

**Minutes of the
Port Byron Planning and Zoning Commission
May 13th, 2015 – Port Byron Village Hall
7:00 PM**

The Planning and Zoning Commission met on Wednesday, May 13th, 2015, at 7:00 PM at the Village Hall.

Call to Order:

The meeting was called to order at 7:00 PM by Chairman Gerry Meade.

Roll Call/Establishment of Quorum:

Roll Call: Present: Members Barb Brandt , Wes Wells, Bob Wilson, Bruce Peterson, Bob Lagerblade, and Chairman Gerry Meade.

Absent: none

Also present: Lou DiLauro, Gene Fry and Mayor Kevin Klute

Roll call established a quorum was present and the Pledge of Allegiance was recited.

New Member Introduction:

Gene Fry was introduced as a new member of P&Z and he was seated.

Mayor's Update:

Kevin discussed the report on asbestos abatement at the Old Academy building. This will be an agenda item at the May 14th IRDC meeting.

Building Inspectors Report:

Paul was not present.

IRDC Committee:

Wes had nothing new to report

Chairman's Discussion:

None

Gallery Comments:

None

Old Business:

Restroom Upgrades: Bruce reported on the proposed upgrades for the Riverfront Park restrooms. The projects would include inside painting, new LED lights and new seats for the Acorn stools. E is in contact with Lisa Sawatzki at Tassett Sales Company for cost information.

Landscaping Maintenance: Bruce is researching various methods to provide ongoing maintenance for the plantings at Riverfront Park. There have been no responses for adopt-a-garden volunteers to handle this chore. He has also discussed this requirement with Eric in Public Works Dept. Bruce is meeting with Linda Wilson on May 14th to walk through the gardens along the bike path. She may be able to help find someone for the maintenance project. He is also planning to contact Todd Wiebenga on rebuilding the gardens and the maintenance issue. (Aunt Rhodies)

Wayfinding Signs: Gerry told the Commission that he has just received formal approval from IDOT to install the signs per our proposals. The Sign Shop expects to start work in approximately 30 days.

P&Z 2015 Projects:

a. I-80 Port Byron Signs:

Gerry has submitted the application for Special Sign Permit to IDOT. We are requesting a single shoulder mounted exit sign located on the I-80 West Bound mainline. The signage will display 'Port Byron', distance, direction and 'US 84'. The review process is expected to take a couple of months. (*IDOT has now approved*)

b. Maintain green spaces/gardens along downtown bike paths:

Barb and Wes will lead this project. They will consult the Comprehensive Plan/MSA for guidance.

c. Plans/Options to develop Academy property after demolition:

Bob L, Gene, and Bruce will handle this proposal. Since IRDC is handling the demolition, P&Z will coordinate our efforts with them. Lou DiLauro has submitted a discussion paper on the development goals. All P&Z members have reviewed a copy. Lou has also agreed to serve on the sub-committee.

d. Develop a Childrens Playground in the Downtown Area:

Bob Wilson will chair with assistance from all members.

New Business:

a. Approve Minutes:

A motion was made by Bob L. and seconded by Bruce. to approve the minutes from the April 8th, 2015 P&Z Meeting. All in favor. Motion carried.

Further Gallery Comments:

None.

Adjournment:

With no further business to come before the Commission at this time, Bruce made a motion, seconded by Barb, that the meeting be adjourned. All in favor.

Respectfully Submitted,

Gerry Meade
Commission Chairman

Next Meeting: Wednesday, June 10th, 2015 @ 7:00 PM at Village Hall