

**MINUTES**  
**BOARD MEETING**  
**April 4, 2016 – 5:30 P.M.**  
**VILLAGE OF PORT BYRON IL**

The first April Board Meeting was called to order with the Pledge of Allegiance by Mayor Kevin Klute, at 6:04 p.m. on Tuesday April 4, 2016.

**CALL TO ORDER BY MAYOR KEVIN KLUTE**

**ROLL CALL / ESTABLISHMENT OF QUORUM / PLEDGE OF ALLEGIANCE**

(Any item on this agenda could result in possible action.)

**Roll Call #1: Present: Trustees Sidor, Meade, Peterson, Wells, Bitler**

**Absent: Sullivan**

**Mayor Kevin Klute declared a quorum to be present**

**Also Present: Graham Lee: attorney; Eric Sikkema:Public Works;**

**Manny Rivera: Rock Island County Sheriff; Barb Cray: Treasurer**

**OFFICIAL BUSINESS**

**NONE**

**COMMENTS FROM THE MAYOR**

**NONE**

**GALLERY** (Comments must be limited to 5 minutes per person, 30 minutes per subject.)

**NO COMMENTS**

**COMMITTEE REPORTS**

**A. PUBLIC INFORMATION/FINANCE COMMITTEES**

**1. Tug Fest Committee LIAISON CLINTON SULLIVAN**

The Pregrackes will not be able to attend the TUG with the barge as hoped.

**2. TIF TODD WIEBENGA**

Nothing to report. There is a meeting tomorrow at 6PM

**3. MSA**

a.2016 MFT Project Approval – Girard Street

Budgetary estimate is \$65,000 to overlay and improve drainage. \$20,000 of these funds will be from MFT. If approved bidding would begin in May and contract awarded in June.

b.2016 MFT Resolution

**Trustee Sidor made a motion to approve \$30,000 of MFT Funds to be used FY16-17. \$20,000 for Girard Street and \$10,000 for salt, seconded by Trustee Bitler**

**RC #2: Ayes: Sidor, Bitler, Wells, Meade, Peterson**  
**Nays: none**  
**Absent: Sullivan**  
**Mayor Klute declared the motion approved.**

c. Street Assessment Task Order

This involves looking at every street and giving it a rating. This allows prioritizing for infrastructure purposes. MSA would charge \$5600 for this.

This will be on a future agenda once IRDC discusses it further. Jared and Michelle Ball voiced some concerns regarding the condition of Girard Street, as well as Oak Blvd. Eric was able to answer some of their questions and assured them he would keep them informed with progress.

d. GIS

This will cost \$2500 annually to ESRI after the one-time \$6450 charge for upgrade and installation. Our current program is no longer being supported and will not allow Public Works to work and access it via mobile...ie: locate shut off valves, log hydrants and flushing schedules. Trustee Wells asked for assurance that everyone that will be using the technology receives training. Jared assured him it would be offered, and it is available online as well. \$8000 is budgeted for this project.

**Trustee Sidor made a motion to approve spending up to \$8950 for upgrade and fees this year and \$2500 annually thereafter to ESRI for GIS hosting, seconded by Trustee Wells**

**RC #3: Ayes: Sidor, Wells, Meade, Peterson**  
**Nays: Bitler**  
**Absent: Sullivan**  
**Mayor Klute declared the motion approved.**

The rate increases have been approved and the policy is being looked into.

The highway 84 sidewalk project is being worked out. There is a meeting in Dixon to discuss the details.

**4. IRDC Committee TRUSTEE WES WELLS**

a. Updates  
Legal counsel is working up the Ordinance.

**5. Village Finance Committee TRUSTEE SCOTT SIDOR**

a. Treasurers Report, Incl P&L and Registers for March 2016 (C/A Item B)

**6. Economic Development TRUSTEE CLINTON SULLIVAN**

There is a meeting Monday at 6PM. They are working on the Blues Fest and Dorrance Park project.

**7. Planning/Zoning Committee TRUSTEE GERRY MEADE**

a. Village Church signs.  
They are still waiting to hear from IDOT  
b. Playground budget  
Bob Wilson is waiting on proposals.

c. Water Taxi.

They are expecting to hear from Augustana and St. Ambrose on the feasibility study. There is a meeting next week with Joe Taylor....more to come.

Gerry plans to attend the Rental Code policy meeting

8. **Ordinance, Grants & Audits** **TRUSTEE WES WELLS**  
a. Rental Code Progress

9. **Personnel** **TRUSTEE BRIAN BITLER**  
**NOTHING TO REPORT**

10. **Public Health** **TRUSTEE BRUCE PETERSON**  
**NOTHING TO REPORT**

**B. PUBLIC WORKS** **DON LOY**

a. Truck Bids

Eric received 2 bids for plows; one from Henderson for \$34,716 and another from Bonnell in Dixon for \$37,950.

**Trustee Bitler made a motion to approve the plow purchase from Henderson in the amount not to exceed \$34,716, contingent upon an available warranty, seconded by Trustee Sidor**

**RC #4: Ayes: Bitler, Sidor Wells, Meade, Peterson**

**Nays: none**

**Absent: Sullivan**

**Mayor Klute declared the motion approved.**

b. Electronic sign

Eric received 4 estimates from 2 companies. This will be on the next agenda. Trustee Peterson asked Eric to check into DOT regulations regarding electronic signs along a State Highway.

1. **Recycling and Refuse** **TRUSTEE BRUCE PETERSON**  
**NOTHING TO REPORT**

2. **Water/Sewer** **TRUSTEE WES WELLS**  
a. Sewer Rate Policy Suggestion  
There is a public meeting April 6<sup>th</sup> at 6PM

3. **Buildings & Grounds/Streets & Street Lights** **TRUSTEE BRIAN BITLER**  
**NOTHING TO REPORT**

4. **Cemetery** **TRUSTEE GERRY MEADE**  
There is a meeting April 11<sup>th</sup> at 2PM

5. **Administrative** **MAYOR KLUTE**  
a. Minutes from the March 21<sup>st</sup> Board Meeting (C/A Item A)

**REVIEW ITEMS ON CONSENT AGENDA**

ITEM	Action	Description
A	Approve	Minutes from the March 21 <sup>st</sup> , 2016 Board Meeting
B	Approve	Treasurers Report, Incl P&L and Registers for March 2016

**MOTION TO APPROVE CONSENT AGENDA**

**Trustee** made a motion to approve the Consent Agenda, seconded by Trustee

**RC #5: Ayes: Peterson, Bitler, Wells, Meade, Sidor,  
Nays: none  
Absent: Sullivan  
Mayor Klute declared the Consent Agenda approved.**

**CORRESPONDENCE  
NONE**

**OLD BUSINESS  
NOTHING**

**NEW BUSINESS**

Trustee Peterson asked that agenda items be discussed in committee and recommendations be brought to the Board Meetings, rather than full discussion during the Board Meeting.

**GALLERY – QUESTIONS, COMMENTS**

Jeanine Ingalls asked about Spring Cleanup. This event is planned for May 7<sup>th</sup>. It was also asked if the Village could provide recycle bins for residents outside Village limits.

**ADJOURN**

**Trustee Peterson made a motion to adjourn, seconded by Trustee Bitler**

**All Ayes**

**Mayor Klute declared the meeting adjourned at 7:25 PM.**

**April 18, 2016**

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Approved (Date)

Mayor – Kevin Klute

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Village Clerk – Kari Rozeboom