

Minutes of the
Cemetery Board Meeting
August 24, 2015 - Port Byron Village Hall
2:00 pm

Roll Call/Establishment of Quorum:

Roll Call: Members Present: Chairwoman Abigail Reed, Trustee Liaison Gerry Meade, Roger Oliver, Jeanine Ingalls, Also present: Cemetery manager Kristie Guardia and Eric Sikkema

Roll call established a quorum was present and the Pledge of Allegiance was recited.

Cemetery Manager's comments: none

Gallery Comments: none

Erosion Repair Project - John Sharborough met with Eric and Nick, Fence is put up, all the dirt on Atkinson's property is good, they are on the next step, dirt work done on the cemetery side and do some testing for the drainage.

2016 Budget - Ear Marked \$10,000 into budget for cemetery updates reoccurring for 3-4 years, Board did not push back. This is over and above the general fund request for the cemetery maintenance.

Marker/Monument Restoration Discussion – Kristie spoke with other Cemetery managers and in reference to restoring monuments they suggested options such as scrubbing the markers with a solution of water and Mr. Clean with a good rinse, placing granite markers in place of the unreadable ones which can cost about \$200 per marker. The tilted stones can be propped up. Al has offered to meet with us at the cemetery to see what condition the cemetery is in and give his advice. We are taking into consideration all options to protect the cemetery. We will try to setup a walkthrough before next meeting. Composite retaining wall could help protect the cemetery from further erosion. The village needs to publish a

statement encouraging others to take ownership and cleanup their plots as part of our due diligence. The Cemetery Board has requested that Eric contact MSA for a quote to put in a retaining wall. We have also requested that he look at 2 trees that may need to be taken down and review marker alignment. We have agreed to start writing a comprehensive plan for the Update Project.

Correspondence: None

Adjournment:

With no further business to come before the Committee at this time, Gerry made a motion, seconded by Jeanine, that the meeting be adjourned.

All in favor.

Respectfully Submitted,

Abigail Reed

Cemetery Chairwoman

Next Meeting- Sept 28, 2015 2:00PM at Village Hall