

MINUTES
BOARD MEETING
June 20th, 2016 – 6:00 P.M.
VILLAGE OF PORT BYRON IL

The second June Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday, June 20, 2016.

CALL TO ORDER BY MAYOR KEVIN KLUTE

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

(Any item on this agenda could result in possible action.)

Roll Call #1: Present: Trustees Sidor, Strobel, Peterson, Wells, Meade, Bitler

Absent: none

Mayor Kevin Klute declared a quorum to be present

Also Present: Graham Lee: attorney; Jared Fluhr: MSA;

Don Loy: Public Works

OFFICIAL BUSINESS

a. Board Structure

Still being ironed out. Changes will be on next agenda

COMMENTS FROM THE MAYOR

Volunteers are needed for building new bike trails at Dorrance Park. Schedule will be posted on website. Every little bit helps.

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

NOTHING

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. **Tug Fest Committee** **LIAISON CLINTON SULLIVAN**
Nothing to Report.

2. **TIF** **TODD WIEBENGA**

a. Pregracke Façade Grant Application

The committee met and recommends approving the front façade grant, but not the rear. They are spending up to \$37,000 at 118 N. Main Street, the grant will match up to \$5000 of that amount.

Trustee Sidor made a motion to approve the Pregracke façade grant, up to \$5,000, seconded by Trustee Meade

RC #2: Ayes: Sidor, Meade, Wells, Peterson, Bitler, Strobel

Nays: none

Absent: none

Mayor Klute declared the motion approved.

b. TIF Inducement Resolutions

*Blackhawk Bank

Blackhawk Bank intends to do extensive remodeling to the present PBSB building. This inducement will allow the cost of the building to be included in a future significant project.

Trustee Sidor made a motion to approve the inducement resolution TIFR160620a, seconded by Trustee Peterson

RC #3: Ayes: Sidor, Peterson, Meade, Bitler, Wells, Strobel

Nays: none

Absent: none

Mayor Klute declared the motion approved.

*Chris Welch

Todd met with Tim Art and partner Chris Welsh of The Art Family Limited Partnership. They are looking at remodeling a commercial building directly behind Dollar General.

Trustee Sidor made a motion to approve the inducement resolution TIFR 160620b, seconded by Trustee Peterson

RC #4: Ayes: Sidor, Peterson, Meade, Bitler, Wells, Strobel

Nays: none

Absent: none

Mayor Klute declared the motion approved.

Todd went on to remind the Board that we need a plan of action as to how TIF Funds be dispersed. He handed out a page from the original TIF Plan and went over projects that have already been touched upon. Trustee Peterson mentioned the potential closing of the Exelon plant, and its impact upon Port Byron and, in turn, TIF projects and funding.

3. MSA

a. Project Updates

Girard Street project has gone out for bid. Bid opening on the 29th at 1PM.

The bid will be awarded at July 5 meeting.

The street analysis will begin in the Fall.

MSA is working with ESRI on the GIS

BiState has recommended an additional \$85,000 TAP Grant Funds to Port Byron for the sidewalk project, as another community has dropped out.

Jared is working with Gerry Meade in regards to the Developers Agreement...Goals and guidelines regarding new developments in the Village. There should be some progress by next board meeting.

4. IRDC Committee TRUSTEE WES WELLS

a. Updates

There is a meeting next week, June 29th, after the Girard Street bid opening at 1:30.

5. Village Finance Committee TRUSTEE SCOTT SIDOR

a. Credit Card statements for May 2016 (C/A Item D)

6. Economic Development TRUSTEE CLINTON SULLIVAN

a. Minutes from the May 9th Economic Development Meeting (C/A Item E)
Donations are coming in for the Baby Blues Fest.

7. Planning/Zoning Committee TRUSTEE GERRY MEADE

a. "Lawn of the Season" Program- Bruce

Bruce is proposing a program that recognizes landscaping efforts, much like the Christmas decoration contest already in place. Planning and Zoning voted to present this to the Board. Bruce suggested that the

Mayor and office staff develop a program; the mayor suggested that a little more coordination be done at committee level before it is assigned to anyone for development.

Trustee Peterson made a motion to approve the planning and zoning committee work out the details of a beautification program for landscaping and lawns and bring it back to the board for approval, seconded by Trustee Meade

RC #5: Ayes: Peterson, Meade, Wells, Bitler, Sidor, Strobel

Nays: none

Absent: none

Mayor Klute declared the motion approved.

Trustee Meade announced that the Playground is to be installed on Wednesday and Thursday....or Thursday and Friday in case of rain.

b. Playground Fencing

The Iron fence will cost over \$10,000. Chain link is less than \$4000. The Rotary has some interest in donation. This will be on next agenda after more information is available.

c. Minutes from the May 11, 2016 P&Z Meeting (C/A Item F)

Trustee Meade made a suggestion to NOT move forward with Phase II of the Riverfront Park Landscaping, as it is looking very good

Scott Sidors son will come with a proposal soon as to repairs to the old Gazebo

8. Ordinance, Grants & Audits TRUSTEE WES WELLS

a. Support of Local Control Resolution/Prevailing Wage

Each year we are mandated pass an ordinance to support Prevailing wage. Last year we passed a resolution in support of local control.

Trustee Wells pointed out it is Village Policy to support Prevailing wage and recited some county negotiated wages that aren't in line with the cost of living.

Trustee Wells made a motion to approve the Prevailing Wage Ordinance M160620, seconded by Trustee Peterson.

RC #6: Ayes: Wells, Peterson, Bitler, Meade, Strobel

Nays: Sidor

Absent: none

Mayor Klute declared the motion approved.

9. Personnel TRUSTEE BRIAN BITLER

a. TIF Administrator Position/job description

Trustee Wells made a motion to approve the TIF Administrator Job Description, seconded by Trustee Bitler

RC #7: Ayes: Wells, Bitler, Peterson, Meade, Sidor, Strobel

Nays: none

Absent: none

Mayor Klute declared the motion approved.

b. TIF Resolution re: TIF Administrator

Trustee Bitler made a motion to approve the Resolution R162006, regarding TIF Administrator position compensation, seconded by Trustee Wells.

RC #8: Ayes: Bitler, Wells, Meade, Sidor, Strobel

Nays: Peterson

Absent: none

Mayor Klute declared the motion approved.

Brian Bitler read a letter from a resident regarding Gary Doyle going above and beyond his duty to resolve an issue they were having.

**10. Public Health TRUSTEE BRUCE PETERSON
NOTHING TO REPORT**

B. PUBLIC WORKS DON LOY

a. LED Streetlights

This will be on the next agenda.....confirmation has not come from Mid American yet.

b. Tree Removal

There is a tree behind the public restroom that is hollow. The lowest bid was around \$2800 for removal. There are 2 dead trees at the cemetery that also need to be removed. They will cost about \$900 to remove. This will be on the next agenda

c. DO Incubator for WWTP

This device controls the temperature for waste water samples. It will cost \$700 to replace, or \$800 to upgrade.

Trustee Sidor made a motion to approve the purchase of a DO Incubator, not to exceed \$700, from line item 560-12, seconded by Trustee Meade

RC #9: Ayes: Sidor, Meade, Wells, Peterson, Bitler, Strobel

Nays: none

Absent: none

Mayor Klute declared the motion approved.

d. Reimbursement to resident

There was a sewer backup in a resident's home. There is a request for personal item replacement in the amount of \$ 2000 over and above the clean up fee. We have never, in the past, had a request for anything other than clean up and need protocol in place.

Trustee Peterson made a motion to approve the payment for 100% of the cleanup and 50% of the personal item loss claim, seconded by Trustee Meade

RC #10: Ayes: Peterson, Meade, Wells, Bitler

Nays: Sidor, Strobel

Absent: none

Mayor Klute declared the motion approved.

Don went on the say that the Playground install has been moved back a day. Public Works has many holes to dig on Wednesday, before installation can take place

1. Recycling and Refuse TRUSTEE BRUCE PETERSON

There is a 1:00 meeting tomorrow at the County office.

2. Water/Sewer TRUSTEE WES WELLS

a. Sewer Rate Policy

This will be on the next agenda

b. CCR

This is an annual report, sent out to all water recipients. It is posted on the website as well.

3. Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER

a. Gazebo-Scout Project

This will be on next agenda

b. Restroom Repairs
This has been repaired. There was no charge for parts as it was under warranty. We were charged for labor only. Brian was curious as to why the water is leaving the new fixtures so rusty.

4. **Cemetery TRUSTEE GERRY MEADE**
The cemetery committee has a meeting on the 27th and is still looking for members.
5. **Administrative MAYOR KLUTE**
 - a. Minutes from the June 6th Board Meeting (C/A Item A)
 - b. RCFPD Reports for May 2016 (C/A Item B)
 - c. RICO Sheriff Reports for May 2016 (C/A Item C)

VII REVIEW ITEMS ON CONSENT AGENDA

<i>ITEM</i>	<i>Action</i>	<i>Description</i>
A	Approve	Minutes from the June 6 , 2016 Board Meeting
B	Receive	RCFPD Reports for May
C	Receive	RICO Sheriff Reports for May 2016
D	Approve	Credit Card Statements for May 2016
E	Approve	Minutes from the May 9 th Economic Development Meeting
F	Approve	Minutes from the May 11, 2016 P&Z Meeting

MOTION TO APPROVE CONSENT AGENDA

Trustee Peterson made a motion to approve the Consent Agenda, seconded by Trustee Bitler

**RC #11: Ayes: Peterson, Bitler, Strobel, Wells, Meade, Sidor,
Nays: none
Absent: none
Mayor Klute declared the Consent Agenda approved.**

CORRESPONDENCE

Trustee Peterson read a letter from his wife and himself, in praise of Port Byron State Bank, their staff and courtesy.

OLD BUSINESS

Trustee Peterson stated that he was considering a vote of reconsideration regarding the TIF Administrator pay vote at last board meeting. He has issue with the format of our agenda regarding closed sessions. He feels it should acknowledge a possible action item coming out of closed session. He feels that the public announcement on this week's meeting agenda of the job description as well as the resolution regarding the same item has removed his concerns but he would like a more open format to future agendas with a closed session. Bruce asked for permission to meet with the States Attorney. Trustee Sidor stood in front of the board and exclaimed that Trustee Peterson had met with PBSB without board approval last week. Legal counsel explained that the executive session in question was an isolated incidence but this will be more carefully dealt with on future closed sessions.

NEW BUSINESS

NONE

GALLERY – QUESTIONS, COMMENTS

Janine Ingalls pointed out that last year, when the Village Board passed the Resolution in favor of Local Control, there were boycotts by the unions.

ADJOURN

Trustee Peterson made a motion to adjourn, seconded by Trustee Meade

All Ayes

Mayor Klute declared the meeting adjourned at 8:06 PM.

July 5, 2016

Approved (Date)

Mayor – Kevin Klute

Village Clerk – Kari Rozeboom