

**Minutes of the
Port Byron Planning and Zoning Commission
May 11th, 2016 – Port Byron Village Hall
7:00 PM**

The Planning and Zoning Commission met on Wednesday, May 11th, 2016 at 7:02 PM at the Village Hall.

Introduction:

Roll Call/Establishment of Quorum:

Roll Call: Present: Members Bob Wilson, Scott Angelici, Wes Wells Bruce Peterson, Bob Lagerblade, and Chairman Gerry Meade.

Absent: none

Also present: Doug Streeter (Building Inspector), Joseph Findley, Joe Findley Jr., Mark Shew, and Chris Bradshaw.

Roll call established a quorum was present and the Pledge of Allegiance was recited.

Building Inspectors Report:

Doug presented a report showing building permits in the last month. The 10 permits generated Village income of \$1,520.00.

Garage at 1618 N. High St.: Joseph Findley Jr. has requested a variance to build a 24 x 24 ft. Versa tube garage on his property located at 1618 N. High St. the variance is required for the garage location on the property. Bob L. moved and Bruce seconded a motion to schedule a Zoning Board of Appeals meeting on June 8th, 2016 at 6:30 PM before the scheduled P&Z Meeting. All in favor, motion carried. Adjacent neighbors will be notified.

Mark Shew from Shew's Design Center has requested a set-back footage variance to re-subdivide 3 lots he owns on James Street. The access road would be the old academy driveway. Doug Streeter will contact the Village Economic Development Committee Chairman for his input. A motion was made by Bruce and seconded by Wes to forward this package to Economic Development. All in favor. Motion carried. Gerry emailed the documents to Clinton Sullivan on May 12.

Mayor's Update:

None- Mayor was not present.

IRDC Update:

Wes discussed the water letters to customers giving them until July 2020 to hook up.

Gallery Comments:

The members of the gallery were allowed to comment directly on their subjects of interest when discussed on the agenda.

Chairman's Report:

Gerry reminded the members that a vacancy exists on the commission and requested nominations.

Old Business:

Church Welcoming Signs: Chris Bradshaw discussed the merits of this request. Bruce has not been able to get a response from the independent contractor that DOT has subcontracted for signage. Chris is going to contact DOT directly at the Dixon Regional Office

Water Taxi: St. Ambrose will conduct the feasibility study. The results will dictate if this project moves forward.

Barber Creek Rd. Speed Sign: Rock Island County has completed an urban density study along that part of Barber Creek Road that lies in the Village limits. The results do not allow for a speed reduction at this time.

Riverfront Park Landscaping: We will be meeting with Todd Wiebenga to review the plantings outlined in Phase II of the project.

New Business:

Approve Minutes: Bruce moved and Bob L. seconded to approve the minutes from the April 13, 2016 P&Z Meeting. All in favor. Motion carried

2016 P&Z Projects:

Develop Children's Playground: The Board has approved the funding (except for fence, sidewalks and gutter) for the project. The equipment has been ordered and delivery is expected in 4-5 weeks. Bruce has discussed some sponsorship with Rotary's Executive Board.

Develop/Update Village Sign Ordinances-Enforce existing Ordinances:
There is nothing to report

Ann's Helping Hands Partnership: Nothing new to report. Still looking for a State or Federal grant.

High Street Beautification: Bob L. distributed a list of questions meant to better define the scope of the project. Further discussion has been tabled until the June 8th meeting.

P&Z Meeting Minutes
May 11, 2016

Village Website: Scott advises that the new and improved Village website is up and running.

Further Gallery Comments:

None

Adjournment:

With no further business to come before the Commission at this time, Wes made a motion, seconded by Bruce, that the meeting be adjourned. All in favor. Motion carried

Respectfully Submitted,

Gerry Meade
Commission Chairman

Next Meeting:

***Zoning Board of Appeals: June 8, 2016 6:30 PM at Village Hall**

***Planning and Zoning: June 8, 2016 7:00 PM at Village Hall**