

**MINUTES**  
**BOARD MEETING**  
**June 15, 2015 – 6:00 P.M.**  
**VILLAGE OF PORT BYRON IL**

The second June Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:00 p.m. on Monday June 15, 2015.

**CALL TO ORDER BY MAYOR KEVIN KLUTE**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

(Any item on this agenda could result in possible action.)

**Roll Call #1: Present: Trustees Peterson, Sidor, Meade, Bitler, Wells, Sullivan**

**Absent: none**

**Mayor Kevin Klute declared a quorum to be present**

**Also Present: Jared Fluhr- MSA**

**OFFICIAL BUSINESS**

We have a new correspondent from the Dispatch- Dennis Moran

**COMMENTS FROM THE MAYOR**

NONE

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. Tug Fest Committee LIAISON CLINTON SULLIVAN**

Coming up quickly, all is progressing. It is only 2 months away!!

**2. TIF TODD WIEBENGA**

a. Update

Todd went over the TIF 'budget'. Old applications need to be looked at and reevaluated

**3. Village Finance Committee TRUSTEE SCOTT SIDOR**

a. Treasurers Report, incl. P&L and registers for May, 2015(C/A Item E)

**4. Economic Development TRUSTEE CLINTON SULLIVAN**

a. Minutes from the April and May 2015 Committee meetings (C/A Item F)

b. Blues Fest Update

Fliers have been printed for the July 3<sup>rd</sup> Festival. One block of Main St. will be blocked off and local establishments will be serving food.

Advertising is being done locally but funds already allocated have been exhausted on music and security. There are a couple of sponsors, but funding is needed.

**Trustee Sidor made motion to approve an additional \$500 for marketing the Baby Blues Fest, seconded by Trustee Peterson**

**RC #2: Ayes: Sidor, Peterson, Bitler, Meade, Sullivan, Wells**

**Nays: none**

**Absent: none**

**Mayor Klute declared the motion approved.**

c. Academy Building

**Nothing to Report**

**5. Planning/Zoning Committee TRUSTEE GERRY MEADE**

Met June 10<sup>th</sup> as Zoning Board of Appeals regarding a request to rezone 5 acres from Agricultural to R1. The request was approved.

a. Striping at Ann's Helping Hands-update

Still no word from Bi-State.

b. Maintenance of landscape once installed

Todd Wiebenga (Aunt Rhodies) has been asked to draw up a design/maintenance plan for revitalizing our existing neglected landscape

**Trustee Meade made motion to authorize up to \$500 from TIF funds for landscape design services from Aunt Rhodies, the amount to be refunded if the work is ultimately performed by Aunt Rhodies, seconded by Trustee Peterson**

**RC #3: Ayes: Meade, Peterson, Sullivan, Sidor, Wells**

**Nays: Bitler**

**Absent: none**

**Mayor Klute declared the motion approved.**

c. Restroom Upgrades

The electrical has been approved. Trustee Peterson has offered to cover the painting expense. He has some proposals coming for plumbing.

Trustee Sidor mentioned that he feels uncomfortable having Bruce Peterson pay for painting and thinks that the Trustees should all volunteer to get it done.

d. Minutes from the May 13, 2015 P&Z Meeting (C/A Item B)

**6. Ordinance, Grants & Audits TRUSTEE WES WELLS**

a. Prevailing Wage Ordinance # 151506

There was some discussion as to the ramification or lack thereof, for not passing Prevailing Wage. Trustee Wells pointed out that while he understands the resistance to passing Prevailing Wage, he feels 'we get what we pay for' and people expect and deserve to make a living wage.

**Trustee Wells made motion to adopt the Prevailing Wage Ordinance, seconded by Trustee Sullivan**

**RC #4: Ayes: Wells, Sullivan,**

**Nays: Sidor, Meade, Bitler, Peterson**

**Absent: none**

**Mayor Klute declared the motion failed.**

**7. Personnel TRUSTEE BRIAN BITLER**

This will be covered in closed session.

**8. Public Health TRUSTEE BRUCE PETERSON**

**Nothing to Report**

**9. MSA**

a. Project Updates

b. North Utilities Extension

*Contract A – Water*

- Miller Trucking & Excavating Payment Application No. 10(FINAL)

**Trustee Sullivan made motion to approve Pay Application #10 to Miller, in the amount of \$22,277.000, seconded by Trustee Sidor**

**RC #5: Ayes: Sullivan, Sidor, Peterson, Bitler, Meade, Wells**

**Nays: none**

**Absent: none**

**Mayor Klute declared the motion approved.**

- IEPA Draw Request No. 12 (FINAL)

**Trustee Sullivan made motion to approve Draw Request #12 to SRF loan in the amount of \$68,331.07, seconded by Trustee Peterson**

**RC #6: Ayes: Sullivan, Peterson, Sidor, Bitler, Meade, Wells**

**Nays: none**

**Absent: none**

**Mayor Klute declared the motion approved.**

*The warranty period expires in November 6, 2015*

*Contract B – Sewer*

- Langman Construction Payment Application No. 9 (FINAL)

**Trustee Sullivan made motion to approve Pay Application #9 to Langman, in the amount of \$5,000.00, seconded by Trustee Peterson**

**RC #7: Ayes: Sullivan, Peterson, Sidor, Bitler, Meade, Wells**

**Nays: none**

**Absent: none**

**Mayor Klute declared the motion approved.**

- IEPA Draw Request No. 12 (FINAL)

**Trustee Sullivan made motion to approve Pay Application #12 to SRF loan, in the amount of \$12,290.58 seconded by Trustee Sidor**

**RC #8: Ayes: Sullivan, Peterson, Sidor, Bitler, Meade, Wells**

**Nays: none**

**Absent: none**

**Mayor Klute declared the motion approved.**

*The warranty period expires August 22, 2015*

c. Old Academy Building ACM & Demolition Plan

There will be a bid opening for this project on July 2 at 4PM.

d. 2015 MFT Walnut Street Award of Contract

**Trustee Bitler made motion to accept the low bid from Valley Construction in the amount of \$147,147.00 contingent upon IDOT approval, seconded by Trustee Sidor**

**RC #9: Ayes: Bitler, Sidor, Meade, Wells, Sullivan, Peterson**

**Nays: none**

**Absent: none**

**Mayor Klute declared the motion approved.**

**Trustee Sullivan made motion to approve give the Mayor approval to sign the contract with Valley Construction when it is created, seconded by Trustee Sidor**

**RC #10: Ayes: Sullivan, Peterson, Sidor, Bitler, Meade, Wells**

**Nays: none**

**Absent: none**

**10. IRDC Committee TRUSTEE WES WELLS**

a. Update

Topics already covered

**B. PUBLIC WORKS DON LOY**

Water tower looking good after weeding. Showing the part timers what is expected and safety precautions.

a. GIS

All of our valves and shutoffs are located. The current program we use is no longer supported but MSA can continue to host it. There are 2 options for upgrade . One is \$3500 with limited options to application. The other option is \$2500/yr.

b. air conditioner for shop- \$1800  
Public works need a place to cool down. The unit they have chosen has a \$1000 rebate.

**Trustee Sidor made motion to approve the purchase of a Dikon heating and cooling unit, not to exceed \$2000 for unit and installation of 220, funded from TIF seconded by Trustee Wells**

**RC #11: Ayes: Sidor, Wells, Sullivan, Peterson, Bitler, Meade,  
Nays: none  
Absent: none  
Mayor Klute declared the motion approved.**

1. **Recycling and Refuse TRUSTEE BRUCE PETERSON**  
Meeting tomorrow at 1PM at the County building
2. **Water/Sewer TRUSTEE WES WELLS**  
Wes took a tour of the plant and facilities. He thanked Don for taking his time and educating him on the systems.
3. **Buildings & Grounds/Streets & Street Lights TRUSTEE BRIAN BITLER**  
a. Grounds at Shop

**Trustee Bitler made a motion to go with Wainwright bid for grading, not to exceed \$2000 from TIF, seconded by Trustee Peterson**

**RC #12: Ayes: Bitler, Peterson, Sidor, Wells, Sullivan, Meade,  
Nays: none  
Absent: none  
Mayor Klute declared the motion approved.**

4. **Cemetery TRUSTEE GERRY MEADE**  
**Nothing to Report**
5. **Administrative MAYOR KLUTE**
  - a. Minutes from the May 18, 2015 Board Meeting (C/A Item A)
  - b. RCFPD Reports for May, 2015 (C/A Item C)
  - c. RICO Sheriff Reports for May 2015 (C/A Item D)

**REVIEW ITEMS ON CONSENT AGENDA**

ITEM	Action	Description
A*	Approve	<del>Minutes from the June 1, 2015 Board Meeting</del>
B	Approve	Minutes from the May 13, 2018 P&Z Meeting
C*	Receive	<del>RCFPD Reports for May, 2015</del>
D*	Receive	<del>RICO Sheriff reports for May 2015</del>
E	Approve	Treasurers Report, incl. P&L and registers for May, 2015
F	Approve	Minutes from the April and May 2015 Econ. Dev. meetings

**\*These items were not included in the packet, but will be on next agenda.**

**MOTION TO APPROVE CONSENT AGENDA**

**Trustee Sullivan made motion to approve the Consent Agenda items B, E, and F, seconded by Trustee Wells**

**RC #12: Ayes: Sullivan, Wells, Peterson, Meade, Bitler, Sidor  
Nays: none  
Absent: none  
Mayor Klute declared the Consent Agenda approved.**

**CORRESPONDENCE**

- a. Letter re: Images

This was discussed at the next P & Z meeting. There is no urgency, but this will be looked into at a later date.

**OLD BUSINESS**

- a. Sparta bike ride-update

Bruce Peterson went to Sparta Wisconsin and was very impressed with their enthusiasm and marketing efforts. Only 2 officially registered for the ride so far.

**NEW BUSINESS**

NONE

**GALLERY – QUESTIONS, COMMENTS**

NONE

Trustee Sullivan made motion to recess closed session (5ILC120-2A) to discuss personnel issues, seconded by Trustee Meade (7:39)

RC # 13: Ayes: Sullivan, Meade, Sidor, Wells, Bitler, Peterson

Nays: none

Absent: none

**RETURN TO OPEN SESSION (8:18)**

RC# 14: Peterson, Wells, Meade, Bitler, Sullivan, Sidor

Absent: none

**ADJOURN**

Trustee Peterson made a motion to adjourn, seconded by Trustee Bitler

All Ayes

Mayor Klute declared the meeting adjourned at 8:19 PM.

**July 06, 2015**

Approved (Date)

\_\_\_\_\_  
Mayor – Kevin Klute

\_\_\_\_\_  
Village Clerk – Kari Rozeboom