**Minutes**

**BOARD MEETING**

**Tuesday, February 20th, 2024, 6:00 P.M.**

**VILLAGE OF PORT BYRON IL**

The Village Board Meeting was called to order by Mayor Barb Cray at 6:03 p.m. on

Tuesday, February 20th, 2024. Trustees present

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

**Roll Call #1:** **Present: Trustees Brian Bitler, Tami Marsden, Wayne Oney**

 **Late: None**

**Absent: Roger Oliver, Kevin Klute
Also Present:**

**Gallery Comments**

1. **PUBLIC INFORMATION**
2. **ECONOMIC DEVELOPMENT**

Nothing

1. **IRDC/MSA**
2. Ordinance M242002A – Public Water Supply Loan Program Agreement

Tara with MSA spoke this was necessary to apply for loan forgiveness for the project

Trustee Marsden made a motion to approve Ordinance M242002A, Seconded by Trustee Oney

 Roll Call #2: Ayes: Bitler, Marsden, Oney, Cray

 Nays: None

 Absent: Oliver, Klute

 Mayor Barb Cray declared the motion passed.

1. Ordinance M242002B – Lead Service Line Loan Program Agreement

Tara with MSA spoke this is necessary to apply for loan forgiveness for this project.

Trustee Oney made a motion to approve Ordinance M242002B, Seconded by Trustee Marsden

 Roll Call #3: Ayes: Bitler, Marsden, Oney, Cray

 Nays: None

 Absent: Oliver, Klute

 Mayor Barb Cray declared the motion passed

1. MSA Project List Update

Tara with MSA said that the approval of the two ordinances were necessary tonight to move forward with both projects. Spoke that in the meeting with the Attorney General on the Well 4 project they AG stated there would be fines each day. Attorney Sara Gorham said that when she spoke to them, the fines wouldn’t be as bad as they first said. The above ordinances must be published. She also stated that the mayor had brought up some other ideas for the Well 4 project in IRDC that may speed up the process of being in compliance.

1. **PLANNING & ZONING COMMITTEE**

Nothing

1. **PUBLIC WORKS** **DON LOY/ CHRIS DILLIN**
2. **PUBLIC BUILDING, GROUNDS, & STREETS BRIAN BITLER**
3. Approval of invoice from Nelson tree Service for $500.00 to remove 2 trees and 1 limb from Oak Grove Cemetery

Trustee Marsden made a motion to approve invoice from Nelson Tree Service for $500.00, Seconded by Trustee Oney

 Roll Call #4: Ayes: Bitler, Marsden, Oney, Cray

 Nays: None

 Absent: Oliver, Klute

 Mayor Barb Cray declared the motion passed.

1. Approval of Quote from Tri City Electric for $1,879.00 for Exterior Lighting Replacement at WWTP

Trustee Bitler made a motion to approve quote from Tri City Electric for $1,879.00, Seconded by Trustee Oney

 Roll Call #5: Ayes: Bitler, Marsden, Oney, Cray

 Nays: None

 Absent: Oliver, Klute

 Mayor Barb Cray declared the motion passed.

1. **WATER/SEWER/GARBAGE**
2. Approval of purchase of a 6x10 trailer for use at Well 4 for $1000.00

After some discussion Brian Bitler stated he would like to donate the trailer to the Village. The board thanked him for his donation.

1. Approval of Quote from Tri City Electric for $1,879.00 for Exterior Lighting Replacement at WWTP

Trustee Bitler made a motion to approve quote from Tri City Electric for $1,879.00, Seconded by Trustee Oney

 Roll Call #5: Ayes: Bitler, Marsden, Oney, Cray

 Nays: None

 Absent: Oliver, Klute

 Mayor Barb Cray declared the motion passed.

1. **VILLAGE FINANCE**
2. **ADMINISTRATIVE**

1. **PERSONNEL BRIAN BITLER**

Nothing to Report

1. **EXECUTIVE BARB CRAY**
2. Minutes from 020523 Board Meeting(C/A Item A)

|  |  |  |
| --- | --- | --- |
| ***ITEM*** | ***Action*** | ***Description*** |
| A | Approve | Minutes from 010223 Board Meeting  |
| B | Approve | 1223 Treasurer’s Report including P & l and Check Register |
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|  |  |  |

**MOTION TO APPROVE CONSENT AGENDA**

Trustee Marsden made a motion to approve the consent agenda, Seconded by Trustee Oney

 Roll Call 6: Ayes: Bitler, Marsden, Oney, Cray

 Nays: None

 Absent: Oliver, Klute

 Mayor Barb Cray declared the motion passed.

**CORRESPONDENCE**

Nothing

**OLD BUSINESS**

Nothing

**NEW BUSINESS**

Trustee Marsden stated that she emailed Bi State for help with the grant for the Bike Path

**Gallery-Questions, Comments**

Nothing

**COMMENTS FROM THE MAYOR**

Mayor Cray stated that we should have the audit for vote at the next meeting. She also stated that the 2024-2025 budget will be presented to the board at the March 4th meeting with a vote to approve on March 18th.

**Executive Session – Closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee for one or more classes of municipal employee (5 ILCS 120/2) ©(1)**

 **Roll Call to go into Closed Session**

 Roll Call 7: Ayes: Bitler, Marsden, Oney, Cray

 Nays: None

 Absent: Oliver, Klute

 **Roll Call to return to Open Session**

 Roll Call 9: Ayes: Bitler, Marsden, Oney, Cray

 Nays: None

 Absent: Oliver, Klute

Trustee Bitler made a motion to approve Schedule A, for wage increase, effective April 1, 2024, Seconded by Trustee Oney

 Roll Call #10: Ayes: Bitler, Marsden, Oney, Cray

 Nays: None

 Absent: Oliver, Klute

 Mayor Barb Cray declared the motion passed.

**ADJOURN**

**Trustee Bitler made a motion to adjourn, seconded by Trustee Oney**

 **Roll Call #11 Ayes: Bitler, Marsden, Oney, Cray**

 **Nays: None**

 **Absent: Oliver, Klute**

 **Mayor Barb Cray declared the meeting adjourned at 6:56p.m.**

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Approval Date Mayor Barb Cray

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 Deputy Clerk – Kristie Guardia