

**Monday, August 19th, 2024, 6:00 P.M.**

**VILLAGE OF PORT BYRON IL**

The Village Board Meeting was called to order by Mayor Pro Tem Wayne Oney at 6:00 p.m. on

Monday, August 19th, 2024. Trustees present

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1:** **Present: Trustees Brian Bitler, Tami Marsden, Roger Oliver, Kevin Klute, Wayne Oney**

**Late: None**

**Absent: None  
Also Present:**

**Gallery Comments**

Mark Komatar spoke on the process of notifying homeowners in the area of a Zoning change. He was not notified of a property changed to Commercial and his home is across the railroad tracks and 100 ft away. Mayor Pro Tem Wayne Oney stated that P & Z meets and notifies properties that touch the property directly. Mark has concerns of noise and security lights. Board members encouraged him to talk to the property owner and that they felt this owner will be a good neighbor.

Craig Wainwright spoke on the recent street resurfacing on Main St and is happy that the village did this project but said there was still drainage issues even after the contractor, Bobs Blacktop said that it would be taken care of with the removal of the crown in the road.

**Swearing in of Appointed Trustee Jake Hobbs**

Trustee Klute made a motion to approve appointment of newly appointed trustee Jake Hobbs, Seconded by Trustee Oliver

Roll Call 2: Ayes: Bitler, Marsden, Oliver, Klute, Oney

Nays: None

Absent: None

Mayor Pro Tem Wayne Oney declared the motion passed

Village Clerk Kristie Guardia Swore in Jacob Hobbs

**ROLL CALL / ESTABLISHMENT OF QUORUM**

**Roll Call #3:** **Present: Trustees Brian Bitler, Tami Marsden, Roger Oliver, Kevin Klute, Wayne Oney, Jacob Hobbs**

**Late: None**

**Absent: None  
Also Present:**

1. **PUBLIC INFORMATION**
2. **IRDC/MSA**
3. Approval of letter to residents on Lead Service Lines

Trustee Oliver gave an update from what was discussed at IRDC including the letter to residents, which included the use of potholing. Potholing is the process of digging a small hole in the resident’s yard to see what types of pipes they have. Trustee Marsden asked how many are still left, with Trustee Oliver answering at 139.Trustee Oliver spoke that the grant we received would cover the cost of potholing which would be $145 per house. The grant we received must be used by November 1st. Loans are available to cover the cost of replacing lines if we replace all the lines including that of the homeowner. If we do just the Village portion the loans will not apply.

It was decided that we would send out the letter with Trustee Oliver in charge of making the necessary changes to the letter.

Trustee Klute made a motion to approve sending the letter to residents that have not responded to the lead line survey with Trustee Oliver in charge of making the appropriate changes, Seconded by Trustee Oney

Roll Call 4: Ayes: Bitler, Marsden, Oliver, Klute, Oney, Hobbs

Nays: None

Absent: None

Mayor Pro Tem Wayne Oney declared the motion passed

1. **PLANNING & ZONING COMMITTEE**

Nothing to report

1. **PUBLIC WORKS** **DON LOY/ CHRIS DILLIN**
2. **PUBLIC BUILDING, GROUNDS, & STREETS BRIAN BITLER**
3. **WATER/SEWER/GARBAGE**
4. Approval of invoice for WWTP for VFD from Tri City electric for $615.00

Trustee Bitler made a motion to approve invoice from Tri City Electric for $615.00, Seconded by Trustee Oliver

Roll Call 5: Ayes: Bitler, Marsden, Oliver, Klute, Oney, Hobbs

Nays: None

Absent: None

Mayor Pro Tem Wayne Oney declared the motion passed

1. **VILLAGE FINANCE**
2. Approval of 2022-2023 Financial Audit

Tabled until Audit received

1. **ADMINISTRATIVE**
2. **PERSONNEL BRIAN BITLER**

Nothing

1. **EXECUTIVE BARB CRAY**
2. Minutes from 071524 Board Meeting (C/A Item A)

|  |  |  |
| --- | --- | --- |
| ***ITEM*** | ***Action*** | ***Description*** |
| A | Approve | Minutes from 080524 Board Meeting |
| B | Receive | RCFPD July 2024 Report |
|  |  |  |

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Marsden made a motion to approve the consent agenda, Seconded by Trustee Bitler

Roll Call 6: Ayes: Bitler, Marsden, Oliver, Klute. Oney, Hobbs

Nays: None

Absent: None

Mayor Pro Tem Wayne Oney declared the motion passed.

**CORRESPONDENCE**

Nothing

**OLD BUSINESS**

Nothing

**NEW BUSINESS**

Nothing

**Gallery-Questions, Comments**

Jeanine Ingalls asked if we will scrap the lead line replacement if people don’t answer the survey. Trustee Oliver said no it is mandated. Craig wainwright suggested we offer a free month of water to respond to the survey.

**COMMENTS FROM THE MAYOR**

Nothing

**ADJOURN**

**Trustee Klute made a motion to adjourn, seconded by Trustee Oliver**

**Roll Call #7 Ayes: Bitler, Marsden, Oliver, Klute, Oney, Hobbs**

**Nays: None**

**Absent: None**

**Mayor Pro Tem Wayne Oney declared the meeting adjourned at 6:54 p.m.**

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Approval Date Mayor Barb Cray

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Deputy Clerk – Kristie Guardia