

**MINUTES**  
**BOARD MEETING**  
**May 2<sup>nd</sup>, 2016 – 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The first May Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday, May 2<sup>nd</sup>, 2016.

**CALL TO ORDER BY MAYOR KEVIN KLUTE**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

(Any item on this agenda could result in possible action.)

**Roll Call #1: Present: Trustees Sidor, Sullivan, Peterson, Wells, Meade, Bitler**

**Absent: none**

**Mayor Kevin Klute declared a quorum to be present**

**Also Present: Graham Lee: attorney; Jared Fluhr: MSA; Eric Sikkema: Public Works; Mike Mendoza: Rock Island County Sheriff; Doug Streeter: Building Inspector**

**OFFICIAL BUSINESS**

There is a proposal from Platinum to incorporate the WWTP

**COMMENTS FROM THE MAYOR**

**NONE**

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

Tommy is being confirmed and would like to have a Board Member present.

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. Tug Fest Committee LIAISON CLINTON SULLIVAN  
NOTHING TO REPORT- everything is on track**

**2. TIF TODD WIEBENGA**

a. TIF Administrator Position

This will be discussed in closed session

b. Discuss TIF usage

Further discussion in Economic Development Committee

**3. MSA**

a. Street Evaluation & CIP Proposal

This evaluation will prioritize road conditions and analyze costs and help in planning annual projects.

**Trustee Peterson made a motion to approve \$5600 for the Street Evaluation, payable from Misc. line item 50-533 seconded by Trustee Wells**

**RC #2: Ayes: Peterson, Wells, Bitler, Sullivan, Meade**

**Nays: Sidor**

**Absent: none**

**Mayor Klute declared the motion approved.**

**4. IRDC Committee TRUSTEE WES WELLS**

a. Updates

b. Water Hookup Letters

This is not yet complete and will be on the next agenda

**5. Village Finance Committee TRUSTEE SCOTT SIDOR  
NOTHING TO REPORT**

**6. Economic Development TRUSTEE CLINTON SULLIVAN**

a. Bicycle rentals

Could the Village be an outlet for bike rentals? There are many factors to consider such as staffing and liability. This will be discussed/evaluated in committee and brought back to the board with more information.

b. Minutes from the March Economic Development Meeting (C/A Item C)

**7. Planning/Zoning Committee TRUSTEE GERRY MEADE**

a. Village Church signs.

No updates

b. Playground

Bob Wilson showed the board some posters of the planned playground. The cost is \$38,861 for the equipment, +\$8,200 for fencing + \$1000 for concrete work. After much discussion, it was decided to look into other fencing options as it is done last.

**Trustee Sidor made a motion to approve Playground work, not to exceed \$40,000 payable from TIF, Fencing will move ahead later and Mayor has authority to sign any contracts for equipment and curb work, seconded by Trustee Meade**

**RC #3: Ayes: Sidor, Meade Peterson, Wells, Bitler, Sullivan,**

**Nays: none**

**Absent: none**

**Mayor Klute declared the motion approved.**

Trustee Peterson added that he would like the shortest fence practical, to preserve the view of the riverfront. He is looking into sponsorship from the Rotary, possibly for fencing or benches?

c. Water Taxi.

There was a meeting with St.Ambrose and a feasibility study is being discussed.

Phase II of the Landscaping Project will be discussed.

**8. Ordinance, Grants & Audits TRUSTEE WES WELLS**

a. Rental Code First Official Reading

John Chabrian wished to discuss the Rental Ordinance verbiage. Mr. Chabrian had issue with the wording granting access to the building inspector.

There will be a second Official Reading at the May 16 Meeting.

**9. Personnel TRUSTEE BRIAN BITLER**

This will be discussed in closed session

**10. Public Health TRUSTEE BRUCE PETERSON  
NOTHING TO REPORT**

**B. PUBLIC WORKS DON LOY**

- a. Electronic sign  
The State regulations say that only official Village postings are allowed on the signs.  
Eric presented 4 bids for 2 different size signs from Acme Sign and Lange Sign.  
There was discussion regarding the warranty....considering our present sign was discontinued after installation and we have had such issues getting it repaired.

**Trustee Sullivan made a motion to approve the sign from Acme, not to exceed \$18,300.00 payable from TIF, seconded by Trustee Wells**

**RC #4: Ayes: Sullivan, Wells, Sidor, Meade**

**Nays: Peterson, Bitler**

**Absent: none**

**Mayor Klute declared the motion approved.**

- b. Bike Path Rehabilitation work

We need to look into repairing a section of the bike path from the Bridge near Dollar General to North Shore Dr.....it is rough and needs attention if we are going to promote its use. This could be bid under the Girard St. project to reduce cost on asphalt. This will likely cost \$50-\$70,000.for the 1500 ft. of repair and a seal on another 7000 ft. Repair only will be \$30-40,000. This is not in the budget this year. It will be included in the Street evaluation CIP

Eric would like to discuss doors on the salt shed at next meeting. These will have to be built, as they do not make them that size.

1. **Recycling and Refuse TRUSTEE BRUCE PETERSON**  
Bulk pickup and community cleanup this weekend. Community wide yard sales are May 13-14
2. **Water/Sewer TRUSTEE WES WELLS**
  - a. Sewer Rate Policy  
Still waiting for policy
3. **Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER**
  - a. Repairs to gazebo across from Peacocks  
In order to beautify downtown, this really needs attention. Boy Scouts?? Crooked signs along bike path might need to be replanted. Need a sign to direct to Public Restrooms.....Eric will look into this further.
4. **Cemetery TRUSTEE GERRY MEADE**  
Cemetery Board needs members. Contact Gerry Meade with interest. This will be put on the electronic sign once we have one.
5. **Administrative MAYOR KLUTE**
  - a. Minutes from the April 18<sup>th</sup> Board Meeting (C/A Item A)  
These are not available, and will be on next agenda for approval.

## VII REVIEW ITEMS ON CONSENT AGENDA

| <i>ITEM</i> | <i>Action</i> | <i>Description</i>  |
|-------------|---------------|---|
| A           | Approve       | Minutes from the April 18, 2016 Board Meetings <b>UNAVAILABLE</b> |
| B           | Approve       | Minutes from the March Economic Development Meeting               |

### MOTION TO APPROVE CONSENT AGENDA

**Trustee Peterson made a motion to approve the Consent Agenda Item B, seconded by**

**Trustee Meade**

**RC # 5: Ayes: Peterson, Meade, Bitler, Sidor, Wells, Sullivan**  
**Nays: none**  
**Absent: none**  
**Mayor Klute declared the Consent Agenda approved.**

**CORRESPONDENCE**  
**NONE**

**OLD BUSINESS**

Trail width at Dorrance Park, 1-2 ft wide? Trustee Meade felt this is very narrow. There are 3 different levels of trail, for different skill levels and widths will vary.

**NEW BUSINESS**

It was suggested that the Village look into the Zika virus. Eric explained he had recently attended a class and learned that Zika has not been seen here, as our climate is too varied.

**GALLERY – QUESTIONS, COMMENTS**

Dick Taber of 902 N. High explained that he was led to believe that no water hookup would be required unless a resident's well were to go bad. He is strongly opposed to hooking up to public water. It is said this should be in past minutes, and will be looked into.

**Trustee Wells made a motion to recess to closed session to discuss Finance and Personnel, seconded by Trustee Peterson (8:02 PM)**

**RC #6: Ayes: Wells, Peterson, Bitler, Sidor, Sullivan, Meade**  
**Nays: none**  
**Absent: none**  
**Mayor Klute declared the motion approved.**

**Closed Session (5ILC120-2A)**

**a. Discuss Personnel & Finance**

**Return to Open Session (9:01 PM)**

**RC #7: Ayes: Wells, Peterson, Bitler, Sidor, Sullivan, Meade**  
**Absent: none**

**ADJOURN**

**Trustee Peterson made a motion to adjourn, seconded by Trustee Sullivan**  
**All Ayes**  
**Mayor Klute declared the meeting adjourned at 9:02 PM.**

**May 16, 2016**

Approved (Date)

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Mayor – Kevin Klute

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Village Clerk – Kari Rozeboom