

MINUTES
BOARD MEETING
August 3, 2015 – 6:00 P.M.
VILLAGE OF PORT BYRON IL

The first August Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday August 3rd, 2015.

CALL TO ORDER BY MAYOR KEVIN KLUTE

ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE

(Any item on this agenda could result in possible action.)

Roll Call #1: Present: Trustees Peterson, Meade, Bitler, Wells, Sullivan

Absent: Sidor

Mayor Kevin Klute declared a quorum to be present

Also Present: Manny Rivera- Rock Island County Sheriff; Don Loy-Public Works ; Todd Wiebenga- Aunt Rhodies

OFFICIAL BUSINESS

Task Orders will be implemented. More information to come.

COMMENTS FROM THE MAYOR

NONE

GALLERY (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

NOTHING

COMMITTEE REPORTS

A. PUBLIC INFORMATION/FINANCE COMMITTEES

1. Tug Fest Committee LIAISON CLINTON SULLIVAN

Next week! Tammy asked that signs be put up to inform that the docks will be closed next week beginning on Monday so that the set up for Tug Fest may begin. Letters have been delivered to businesses and residents, informing them about road closings. Permits are made.

a. Waive Coe Lamb vendor fee- \$25 (C/A Item B)

The Village annually waives this fee for the Legion.

**2. TIF TODD WIEBENGA
NOTHING TO REPORT**

3. Village Finance Committee TRUSTEE SCOTT SIDOR

a. Jim Taylor- single audit and engagement letter

The IEPA water (utility extension) loans require a special audit, as a significant amount were Federal Funds. Jim Taylor feels they can do both for \$5000.

Trustee Peterson made motion to authorize the payment for a single audit for Contract A with Miller Trucking for the North Water Utility Extension, not to exceed \$2500, seconded by Trustee Wells.

RC #2: Ayes: Peterson, Wells, Sullivan, Meade, Bitler

Nays: none

Absent: Sidor

Mayor Klute declared the motion approved.

Trustee Peterson made motion to authorize the payment for a single audit for Contract B with Langman Construction for the North Water Utility Extension, not to exceed \$2500, seconded by Trustee Wells.

RC #3: Ayes: Peterson, Wells, Sullivan, Meade, Bitler

Nays: none

Absent: Sidor

Mayor Klute declared the motion approved.

**4. Economic Development TRUSTEE CLINTON SULLIVAN
NOTHING TO REPORT**

5. Planning/Zoning Committee TRUSTEE GERRY MEADE

a. Restroom Upgrades

Plumbing and electrical is done. The drinking fountain was repaired as a courtesy. Bruce Peterson is meeting this evening with the painter.

b. Riverfront landscaping and maintenance (Aunt Rhodies)

Todd Wiebenga, with Aunt Rhodies, put together a packet of drawings, which he went over with the Board. The plan broke down the scope of work into two phases, the first phase being a cleanup or elimination of the existing beds and preparation for planting in the spring (Phase 2) It was asked who would be maintaining these gardens, our present personnel or outside sources? Todd has laid out a maintenance plan/schedule showing what needs to be done, and when; so that our employees will be able to keep the gardens looking nice. Trustee Sullivan suggested that the Board do a walkthrough of the gardens, with Todd, in order to better visualize the plans before voting. The walkthrough was scheduled for Friday, August 7 at 2PM. It was decided that a motion should be made so that Todd could, potentially, get started before Tug Fest.

Trustee Peterson made motion to approve Phase 1 of Aunt Rhodies landscaping proposal, not to exceed \$17,000, payable from TIF, contingent upon the walkthrough which may adjust the scope of work, seconded by Trustee Meade.

RC #4: Ayes: Peterson, Meade, Wells, Sullivan

Nays: Bitler

Absent: Sidor

Mayor Klute declared the motion approved.

c. Striping bike path at Ann's

Don said that Bob's was going to get the striping done soon. It was asked why Bob's was the automatic 'go to' when we need striping, as we are still waiting on a couple projects, and some are not up to par. Don explained that Bob's always gives the lowest bid, but he can ask for bids from other companies.

Bruce Peterson attended a meeting where it was brought up that there is interest in establishing a water taxi between Port Byron and LeClaire. Jeff Nelson, with Metrolink, stated he would assist with a feasibility study if there is enough interest. This is on the upcoming P&Z agenda, and Jeff Nelson will be invited to a future Board Meeting to answer questions.

**6. Ordinance, Grants & Audits TRUSTEE WES WELLS
NOTHING TO REPORT**

7. **Personnel TRUSTEE BRIAN BITLER**
Summer Help is about done. Do we need another full timer? Don was asked to define the job description, so that this topic can be further discussed.
8. **Public Health TRUSTEE BRUCE PETERSON**
Nothing to Report
9. **MSA**
 - a. Project Updates
Walnut Street should be done before Tug Fest.
Visu Sewer is expecting to be finished with sewer lining by the end of next week. After that they will replace manhole covers.
Holst has completed the asbestos abatement at the Academy and will begin tear down the week of Tug, but will shut down during Tug. This is expected to be complete in September.
 - b. Contract B (sewer) N. Utilities extension 11 month warranty Walk Thru Warranty will end August 22
The Water warranty will end November 6th
10. **IRDC Committee TRUSTEE WES WELLS**
 - a. Update
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B. PUBLIC WORKS DON LOY

They have been busy with storm cleanup. Help from Coe Township, Zuma Township, Hampton Township, and Rock Island County...Paul from Erie pulled a semi out to help. Totaled, there are about 252 man-hours put in.

1. **Recycling and Refuse TRUSTEE BRUCE PETERSON**
NOTHING TO REPORT
2. **Water/Sewer TRUSTEE WES WELLS**
 - a. Linn Street Lift Station
This will be discussed at a later date.
 - b. Billing software
This will be discussed at a later date.
 - c. Well #4
8 years old and working at half capacity

Trustee Wells made motion to approve purchase of a new pump and motor, not to exceed \$14,000 from water capital reserve, seconded by Trustee Bitler.

RC #5: Ayes: Wells, Bitler, Peterson, Meade, Sullivan

Nays: none

Absent: Sidor

Mayor Klute declared the motion approved.

3. **Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER**
There was some electrical issues at the fire station. Breakers were

tripping in the kitchen and the fix was less than \$300 so Trustee Bitler told them to get it fixed as they were trying to get ready for Tug Fest.

4. Cemetery **TRUSTEE GERRY MEADE**
NOTHING TO REPORT

5. Administrative **MAYOR KLUTE**
a. Minutes from the July 20th 2015 Board Meeting (C/A Item A)

REVIEW ITEMS ON CONSENT AGENDA

ITEM	Action	Description
A	Approve	Minutes from the July 6 th , 2015 Board Meeting
B	Approve	Waiver of Vendor Fee for Legion (\$25)

MOTION TO APPROVE CONSENT AGENDA

Trustee Sullivan made motion to approve the Consent Agenda, seconded by Trustee Bitler

RC #6: Ayes: Sullivan, Bitler, Meade, Wells, Peterson

Nays: none

Absent: Sidor

Mayor Klute declared the Consent Agenda approved.

CORRESPONDENCE

Trustee Bitler received a letter regarding 704 N. High Street. There are no curbs on the road and water runs off into the yard. Brian will take a look into this.

OLD BUSINESS

NONE

NEW BUSINESS

Gerry Meade asked about the zoning ordinances that were to be put on our website.

This will be looked into, as it was approved long ago and should be completed.

Bruce asked about the regulating signs in yards, as he counted 11 different signs on N. High

GALLERY – QUESTIONS, COMMENTS

Tommy has been working with Scott to get phone numbers for rides and he announced that 84 Express has been canceled.

Lou DiLauro mentioned that the post office lines are barely visible and also need to be restriped.

Jeanine Ingalls asked about acquiring bricks from the Academy for mementos. Wes Wells stated that he would speak with the contractor, and see what could be done.

ADJOURN

Trustee Peterson made a motion to adjourn, seconded by Trustee Sullivan

All Ayes

Mayor Klute declared the meeting adjourned at 7:40 PM.

Aug.17,2015
Approved (Date)

Mayor – Kevin Klute

Village Clerk – Kari Rozeboom