

**Minutes of the  
Port Byron Planning and Zoning Commission  
April 13<sup>th</sup>, 2016 – Port Byron Village Hall  
7:00 PM**

The Planning and Zoning Commission met on Wednesday, April 13<sup>th</sup>, 2016 at 7:05 PM at the Village Hall.

**Introduction:**

**Roll Call/Establishment of Quorum:**

Roll Call: Present: Members Bob Wilson, Scott Angelici, Wes Wells Bruce Peterson, Bob Lagerblade, and Chairman Gerry Meade.

Absent: Gene Fry

Also present: Doug Streeter

Roll call established a quorum was present and the Pledge of Allegiance was recited.

**Building Inspectors Report:**

Doug presented a report showing building permits from the start of 2016 to present. The total dollar value of the construction was \$306,720.00 generating fees of \$ 4,463.80.

**Chairman's Report:**

Gerry stated that Gene Fry is in the process of resigning from the P&Z Committee due to time constraints. We thanked Gene for his service and wished him well. P&Z members are requested to submit names of possible replacement candidates to the Chairman.

**Mayor's Update:**

None- Mayor was not present.

**IRDC Update:**

We discussed the recent rental inspections meeting with Village landlords. The meeting was also attended by the Building Inspector and P&Z Chairman. It was a productive meeting with a follow up session scheduled for April 27<sup>th</sup> at 6PM.

Some changes were incorporated into the draft as a result of stakeholders input. We also discussed sewer rates, policy updates, sidewalk improvement plans and water hookup requirements.

**Gallery Comments:**

None

## **Old Business:**

Church Welcoming Signs: Bruce advised that this is not a viable project according to IDOT since Highway 84 is scenic roadway with special restrictions.

Water Taxi: Bruce is concerned that Port Byron will not be able to support this project due to ridership estimates. He is expecting that St. Ambrose will do the feasibility study. A meeting is scheduled in Port Byron on April 28 to discuss the water taxi. Expected to attend, in addition to Bruce, are Joe Taylor (Quad City Tourist Bureau), and representatives from LeClaire Chamber of Commerce.

Village Clean-Up Day: This semi-annual event is scheduled for May 7<sup>th</sup>. It will include bulk pickup. It is not known at this time if E-waste will be included in the project.

## **New Business:**

Approve Minutes: Wes moved and Scott seconded to approve the minutes from the March 9, 2016 P&Z Meeting. All in favor. Motion carried

Relocate Downtown Dumpster: The Village Board requested that P&Z study the location of the dumpster. At Wes' request, he recommended that we stay with the present location. All agreed.

## **2016 P&Z Projects:**

Develop Children's Playground: Bob W. presented proposals from 2 companies that specialize in this area. One company offered 3 different variations so we were evaluating 4 plans. A motion was made by Bob L. and seconded by Scott to recommend a proposal from Burke Co. the cost will be approximately \$40,000 but could be reduced by \$8500 if our people do some of the installation. This cost does not include extending the curb, fence and guard rails. The plot is 88 ft. x 32 ft. the playground is designed for children 12 and younger. Bruce and Bob W. will present the recommended proposal to the Village Board at its meeting on April 18<sup>th</sup>.

### Develop/Update Village Sign Ordinances-Enforce existing Ordinances:

There is nothing to report

Ann's Helping Hands Partnership: Gerry briefed the commission on his meeting with Ann on March 3<sup>rd</sup>. One of the action items is to have Kristie (Village Staff) search State and Federal grants for anything that might fit Ann's situation.

### High Street Beautification:

No update

Village Website: the new and improved website is up and running mostly as a result of Kari's leadership, with an assist from Scott.

**Further Gallery Comments:**

None

**Adjournment:**

With no further business to come before the Commission at this time, Bob L. made a motion, seconded by Bruce, that the meeting be adjourned. All in favor.  
Motion carried

Respectfully Submitted,

Gerry Meade  
Commission Chairman

**Next Meeting: May 11<sup>th</sup>, 2016 7:00 PM at Village Hall**